

JUSTIN HANSON  
Mayor



TINA DUNN  
Recorder-Treasurer

# *City of Covington*

POST OFFICE BOX 768  
200 West Washington Avenue, Covington, Tennessee 38019  
Telephone (901) 476-9613 Fax (901) 476-6699

THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF  
COVINGTON, TENNESSEE ON MAY 24, 2022, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Justin Hanson.
2. Invocation to be given by Alderman John Edwards.
3. Pledge of Allegiance to the Flag to be led by Alderwoman Johnetta Yarbrough.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
  - Minutes of the General Welfare - Public Relations Committee Meeting
  - Minutes of the Finance & Administration Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Justin Hanson:
  - Updates
9. Report from Recorder-Treasurer Tina Dunn.
10. Report from City Attorney Rachel Witherington.
11. Old Business:
12. New Business:
  - USDA Facility Grant – Fire Dept Soft Costs/AED
  - A2H Contract for the South Fire Station Building Addition
  - Ordinance 1746 (Budget Continuation) ready for approval on first reading.
  - Ordinance 1747 (Budget Amendment 21-22) ready for approval on first reading.

- Ordinance 1748 (Property Tax) ready for approval on first reading.
- Ordinance 1749 (22-23 Budget) ready for approval on first reading.
- Ordinance 1750 (Administrative) ready for approval on first reading.
- Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on May 10, 2022 at 5:30 p.m. with the following members present: Mayor Justin Hanson, Aldermen: Jeff Morris, C H Sullivan, Danny Wallace and John Edwards. Also, present were Fire Chief Richard Griggs, Police Chief Donna Turner, Public Works Director David Gray, Personnel Director Eboni Eaton, Parks and Recreation Director Molly Glass, Building Official Lessie Fisher. and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Justin Hanson.

Invocation was given by Alderman Jeff Morris .

Pledge of Allegiance to the Flag was led by Mayor Justin Hanson.

Motion was made by Alderman Sullivan and seconded by Alderman Morris that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).  
Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderman Edwards that the Minutes of the General Welfare – Public Safety be approved (See Attached).  
Motion passed.

Motion was made by Alderman Wallace and seconded by Alderman Morris that the Minutes of the Public Works Committee Meeting be approved (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Edwards that the Minutes of the Covington Municipal-Regional Planning Commission Meeting be received.  
Motion passed.

Mayor Hanson recommended the municipal appointments of Ralph Cousar, Jason Cannon, Dana Naifeh, and Ed Doyle to serve on the Covington Industrial Development Board.

Motion was made by Alderman Sullivan and seconded by Alderman Edwards to approve the recommendation by Mayor Hanson for the municipal appointments for the Covington Industrial Development Board.  
Motion passed.

Mayor Hanson recommended the municipal appointment of Laine Peeler Olsen to fill the term of Mr. Joe Swaim on the Covington-Municipal Regional Planning Commission.

Motion was made by Alderman Sullivan and seconded by Alderman Morris to approve the recommendation by Mayor Hanson for the municipal appointment for the Covington-Municipal Regional Planning Commission.  
Motion passed.

Mayor Hanson recommended the municipal appointment of Trey Hayden to serve on the Tipton County of Equalization Board for a two-year term.

Motion was made by Alderman Edwards and seconded by Alderman Sullivan to approve the recommendation by Mayor Hanson for the municipal appointment on the Tipton County Equalization Board.

Motion passed.

Mayor Hanson presented the Proclamation for National Public Works, 2022 for approval (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Morris to adopt the Proclamation for National Public Works Week.

Motion passed.

Mayor Hanson presented the Proclamation for Building Safety Month, 2022 for approval (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Edwards to adopt the Proclamation for Building Safety Month.

Motion passed.

The following bills over/under \$1,000.00 were presented for approval:

BRENNTAG MID SOUTH INC	WTP	CHEMICALS	3,113.23
AMAZON	VARIOUS	MISCELLANEOUS	1,791.98
BANCORP BUSINESS CARD	VARIOUS	MISCELLANEOUS	5,407.40
BARNETT RESTORATION	GENERAL	GRANDBERRY - COMPLETION / FINAL	45,485.00
BEST WADE PETROLEUM	WWTP	OIL	6,895.65
BEST-WADE PETROLEUM	WWTP	OIL	1,234.39
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	3,453.80
BRENNTAG MID SOUTH INC	WWTP	CHEMICALS	16,065.00
CHRISTIAN GEARY ELECTRIC	STREET	TIMERS	1,600.00
COLUMBIA CDJ	POLICE	2022 DODGE CHARGER	29,547.00
COLUMBIA CDJ	POLICE	2022 DODGE CHARGER	29,547.00
EBONI EATON	HR	TRAVEL	234.49
FIDELITY SEARCH ENTERPRISES	HR	NON-DOT DRUG SCREENS	1,700.00
G & C SUPPLY	WTP	CUSTM WATTS MUSTANG ACV VALCE	13,765.00
GULF STATES ENGINEERING	SEWER	REPAIRS	54,273.00
HILL MFG COMPANY	SEWER	SURE SOLV II - FLOATING	1,121.98
J D DISTRIBUTORS	WTP	OFFICE FURNITURE	1,016.64
J D DISTRIBUTORS	WTP	OFFICE FURNITURE	1,286.63
J D DISTRIBUTORS	WTP	OFFICE FURNITURE	2,108.54
JACKSON/SHIELDS/YEISER/HOLT	HR	PROFESSIONAL SERVICE	1,170.00
L B TECHNOLOGY	VARIOUS	GPS	2,120.00
L B TECHNOLOGY	VARIOUS	GPS	1,289.00

