

CITY OF COVINGTON

POSITION DESCRIPTION

CLASS TITLE: GROUNDSKEEPER

Grade Level:

DEPARTMENT: PARKS AND RECREATION

FLSA:

PERFORMANCE APPRAISAL:

GENERAL PURPOSE:

SUPERVISION RECEIVED: Supervision is not usually a function of this position.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

Performs routine manual work in connection with the general and specific upkeep and maintenance of facilities and park grounds; does related work as required

PERIPHERAL DUTIES

Under direct supervision, an incumbent in this class is responsible for performing semi-skilled and unskilled manual labor related to the care and maintenance of facilities and grounds (i.e. athletic/sports fields, benches, etc.). This position is required to perform ordinary protective service in general and specific upkeep of facilities and in the care of tools and equipment. Assignments are outlined in detail and work is frequently checked by inspection.

REQUIRED KNOWLEDGE AND ABILITIES:

- Familiarity with ground maintenance activities, tools, and equipment
- Ability to understand both oral and written directions
- Ability to ascend and work in lofty places, where required
- Willingness to perform routine manual work\honesty, reliability,

DESIRED MINIMUM QUALIFICATIONS:

SPECIAL REQUIREMENTS

If employee is required to operate automotive equipment: possession, at time of appointment, of a valid license to operate a motor vehicle in the State of Tennessee, appropriate to the equipment being operated.

TOOLS AND EQUIPMENT USED

- Uses power equipment, i.e. tractor lawn mowers, grass cutters, etc. in the maintenance, mowing, raking and cutting of grass in municipal parks.
- Uses various power and non-power tools in the trimming and/or removal of brush and trees in park areas.
- Makes repairs to park buildings(s), athletic/sports facilities, etc., which may involve minor electrical, carpentry, plumbing, masonry or other trade tasks.
- Operates a pick-up truck or other vehicles to transport equipment, supplies or personnel to various park sites.
- Prepares athletic fields for play including cutting grass, removing litter/debris, lining fields, etc.
- Maintains paths, driveways and parking lots including sweeping of areas, snow removal and minor black top repair.
- Maintains, services and makes minor adjustments to power tools, motorized equipment and park vehicles.
- Paints and repairs park benches, bleacher seats, etc.
- Makes minor repairs to parks equipment.
- Participates in grounds maintenance, including seasonal care of trees, shrubs, flowers, ground preparation for lawn rejuvenation, planning and fertilizing activities, including pesticide application of herbicides, or insecticides onto grass, shrubs, or trees, using hand or automatic sprayers or spreaders

PHYSICAL DEMANDS

Physical condition commensurate with the duties of the position

WORK ENVIRONMENT

SELECTION GUIDELINES

Employee Signature/Date _____

Supervisor Signature/Date _____

Director Signature/Date _____