



Covington Public Works/Utilities

DIRECTOR OF PUBLIC WORKS

City of Covington

Public Works Meeting

City Hall

Virtual 4:00 P.M.

April 6, 2021

1. Sink hole South Fire Station update.
2. Update on Rialto water main.
3. 2021 CDBG Grant. (See Attached)
4. USDA loan for street paving. (See Attached)
5. James Street project.

Other Business:

1. Code Division monthly report: (See attached)

Adjourn:

David Gray

From: Tina Dunn
Sent: Tuesday, March 30, 2021 1:04 PM
To: David Gray
Subject: FW: 2021 CDBG Application

From: Jackie Smith <jsmith@cdpllc.com>
Sent: Tuesday, March 30, 2021 1:02 PM
To: Tina Dunn <tdunn@covingtontn.com>
Subject: RE: 2021 CDBG Application

Thanks so much Tina. The grant is for a total of \$534,138. \$507,431 will be CDBG funds and the match will be \$26,707. Hopefully we will hear something in September of this year.

From: Tina Dunn [<mailto:tdunn@covingtontn.com>]
Sent: Tuesday, March 30, 2021 12:56 PM
To: Jackie Smith
Subject: 2021 CDBG Application

Here you go! I think this is all I have been asked so far except for the Resolutions.

Also, David Gray would like to know the date we will know if we get grant and how much is it?

Thanks

Tina Dunn



ENGINEERS ARCHITECTS PLANNERS

March 23, 2021

Justin Hanson
City Mayor
City of Covington, TN
200 West Washington Avenue
Covington, TN 38019

Re: City of Covington, TN
Street Overlay Paving Program
Covington, TN

A2H # 20404

Dear Mayor Hanson,

We are pleased to respond to your request for Professional Services on the above referenced project. By way of this Contract, we are enclosing our understanding of the scope of work required for the project and shall perform the Professional Services upon the terms and conditions set forth in this letter.

I. The following represents our understanding of the project description:

A2H will be responsible for professional design and consulting services necessary for the Street Overlay Paving Program proposed in Covington, TN.

Additional aspects of the project include the following:

- A. The surveying and design documents for the asphalt overlay of 11 streets which total approximately 5.50 miles. The streets included in this project are as follows:
- i. College Street
 - ii. Garland Street
 - iii. Bert Johnson Avenue
 - iv. Mark Walker Jr. Boulevard
 - v. Herring Drive
 - vi. Winn Avenue
 - vii. Oakview Street
 - viii. Robbins Road
 - ix. James Avenue
 - x. Wortham Road
 - xi. Walters Street
- B. Resident construction inspection of asphalt paving operations on the streets listed above.

Street Paving From Last Seven Years

Hill Street from Hwy. 51 to Simonton.

Hope Street from Industrial to Hwy. 51.

Town Creek.

Murphy from Shelton to City Limits.

Rose Street.

Craig Street.

Barlow Street.

Simonton from Tn. To Wortham.

Bledsoe from Union to N. Maple.

Feezor from E. Liberty to Dixon.

E. & W. Sherrod from East. St. to Hwy. 51.

Tuxedo Dr.

CODE COMPLIANCE DEPARTMENT
REPORT: April 6, 2021



TOUCH POINTS:

Drafting and/or Updating:

- Covington Municipal Code – Updating still in progress.
- Animal Control Discussion
- Contact Information Concerns



GRASS IN THE GUTTER LEADS TO FLOODED
STREETS. Help us get the word out!!

Personnel Report: Full Staff

Events: Trashercise, April 1st.

Covington Public Works Committee meeting April 6, 2021

RE: Animal Control

Points to consider for discussion.

To my knowledge the City has only provided a minimum animal control service to our residences.

Animal control has been provided through the Public Works Department, currently it is shared between the PW and Code departments. In the past the Building Official and his duties was a division of Public Works even though the Building Official was included with the other Directors in the Municipal Code. During Mayor Hanson's administration the Building Official and his duties along with new duties have been separated from the PW department. The Public Works Director and the Code Compliance Director are still working on separating whom should be responsible for some duties. During this amendment to the Covington Municipal Code the Director of Public Works will be included in being able to summons violators to Municipal Court the same as the Fire Chief and Building Official along with their designees have authority to do. I feel this will help with the separation of responsibilities. One of the key points Chairman Wallace made during a discussion is that it is difficult for our employees to have more than one person to be accountable to.

Recently there was an interaction with the Tipton County Animal Shelter that made me feel I needed to have discussion regarding the future of the City providing animal control services.