MCNEAL GRAPHICS	PARKS REC	BASEBALL & SOFTBALL BANNERS / ART SET	3,312.64
MID SOUTH SEPTIC SERVICE	SEWER	PARTS / FLUID / LABOR	1,549.00
NAFECO	FIRE	LION HOODS	3,591.00
REGIONS	GENERAL	DEBT SERVICE	16,200.00
REGIONS	WATER	DEBT SERVICE	48,565.00
REGIONS	SEWER	DEBT SERVICE	249,430.00
REPUBLIC SERVICES	SANITATION	CONTRACTED SERVICES	98,216.86
RICHARD GRIGGS	FIRE	TRAVEL	141.00
STRINGFELLOW	STREET	GUTTER BROOMS	1,672.14
SULLIVANS NATURAL GAS SERV	GAS	MERCURY EC 35 VOL CONNECTOR	2,514.88
TACH'D OUT DIESEL	WWTP	ENGINE COOLANT SENSOR / REPAIRS	3,470.26
TIPTON CO TRUSTEE	CIVIL DEF	CIVIL DEFENSE REIMBURSEMENT	10,520.92
TITAN AVIATION FUELS	AIRPORT	AVGAS	19,235.25
TN DEPT ENV & CONSERVATION	WWTP	SEWAGE TREATMENT FLOW	6,920.00
TRI STATE METER	GAS	METERS / SHIPPING	1,961.74
UTILITY SERVICE CO	WATER	UNDERGROUND STORAGE TANK	11,735.00
WALMART ~ CAPITAL ONE	VARIOUS	MISCELLANEOUS	7,394.88
WOOTEN OIL COMPANY	VARIOUS	FUEL	2,278.92
		<b>TOTAL</b>	<b>712,935.22</b>

Motion was made by Alderman Richardson and seconded by Alderman Sullivan that the preceding bills over/under \$1000.00 be paid when properly approved.  
Motion passed.

There being no further business, the meeting adjourned at 5:58 p.m.

Attest: \_\_\_\_\_  
Recorder-Treasurer Mayor

The General Welfare – Public Relations Committee met at City of Covington on May 10, 2022 at 4:00 p.m. with the following members present: Chairman Alderman Jeff Morris, Mayor Justin Hanson, Alderman John Edwards, and Alderman C H Sullivan. Also, present were Alderwoman Johnetta Yarbrough, Alderman Danny Wallace, Parks and Recreation Director Molly Glass, Museum Director Katherine Markley, Airport Manager Robin Anderson, Public Works Director David Gray, Personnel Director Eboni Eaton, Police Chief Donna Turner, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Morris called meeting to order.

Airport Manager Anderson reported April fuel sales totaling 6,108 gallons. The final acceptance meeting for the security improvement project was completed. The project will be closed by May 26, 2022. The Airport Layout Plan Update project will begin soon and estimated to be a two-year project. The Instrument Flight Procedure (IFP) has been requested. This will allow for operations under a wider array of weather conditions and is expected to increase aeronautical activity on the airfield. It is expected to take 12 to 18 months.

Motion was made by Alderman Sullivan and seconded by Alderman Edwards to accept the airport report.

Motion passed.

Museum Director Katherine Markley reported the veteran of the month for May is Craig Joseph Donahue and will be recognized on May 10, 2022. The museum had 565 visitors for the month. The concrete pad has been completed. Some upcoming exhibits are the Pollination Investigation and Educating Tipton County. Cars & Coffee will be on May 28, 2022. Art Classes will resume June 17<sup>th</sup>.

Motion was made by Alderman Sullivan and seconded by Alderman Morris to accept the museum report.

Motion passed.

Parks and Recreation Director Molly Glass reported baseball, softball, and soccer are finishing up this week. Closing ceremonies will be May 12<sup>th</sup> for softball and May 17<sup>th</sup> for baseball. Summer camps consist of cooking around the world, swimming, basketball, soccer, craft, nature, and pickleball. The BBQ Festival will be June 3<sup>rd</sup> & 4<sup>th</sup>. Opening ceremonies will be Friday, June 3<sup>rd</sup>, at 5:30 p.m. The special events committee meeting minutes were presented. A request to waive fees for the Go-Lucy-Go Event will be discussed at the Finance & Administration Committee Meeting in May.

Motion was made by Alderman Sullivan and seconded by Alderman Edwards to accept the park and recreation report.

Motion passed.

There being no further business, the meeting adjourned at 4:31 p.m.

The Finance and Administration Committee met at City of Covington on May 17, 2022 at 4:00 p.m. with the following members present: Chairman Alderman C H Sullivan, Mayor Justin Hanson, Aldermen: Johnetta Yarbrough, John Edwards, Danny Wallace, and Jeff Morris. Also, present were: Public Works Director David Gray, Assistant Fire Chief Jeremy Channell, Building Official Lessie Fisher, Park and Recreation Director Molly Glass, Police Chief Donna Turner, Personnel Director Eboni Eaton, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Alderman Sullivan called meeting to order.

