



Covington Public Works/Utilities

DIRECTOR OF PUBLIC WORKS

City of Covington

Public Works Meeting

City Hall

Virtual 4:00 P.M.

March 2, 2021

1. LED street lighting presentation.
2. Sink hole South Fire Station update. (See Attached)
3. Add four way stop Haynie and Stitt.
4. Update on Rialto water main.
- 5.

Other Business:

1. Code Division monthly report: (See attached)

Adjourn:

David Gray

From: David Gray
Sent: Friday, February 26, 2021 10:20 AM
To: David Gray



Sent from my iPhone

CODE COMPLIANCE DEPARTMENT
REPORT: March 2, 2021



TOUCH POINTS:

****Drafting and/or Updating:**

- Covington Municipal Code – including studies on how other jurisdictions address similar things such as Section 1-104 Salaries of Alderman and Mayor, study to be provided for the F&A March 16th meeting.
- Code violation NOTICES – see attached cover letter that mails to the property owners
- Historic Zoning Commission Guidelines – updating
- Design Review Guidelines – drafting
- All By-Laws – updating
- Education Information Forms – see attached pages
- Studies on how other jurisdictions handle Property Maintenance concerns – see attached spreadsheet.

****Personnel Report: Full Staff**

****Events:** Trashercise, March 13th. A meeting is scheduled for Monday, March 1, 2021 in the 2nd floor Board room for discussion of this event.

****Training:** Phyllis Mayfield, Jennifer Nolen and myself attended a webinar on Permit-LV Version 8, which is our Building Permit system. The system is still in the amending stages and will have some very useful amendments for our department.



City of Covington

Department of Code Compliance

Justin Hanson, Mayor
Lessie Fisher, Director

Date: _____

Re: Property: _____ Tipton County Tax Map: ____ Group: ____ Parcel: ____

Attached notice(s) of violation(s) at the above listed property address have been left on the property.

Covington Municipal Codes:

- 10-107. Sale/barter live animals
- 10-201. Rabies vaccination
- 10-202. Vaccination tags
- 10-203. Running at large
- 10-208. Confinement
- 11-202. Fowl Regulations
- 13-103. Stagnant water.
- 13-104. Overgrown and dirty lots.
- 13-106. Health and Sanitation Nuisances
- 13-107. Litter (Section Specified)
- 16-102. Obstructing view
- 16-105. Obstruction of drainage ditches
- 16-106. Sidewalks
- 17-109. (e)Yard Waste
- 17-110. Independent Contractor
- 17-113 Residential Refuse
- 18-202 & 203. No Sewer
- 19-208. Natural Gas Meter Access

Covington Municipal Zoning Ordinance

- 11-317. Section G. 12. Sandwich Board Signs
- 11-1102. Building Permits and Certificates of Occupancy.
- 11-1204. BZA – Uses Permitted on Appeal

Covington International Property Maintenance Code

- 302.8 Motor Vehicles
- 304.3. Premises Identification

Code Compliance Officer: _____

RESIDENT'S GUIDE TO DETERMINING PROPERTY MAINTENANCE CODE COMPLIANCE

Properly maintained homes are critical components of a thriving City. Preserving our housing stock, maintaining property values, and ensuring our properties are healthy and safe benefits not only individual property owners and tenants, but also the City as a whole.

Each year, the City receives hundreds of calls from its citizens with property maintenance concerns. In response to these inquiries, the Covington Code Compliance Department has prepared this checklist as a guide to the most basic standards to comply with City Ordinances about exterior housing, building, and property maintenance.

This checklist is provided as a guideline for residents to use in evaluating their property. It is intended to assist you with commonly found maintenance issues. Should you require assistance or have a question pertaining to a condition not addressed in this checklist, please contact the Code Compliance Department.



A clean safe City starts with you!

For more information about housing, building, or property maintenance please contact:

City of Covington Code Compliance Department
200 W. Washington Ave. Covington, TN 38019
901-476-7191 ext. 1046

E-mail : codecompliance@covingtontn.com

Web site : www.covingtontn.com

HOUSING, BUILDING AND PROPERTY MAINTENANCE CHECKLIST

Housing/Building Maintenance

Yes No I. Roofs and Chimneys

- Roofs are free of surface breaks, holes, raised edges, curling, missing or damaged shingles.
- Roofs are free of missing, damaged or rotting eaves, fascias, soffits, and roof drains. The gutters and downspouts are in good working condition.
- Roofs are free of sag and capable of supporting required loads.
- Chimneys are free of loose or unstable materials. All exposed surfaces are protected from the elements.

Yes No II. Foundation

- Buildings are structurally sound, do not lean or sag.
- Foundations are free of cracks, holes and maintained to prevent the entry of rodents and pests.

Yes No III. Exterior Surfaces

- All exterior surfaces are free of blighting and deteriorating conditions such as cracks, tears, holes, loose, missing or rotted boards and other materials, and peeling, cracked or blistered paint or stucco.
- Buildings shall have address numbers a minimum of four (4) inches, positioned to be plainly legible and visible from the street.

Yes No IV. Exterior Walls

- The walls are weatherproof, watertight; protected from the elements by paint, protective covering or treatment.
- The walls are in sound condition free from holes, breaks or rotting materials.

Yes No V. Doors, Windows & Screens

- All windows have window screens and intact window panes.
- All doors and windows are weatherproof, watertight, free of rot, in sound condition and repair.
- The doors, windows and screens are free of cracks, tears, holes, loose, missing or rotted boards. All missing windows or doors have been replaced.

HOUSING, BUILDING AND PROPERTY MAINTENANCE CHECKLIST

Yes No VI. Fences & Walls

- Are safe structurally sound and not leaning.
- Are free of missing slats, parts, loose, or unstable materials.
- Are free of cracks and blistering that require patching and/or painting.

Yes No VII. Stairways, Decks, Porches & Balconies

- Every stairway, deck, porch and balcony are structurally sound, in good repair, and properly anchored.
- Every stairway, deck, porch and balcony is capable of supporting the imposed loads.
- Railings are provided for every stairwell, porch, deck and balcony with raised floor surface greater than 30" above grade.
- Handrails are installed on all steps with four or more risers.

Property Maintenance

Yes No VIII. Junk/Outdoor Storage

- The property is free of junk, debris, brush, equipment, appliances, indoor furniture or other personal property no longer used for the purpose it was made or manufactured.
- Trash cans are stored out of view when not set out for trash collection.

Yes No IX. Vehicles, Trailers, Boats, Campers, etc.

- The property is free of outdoor storage of inoperable, unlicensed, dismantled or extensively damaged vehicles.

Yes No X. Weeds, Grass, & Vegetation

- The premises and property are maintained free from noxious weeds or plant growth.
- The property is free of tree branches and bushes that obstruct sidewalk usage or impair driver visibility.

If you answered YES to all of the items on the checklist, congratulations! You should be proud of your property's appearance and you are doing your part in maintaining the high standards that the City of Covington citizens deserve.

If you answered NO to any of the items on the checklist, please take the necessary steps to correct the item or items to bring your property into compliance. Ignoring these could result in a code violation, court appearance, and fines.