The timing seems appropriate since the City is in budget discussion. During conversation with Mayor Hanson, it was determined for us to consider if by State law the City is required to provide such service and to see how the other jurisdictions in Tipton County handle these services. I emailed Ronnie Neill to confirm the State requirements. Mr. Neill replied he is unaware of any law that requires the City to address animal control. Mr. Neill did note that T.C.A. 44-8-408 makes it unlawful for dogs to run at large. He noted that in most of the counties that he works in, the county government is usually responsible for animals running at large.

The Town of Atoka, Town of Brighton, and City of Munford do not have shelters or pounds nor do they contribute any funding through their budget to assist with the operations of the TCAS.

Even though the City has a page on our website for animal control it seems to me as if most residences are unaware of our pound and contact the TCAS for assistance. I make this statement due to the number of calls and text we receive from employees at the TCAS regarding concerns in the City.

I feel our residents would be better served by a department that is designated to specifically providing animal control services even if that department is a County department of which our residences already help fund through property taxes and sales tax dollars. One of Chairman Wallace's concerns is if there is enough savings to the City to stop providing the service through the City. I do not feel providing these services should be viewed by the savings which is hard to measure since animal control is a small percent of the hours works by employees in two of the Cities departments. I feel that the City would better serve our residents in their other duties and that there would be a better service provided to the residents and animals if the TCAS handled the animal control services in the City.

When residents see or experience the following, they typically call 911 or dispatch for assistance:

Dogs running at large,

Dog bites,

Dogs left in an automobile, house,

Dogs that are being abused or neglected.

All the above scenarios can be better addressed in the General Session Court. In the Municipal Court the Judge may only charge court cost and a maximum fine of \$50.00 per violation, of which the City has no means to collect. Those that appear in the Municipal Court are quick to share that information with others.

Submitted by Lessie Fisher

Airport	All questions	Manager	
Animal(s)	barking dogs	CPD	
Automobile(s)	blocking the sidewalk	CPD	
Automobile(s)	blocking the street	CPD	
Automobile(s)	on a lot	CCD	901-476-7191 ext 1046 codecompliance@covingtontn.com
Automobile(s)	how do I get my impounded automobile back	CPD	
Automobile(s)	Where do I get my tags	County	
Board Zoning Appeals		CCD	901-476-7191 ext 1046 codecompliance@covingtontn.com
Burning	Are we under a burn ban	CFD	
Burning	Can I burn my garbage	CFD	
Burning	Is a firepit allowed	CFD	
Cemeteries/City		CCD	
City Charter		CCD	link
City Municipal Code		CCD	link
City Zoning Ordinance	Municipal	CCD	link
City Zoning Ordinance	Regional	CCD	link
Code Compliance	Director Lessie Fisher	CCD	901-476-7191 ext 1046 codecompliance@covingtontn.com
Court - City	Where can I pay my ticket	CPD	
Design Review Comm		CCD	901-476-7191 ext 1046 codecompliance@covingtontn.com
Drainage	There is water standing in my ditch	CPW	
Drainage	There are trees growing in the ditch by my house	CPW	
Elected Official(s)	City website		link
Elected Official(s)	County website		
Fire Department	Chief Richard Griggs	CFD	
Flood Plain	Is my property in a flood plain or prone area	CCD	901-476-7191 ext 1046 codecompliance@covingtontn.com

Historic Zoning District		CCD	901-476-7191 ext 1046	codecompliance@covingtontn.com	
Human Resources	Director Tiny Rose	HR			
Landfill	Is there a dump/where is it located	County			
License	Business	County			
License	Business	City	901-476-7191 ext 1046	codecompliance@covingtontn.com	
License	Where can I get my drivers license	State			
Litter	on a lot	CCD			
Meeting Rooms	Civic Center	HR			
Meeting Rooms	Museum	Manager			
Parks & Rec	Director Joe Mack	P & R			
Parks	I want to use a pavilion	P & R			
Parks	I want to report a big hole in the ground	P & R			
Permit	Septic	State			
Permit	Building	CCD	901-476-7191 ext 1046	codecompliance@covingtontn.com	
Permit	Plumbing	CCD	901-476-7191 ext 1046	codecompliance@covingtontn.com	
Permit	Renovation	CCD	901-476-7191 ext 1046	codecompliance@covingtontn.com	
Permit	Electrical	State			
Permit	Driveway	CCD	901-476-7191 ext 1046	codecompliance@covingtontn.com	
Permit	Accessory Building	CCD	901-476-7191 ext 1046	codecompliance@covingtontn.com	
Permit	Fence	CCD	901-476-7191 ext 1046	codecompliance@covingtontn.com	
Planning Commission		CCD	901-476-7191 ext 1046	codecompliance@covingtontn.com	
Police	Chief Larry Lindsey	CPD			
Public Works	Director David Gray	CPW			
Recorder-Treasurer	Director Tina Dunn	RTD			
Sanitation	Roll outs - Need one/Did not get emptied	CPW			