Building Official Fisher presented a surplus real estate nomination form for property located at the intersection of Hwy 51 and Holly Grove Rd. Since the intersection improvements by TDOT that took place in 2005, the property has been no use to the city. The reasonable fair market value of the property is \$0.00. Mr. Dan Gatlin is requesting the property be given to the developer proposing to purchase the two properties to develop a commercial business.

Motion was made by Alderman Sullivan and seconded by Alderman Morris to give the property to developers as requested by Mr. Dan Gatlin. The City Attorney will follow up with the documentation.

Motion passed with nay vote by Edwards

Kate Krull, Go-Lucy-Go, approached the committee requesting a waiver of fees associated with the Go-Lucy-Go 5K/10K/Fun Run. The total fee for the event is \$2,794.00. These fees include Police, Public Works, Civic Center, and the Civic Center House Manager. Go-Lucy-Go is a non-profit organization.

Motion was made by Alderman Morris and seconded by Alderman Edwards to waive all fees as requested by Kate Krull for the Go-Lucy-Go Event.

Motion passed.

Attorney Witherington presented the proposed changes to Temporary Beer Permits. The definition of event will define as 3 consecutive days allowing the permit to cover 6 three consecutive day events.

Motion was made by Alderman Sullivan and seconded by Alderman Morris to have Attorney Witherington draft the verbiage for the temporary beer permits in ordinance form and bring to the Board of Mayor and Aldermen Meeting in June for approval.

Motion passed.

The audit contract from Whitehorn, Tankersley & Davis, PLLC was presented for approval. The fee for the audit for the year ending June 30, 2022 will not exceed \$49,000.00.

Motion was made by Alderman Sullivan and seconded by Alderman Edwards to approve the audit contract for the fiscal year ending 2022 at the cost not to exceed \$49,000.00.

Motion passed.

Public Works Director Gray presented the extension policy for utility services for approval. This policy will require the developer to pay 100% of the cost inside City of Covington Planning Region not including gas service. If the developer requests annexation, the city will reimburse the developer the water tap fees cost.

Motion was made by Alderman Wallace and seconded by Alderman Morris to approve the extension policy for utility services as recommended by Director Gray.  
Motion passed.

Assistant Fire Chief Channel requested to pursue an application from USDA Rural Development for Community Facility Grant funds to fund the soft costs due to the expansion of the fire department. Also, these grant funds will be used to purchase 10 Automated External Defibrillators (AED) for the city buildings.

Motion was made by Alderman Sullivan and seconded by Mayor Hanson to proceed with the application and take to the Board of Mayor and Aldermen for full approval.  
Motion passed.

Personnel Director Eaton presented the Purchasing Ordinance for review. This Ordinance will change the amount required to be bid from \$10,000.00 to \$25,000.00. Also, purchase order requisitions will be required for purchases over \$1,000.00 versus the current amount of \$500.00. Three quotes will be required for purchases from \$5,000.00 to \$25,000.00.

Motion was made by Mayor Hanson and seconded by Alderman Morris to present the Purchasing Ordinance to the Board of Mayor and Alderman for full approval.  
Motion passed.

Mayor Hanson began discussion on the 2022-23 Proposed Budget. Alderman Wallace requested the addition of \$10,000.00 be included in the budget for the mayor's salary that was approved in the Finance & Administration Committee Meeting in March. He presented a percentage method for all departments to contribute to this addition. Also, he requested cost of living raises be included in the mayor's salary.

Motion was made by Alderman Sullivan and seconded by Alderman Morris to increase the budget by 10,000.00 for the mayor's salary. Salary incentives for the mayor position will be reviewed. Alderman Wallace stated he is in favor of the raise but not to fund out of the surplus.  
Motion passed with nay vote by Wallace and Edwards.

There being no further discussion, the meeting adjourned at 5:16 p.m.





ENGINEERS · ARCHITECTS · PLANNERS

May 19, 2022

Honorable Justin Hanson  
City Mayor  
City of Covington, TN  
200 W. Washington Avenue  
Covington, TN 38019

Re: City of Covington, TN  
ARPA – South Fire Station Building Addition  
Covington, TN

**A2H # 21455.03**

Dear Mayor Hanson,

A2H is pleased to submit our Contract for design and consulting related services for this project. As an integrated Engineering, Architectural and Planning firm, A2H offers all services required to successfully complete this project. If you agree with the terms as outlined within the enclosed Contract, please acknowledge your acceptance by signing and dating the Contract and initialing the Terms and Conditions in the spaces indicated and return one executed Contract to our office.

If selected, please note that Jeff Eakes will serve as Project Manager for this project and will be your contact person in our office. If you have any questions or require additional information, please do not hesitate to contact either me or Jeff at any time.

Thank you for giving us the opportunity to submit this Contract.

Sincerely,

**A2H, Inc.**

A blue ink signature of Pat Harcourt, consisting of a stylized 'P' and 'H' followed by a horizontal line.

Pat Harcourt, PE  
CEO | Principal

A blue ink signature of Jeff Eakes, written in a cursive style.

Jeff Eakes, RA  
Senior Architect | Manager



May 19, 2022

Honorable Justin Hanson  
City Mayor  
City of Covington, TN  
200 W. Washington Avenue  
Covington, TN 38019

Re: City of Covington, TN  
ARPA – South Fire Station Building Addition  
Covington, TN

**A2H # 21455.03**

Dear Mayor Hanson,

We are pleased to respond to your request for Professional Services on the above referenced project. By way of this Contract, we are enclosing our understanding of the scope of work required for the project and shall perform the Professional Services upon the terms and conditions set forth in this letter.

**I. The following represents our understanding of the project description:**

A2H will be responsible for professional design and consulting services necessary for the ARPA – South Fire Station Building Addition proposed in Covington, TN.

Additional aspects of the project include the following:

- A. A2H has worked with the Fire Chief to develop a Schematic Design for the building addition to the Fire Station.
- B. The Interior Bunk Sleeping Room will be renovated.
- C. This project will include miscellaneous repairs to the CMU infill wall that is developing stress cracks. The Repair of the Overhead Door Lintel will fall under a separate contract.
- D. A Sprinkler Fire Suppression System will be designed for the Fire Station.

**II. It is our understanding that the Basic Scope of Services includes:**

A2H will provide the following as part of our Basic Scope of Services working closely with City of Covington, TN to provide these services in support of the project:

- |                          |                               |
|--------------------------|-------------------------------|
| • Project Management     | • Structural Engineering      |
| • Planning               | • Mechanical Engineering      |
| • Land Surveying         | • Plumbing Engineering        |
| • Civil Engineering      | • Fire Protection Engineering |
| • Landscape Architecture | • Electrical Engineering      |
| • Architecture           | • Construction Administration |

The phases described below represent our understanding of the project requirements as indicated by the Client:

### **Schematic Design & Structural Review**

- A. A Schematic Plan and Elevations have been developed that illustrate the scope of the 1,430sf addition.
- B. An Entry Porch will be added to the Elevation.
- C. A Structural survey has been conducted and a corrections letter is forthcoming. The CMU infill wall structural repairs will be part of the Construction Documents for the addition.

### **Survey & Utilities Assessment**

- A. A Topographical and Boundary Survey will be provided. The limits of the Topographical Survey will be from the southeast face of the building to the southeast property line, from the southwest face of the building starting at the edge of the drive to the southwest property line, from the northeast face of the building starting at the edge of the drive to the northwest property line. The Boundary Survey will be for the entire property. Corners will be marked with a staking flag.
- B. The water supply available to the site will be evaluated by a A2H to determine Sprinkler Fire Suppression System requirements.
- C. An Electrical Power Assessment will be conducted by A2H to determine appropriate steps for supplying power for the building addition.

### **Planning Commission Approval**

- A. A2H will present the Site Plan illustrating the Building Addition to the Planning Commission to obtain approval.

### **Design Development**

- A. The site design documentation will include the Grading Plan and Utility Plan for the site.
- B. The landscape design documentation will include plantings for the new southeast face of the building.
- C. The Design Development Documents will consist of drawings and other documents including, plans, sections, elevations, typical construction details, and diagrammatic layouts of building systems to fix and describe the size and character of the project as may be appropriate. The Design Development Documents will identify major materials and systems including Structural, Mechanical, Plumbing, Fire Protection, and Electrical to establish their quality level.
- D. A2H will obtain product data as may be appropriate for the project, including specially designed items or elements, to indicate finished appearance and functional operation. A2H will illustrate the architectural character of the project with drawings, plans, elevations, sections, photographs, and samples of actual materials, colors and finishes.
- E. A2H will submit an Opinion of Probable Cost based upon square foot numbers as applied to the Design Development Documents. This will be discussed as part of the Design Development Meeting. After Owner Review, A2H will modify the Design Development Documents if required to achieve budget and program objectives.

## **Construction Documents**

- A. A2H will prepare Construction Documents and Specifications for approval that will be used for securing competitive bids from Contractors and to submit to authorities having jurisdiction to obtain approval.
- B. The Construction Documents will illustrate and describe the further development of the approved Design Development Documents and shall consist of Drawings and Specifications setting forth in detail the quality levels of materials and systems and other requirements for the construction of the Work.
- C. Included also in this phase will be:
  - i. Meeting with City of Covington at 95% to review project status and to incorporate review comments.
  - ii. Issue to City of Covington - 100% Construction Documents and Specifications.
  - iii. Submit Construction Documents and Specifications to the Tennessee State Fire Marshal (TSFM) for approval.

## **Bidding**

- A. A2H will assist City of Covington in obtaining bids to construct the work and prepare responses to questions from prospective bidders and provide clarifications and interpretations of the Construction Document and Specifications.
- B. A2H will distribute the Construction Document and Specifications to prospective bidders via A2H Plan Room and Owner designated Plan Rooms.
- C. A Pre-Bid Conference will be organized and conducted for the prospective bidders.
- D. Addenda responses and clarifications will be made to prospective bidders on the Construction Document and Specifications.
- E. A2H will organize and conduct the opening of the bids and subsequently documenting and distributing the bidding results, as directed by the Owner.
- F. A2H will assist City of Covington in executing the construction contract.

## **Construction Administration**

- A. A2H will advise and consult with City of Covington during the construction phase services. A2H will have authority to act on behalf of City of Covington only to the extent provided in this agreement. A2H will not have control over, charge of, or responsibility for the construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the work, nor will A2H be responsible for the Contractor's failure to perform the work in accordance with the requirements of the Contract Documents. A2H will not have control over or charge of, and shall not be responsible for, acts or omissions of the Contractor.
- B. A2H will review and certify the amounts due to the Contractor and shall issue certificates in such amounts.
- C. A2H will review and approve or take other appropriate action upon the Contractor's submittals such as shop drawings, product data and samples, but only for the limited purpose of checking for conformance with the Contract Documents, and further conformance with information given and the design concept expressed in the Contract Documents. Review of such submittals is not for the purpose of determining the accuracy and completeness of other information such as dimensions, quantities, and installation or performance of equipment or systems, which are the Contractor's responsibility. A2H's review shall not constitute approval of safety precautions or, unless otherwise specifically

stated by A2H, of any construction means, methods, techniques, sequences or procedures.

- D. A2H will assist the Contractor with questions generated during the construction process.
- E. A2H will conduct two (2) site visits per month during construction to verify project is being constructed per contract, ten (10) site visits maximum.
- F. A2H will conduct one (1) on-site visit for the Preconstruction Meeting and one (1) at Substantial Completion to provide a final comprehensive punch list of the project prior to final payment.
- G. Review closeout documents prepared by Contractor at the end of the construction phase.

### **III. Exclusions from our Basic Scope of Services are as follows:**

Services not set forth above as Basic Scope of Services in this Contract are excluded from the scope of our work and we assume no responsibility to perform such services, including but not limited to:

- A. Services required because of significant changes in the project, including changes in size, quality, complexity, schedule or methods of bidding.
- B. Any plan review fees required by local or state entity, application fees and/or permit fees.
- C. Environmental Site Assessment.
- D. Any offsite improvements not specifically stated above.
- E. Measured Drawings of the existing building construction.
- F. Irrigation design.
- G. Furniture, Fixture, and Equipment planning. If this is desired, the Contract Scope and Fee can be adjusted.
- H. Construction cost estimating.
- I. Advertisement for Bid.
- J. Our limited construction administration services do not include construction management tasks i.e., full time on-site representation and inspection, attending weekly OAC meetings, preparing progress reports, processing payment requests / change order requests, etc.
- K. Quality Assurance Testing Services including but not limited to testing and special inspections.
- L. The preparation of As-Built Drawings after completion of construction.
- M. Building commissioning services.
- N. Training of Owner's staff.
- O. Value Engineering.

### **IV. Our proposed schedule of deliverables for the above referenced Basic Scope of Services is as follows:**

- A. The following is a preliminary anticipated schedule:

May 25, 2022	Anticipated Notice To Proceed from Client.
May 25, 2022	The Schematic Design is completed & the Structural Review phase will be completed in less than 1 week.
June 8, 2022	Survey & Utilities Assessment phase is to be completed within two weeks after Client approval of Schematic Design & Structural Review phase.

June 2, 2022	Planning Commission Approval phase is to be completed within one week after Notice to Proceed.
June 29, 2022	Design Development phase is to be completed within three weeks after Client approval of Survey & Utilities Assessment phase.
July 26, 2022	Construction Documents phase is to be completed within four weeks after Client approval of Design Development phase.
August 23, 2022	Bidding phase is to be completed within four weeks after Client approval of Construction Documents phase.
January 24, 2023	Construction Administration phase is to be completed within 10 weeks after Client approval of Bidding phase.

**V. Our proposed compensation for the above referenced Basic Scope of Services is as follows:**

Schematic Design & Structural Review	\$	9,450.00
Survey & Utilities Assessment	\$	3,500.00
Planning Commission Approval	\$	1,500.00
Design Development	\$	13,000.00
Construction Documents	\$	24,000.00
Bidding	\$	3,000.00
Construction Administration	\$	12,000.00
<b>Compensation for Basic Scope of Services</b>	<b>\$</b>	<b>66,450.00</b>
Reimbursable Expense Fee (Courier Service, Mileage, Travel, and Printing)	\$	1,500.00
Reimbursable Fee (Plans Review, Bid Advertisement)	Direct Cost + 10%	

## VI. Additional Services:

Additional services shall consist of all services not included in the Basic Services as set forth above. No work will be performed beyond the services noted above without an express written agreement between A2H and **City of Covington, TN**. Additional Services will be billed either on an hourly basis in accordance with the hourly rate schedule contained herein, or a negotiated fixed fee based on the scope of additional services requested. The A2H Hourly Rate Schedule is as follows:

STAFF MEMBER	LEVEL I	LEVEL II	LEVEL III
Principal	\$ 200.00	\$ 215.00	\$ 225.00
Associate Principal	\$ 160.00	\$ 175.00	\$ 190.00
Project Manager	\$ 130.00	\$ 150.00	\$ 170.00
Project Coordinator	\$ 80.00	\$ 90.00	\$ 100.00
Architect	\$ 130.00	\$ 150.00	\$ 170.00
Engineer	\$ 125.00	\$ 145.00	\$ 165.00
Landscape Architect	\$ 100.00	\$ 120.00	\$ 140.00
Planner	\$ 100.00	\$ 120.00	\$ 140.00
Land Surveyor	\$ 100.00	\$ 110.00	\$ 120.00
Construction Administrator	\$ 90.00	\$ 95.00	\$ 120.00
Designer	\$ 85.00	\$ 95.00	\$ 105.00
BIM/CAD Technician	\$ 75.00	\$ 90.00	\$ 105.00
Survey Crew Member	\$ 60.00	\$ 70.00	\$ 80.00
Administrator	\$ 65.00	\$ 75.00	\$ 90.00

If this Contract and the Terms and Conditions attached hereto and incorporated herein satisfactorily set forth your understanding and the agreement between us, we would appreciate your signing the enclosed copy of this letter agreement in the space provided below and initialing the Terms and Conditions in the space provided and returning them to us.

This Contract will be open for acceptance for 30 calendar days. We certainly look forward to collaborating with you on this project and thank you for giving us the opportunity to submit this Contract.

If you have any questions, please call.

Sincerely,

A2H, Inc.



Pat Harcourt, PE  
CEO | Principal

Attachment: Terms and Conditions

**AGENT FOR:**      **CITY OF COVINGTON, TN**

**ACCEPTED BY:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_

## TERMS AND CONDITIONS

1. The parties agree that **CITY OF COVINGTON, TN** is solely responsible for payment in accordance with the following terms. **A2H, Inc.** (hereinafter sometimes "the Consultant") shall submit monthly invoices for work in progress. Payment shall be due upon receipt. Invoices more than 30 days old will be subject to a finance charge of 1.5% per month. The Consultant shall have the right to cease work if payment is not received within 45 days of each invoice. In addition, **CITY OF COVINGTON, TN** agrees to pay any and all legal expenses and other costs incurred in the collection of any overdue amount.
2. **CITY OF COVINGTON, TN** shall reimburse the Consultant all expenses incurred for courier service, (e.g., Federal Express, United Parcel Service, etc.) mileage, travel, and printing. Reimbursable Expenses Fee shall be billed as a flat rate per section V of the contract.
3. In the event of any litigation arising from or related to this agreement or the services provided under this Agreement, the "prevailing party" shall be entitled to recover from the "non-prevailing party" all reasonable legal expenses and attorney's fees incurred in such litigation. For the purposes of this provision, a party asserting a claim shall be considered the "prevailing party" only if it recovers 50% or more of the amount claimed. If it does not, the claimant shall be the "non-prevailing party."
4. **CITY OF COVINGTON, TN** shall make no claim for professional negligence, either directly or by way of a cross complaint against the Consultant unless **CITY OF COVINGTON, TN** has first provided the Consultant with a written certification executed by an independent Consultant currently practicing in the same discipline as the Consultant and licensed in the State of the project. This certification shall: a) contain the name and license number of the certifier; b) specify the acts or omissions that the certifier contends are not in conformance with the standard of care for a consultant performing professional services under similar circumstances; and c) state in detail the basis for the certifier's opinion that such acts or omissions do not conform to the standard of care. This certification shall be provided to the Consultant not less than thirty (30) calendar days prior to the presentation of any claim or the institution of any arbitration or judicial proceeding. This Certificate of Merit clause takes precedence over any existing state law in force at the time of the claim or demand for arbitration."
5. The Consultant shall commence services within seven (7) days of receiving executed acceptance of this agreement from **CITY OF COVINGTON, TN** along with all project information needed to commence services. The Consultant shall perform the work with due diligence commensurate with sound professional practice.
6. The Consultant shall be responsible for the design of the items listed in the scope of services only. Responsibility for any other items not specifically mentioned in the scope of services or shown on the drawings produced by the Consultant shall be borne by **CITY OF COVINGTON, TN**.
7. In preparation of Contract Documents, the Consultant is entitled to rely upon the accuracy and completeness of information (electronic or otherwise) furnished by **CITY OF COVINGTON, TN**, or its independent consultants. Such information includes but is not limited to topographic and/or boundary surveys, grading and drainage plans, building information, geotechnical reports, dimensions of existing construction, property data, and zoning and land use information. The Consultant is not responsible for recommendations or criteria provided in the geotechnical report. Such recommendations include, but are not limited to, foundation design criteria, anticipated movement criteria, and proposed construction methods.
8. Notwithstanding any other provision of this agreement or the parties' contract, in providing services under this agreement, the Consultant shall endeavor to perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.
9. Construction Documents are by necessity drawn to a small scale and in many cases schematic in nature. Construction Documents cannot be perfectly prepared. Drawings and specifications need continually to be interpreted and clarified, and sometimes must be corrected or updated. Accordingly, if **CITY OF COVINGTON, TN** does not engage the Consultant for full customary Construction Administration of this Project, **CITY OF COVINGTON, TN** agrees to indemnify, release and hold harmless the Consultant and its employees and consultants from and against any claims of liability arising from defects in the design and/or construction work.
10. In the event **CITY OF COVINGTON, TN** should require Consultant to perform construction administration services, **CITY OF COVINGTON, TN** acknowledges that the purpose of construction observation by the Consultant is to ascertain in general whether the work when complete will be in substantial compliance with the Contract Documents. In no event shall the Consultant perform exhaustive or continuous inspection. The Consultant is not responsible for, and shall not have control of construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the construction work, nor will it be responsible for the Contractor's failure to carry out the construction work in accordance with the Contract Documents. The Consultant shall not be responsible for, nor have control or charge over the acts or omissions of the Contractor, Subcontractor, nor any of their agents or employees, or any other person performing any of the construction work. The Consultant shall not have the authority nor the responsibility to supervise or direct the construction work.
11. The Consultant's review of shop drawings is solely to determine whether the submittal generally conforms to the design concept expressed in the Contract Documents and is not to verify dimensions and quantities.

\_\_\_\_\_  
Initials

\_\_\_\_\_  
Date



12. **CITY OF COVINGTON, TN** acknowledges the reports, plans, specifications, field data and notes and all other documents prepared by the Consultant, including all documents on electronic media, are instruments of professional service that shall remain the property of the Consultant. **CITY OF COVINGTON, TN** shall not reuse, make, or permit to be made, any modifications to the plans and specifications without the prior written authorization of the Consultant. **CITY OF COVINGTON, TN** agrees to indemnify, release, and hold harmless the Consultant from any claims arising from any unauthorized reuse or modification of the plans and specifications.
13. The Consultant makes no warranties, either expressed or implied, of merchantability, fitness for use for any particular purpose, or of any other nature or type. In no event shall the Consultant be liable to **CITY OF COVINGTON, TN** for any loss of profit, loss of use, or any other consequential damages.
14. If there are protracted delays for reasons beyond the control of the Consultant, the Consultant's compensation shall be equitably adjusted.
15. Neither party to this Agreement shall transfer, sublet or assign any rights under or interest in this Agreement (including but not limited to monies that may be due) without the prior written consent of the other party. The Consultant shall be permitted to subcontract portions of the professional services required under this agreement to properly qualified subconsultants.
16. This Agreement may be terminated by either party upon seven days' written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. In the event of termination, by either party, the Consultant shall be paid for all services rendered and all reimbursable expenses up to and through the date of termination.
17. The fees charged by the Consultant have been structured in part in reliance upon the agreement and covenant of the **CITY OF COVINGTON, TN** that the liability of the Consultant for any defects in the services provided hereunder shall be limited to the total fee the Consultant charged for services rendered on the project.
18. In the event of defects in the services performed by the Consultant for which the Consultant is liable to **CITY OF COVINGTON, TN**, the measure of damages may include the cost of remediation work, but shall not include the cost of work that adds value to the project for which **CITY OF COVINGTON, TN** would have been obligated to pay if the services had not been defective.
19. Any and all suits for any breach of this agreement shall be instituted and maintained in any Court of competent jurisdiction in Shelby County, Tennessee and both parties expressly consent to the jurisdiction of such Court.
20. If any portion of this agreement shall in any way become violative or prohibited by or under applicable laws, that provision or part hereof shall be ineffective and void to the extent of such violation or prohibition without invalidating any of the remaining provisions of this agreement.
21. In the event **CITY OF COVINGTON, TN** consents to, allows, authorizes or approves of changes to any plans, specifications or other construction documents, and these changes are not approved in writing by the Consultant, **CITY OF COVINGTON, TN** acknowledges that such changes, and the results thereof, are not the responsibility of the Consultant. Therefore, **CITY OF COVINGTON, TN** agrees to release the Consultant from any liability arising from such changes. In addition, **CITY OF COVINGTON, TN** agrees, to the fullest extent permitted by law, to indemnify and hold the Consultant harmless from any damage, liability or cost, including reasonable attorneys' fees and costs of defense, arising from such changes.
22. Original signed, sealed reproducible documents are the actual Contract Documents and any electronic copies provided to the Client are the Client's convenience. In the event there is a discrepancy between the original signed, sealed documents and the electronic copy, the original signed, sealed reproducible documents shall take precedence.
23. The proposal represents the entire understanding between **CITY OF COVINGTON, TN** and A2H, Inc. in the respect to the project and may be modified only by a writing signed by both parties.
24. If in the event that an executed copy of this agreement is not returned to our office, but payment is received for services rendered during the course of the project, the parties agree that these terms and conditions shall be binding upon the parties.

Accepted by **CITY OF COVINGTON, TN**:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

ORDINANCE 1746

AN ORDINANCE PROVIDING FOR THE EXPENDITURE OF FUNDS BY THE VARIOUS DEPARTMENTS, INSTITUTIONS, OFFICES, AND AGENCIES OF THE CITY OF COVINGTON, TENNESSEE, UNTIL THE VARIOUS BUDGETS ARE ADOPTED AND APPROVED FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023.

BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE:

SECTION 1. That the various departments, institutions, offices, and agencies of the City of Covington, Tennessee are hereby authorized to expend funds for the Fiscal Year beginning July 1, 2021, at the same level as the previous Fiscal Year 2021-2022, but not exceed one-fourth (1/4) of said previous year's budget or until the 2022-23 Fiscal Year's Budget is adopted by said Board of Mayor and Aldermen of the City of Covington, Tennessee.

SECTION 2. That expenditures mandated by the State are rules and regulations adopted by the State shall be incorporated into the continuing budget authority.

SECTION 3. That all ordinances or parts of ordinances in conflict with the ordinance are hereby repealed, but all ordinances or parts of ordinances not in conflict with this ordinance shall remain in full force and effect.

SECTION 4. That this ordinance shall take effect from and after its passage, the welfare of the corporation demanding it.

PASSED by the Board of Mayor and Aldermen of the City of Covington, Tennessee, on third and final reading on the 28<sup>th</sup> of June, 2022.

ATTEST: \_\_\_\_\_

Recorder-Treasurer

\_\_\_\_\_  
Mayor

ORDINANCE 1747

AN ORDINANCE TO AMEND ORDINANCE "THE ANNUAL BUDGET FOR THE CITY OF COVINGTON, TENNESSEE FOR THE FISCAL YEAR 2021-22 " BEGINNING ON JULY 1, 2021 AND ENDING ON JUNE 30, 2022.

BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE:

Section 1. That there is hereby adopted the amendments to the total revenues and available funds and total expenditures (Annual Budget) for the City of Covington, Tennessee for Fiscal Year 2022 beginning on July 1, 2021 and ending on June 30, 2022 as follows:

(A) TOTAL REVENUES AND AVAILABLE FUNDS:

<b>General Fund</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Local Taxes	\$ 8,671,000.00	\$ -	\$ 8,671,000.00
Licenses & Permits	\$ 45,100.00	\$ -	\$ 45,100.00
Intergovernmental	\$ 2,190,200.00	\$ 1,000,000.00	\$ 3,190,200.00
Charges for Services	\$ 469,050.00	\$ -	\$ 469,050.00
Fines, Forfeits, & Penalty	\$ 175,000.00	\$ -	\$ 175,000.00
Other	\$ 342,500.00	\$ -	\$ 342,500.00
Public Enterprise	\$ 22,000.00	\$ -	\$ 22,000.00
Total Revenues	\$ 11,914,850.00		\$ 11,914,850.00
Beginning Cash Balance			\$ -
Total Available Funds	\$ 11,914,850.00	\$ 1,000,000.00	\$ 12,914,850.00
<b>State Street</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Intergovernmental	\$ 1,831,000.00	\$ 800,000.00	\$ 2,631,000.00
Total Revenues	\$ 1,831,000.00	\$ 800,000.00	\$ 2,631,000.00
Beginning Fund Balance			\$ -
Total Available Funds	\$ 1,831,000.00	\$ 800,000.00	\$ 2,631,000.00
<b>T C Museum</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Charges for Services	\$ 12,900.00	\$ -	\$ 12,900.00
Other	\$ 194,950.00	\$ -	\$ 194,950.00
Total Revenues	\$ 207,850.00		\$ 207,850.00
Beginning Fund Balance			\$ -
Total Available Funds	\$ 207,850.00	\$ -	\$ 207,850.00

<b>Community Development</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Other	\$ -		
Public Enterprise	\$ 10,000.00	\$ -	\$ 10,000.00
Total Revenues	\$ 10,000.00	\$ -	\$ 10,000.00
Beginning Fund Balance			\$ -
Total Available Funds	\$ 10,000.00	\$ -	\$ 10,000.00

<b>Solid Waste</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Charges for Services	\$ 1,590,000.00	\$ -	\$ 1,590,000.00
Other	\$ 2,000.00	\$ -	\$ 2,000.00
Public Enterprise	\$ 12,000.00	\$ -	\$ 12,000.00
Total Revenues	\$ 1,604,000.00	\$ -	\$ 1,604,000.00
Beginning Fund Balance			\$ 400,000.00
Total Available Funds	\$ 1,604,000.00	\$ -	\$ 1,604,000.00

<b>Drug Fund</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Fines	\$ 14,000.00	\$ -	\$ 14,000.00
Other	\$ -	\$ -	\$ -
Total Revenues	\$ 14,000.00	\$ -	\$ 14,000.00
Beginning Fund Balance			\$ -
Total Available Funds	\$ 14,000.00	\$ -	\$ 14,000.00

<b>PBACCT Bd Skg</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Other	\$ 168,500.00	\$ -	\$ 168,500.00
Total Revenues	\$ 168,500.00	\$ -	\$ 168,500.00
Beginning Fund Balance	\$ -		\$ -
Total Available Funds	\$ 168,500.00	\$ -	\$ 168,500.00

<b>Water</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Licenses & Permits	\$ 5,000.00	\$ -	\$ 5,000.00
Other	\$ 85,000.00	\$ -	\$ 85,000.00
Public Enterprise	\$ 2,002,000.00	\$ -	\$ 2,002,000.00
Total Revenues	\$ 2,092,000.00	\$ -	\$ 2,092,000.00
Beginning Fund Balance			\$ -
Total Available Funds	\$ 2,092,000.00	\$ -	\$ 2,092,000.00

<b>Sewer</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Intergovernmental	\$ -	\$ -	\$ -
Other	\$ 10,000.00	\$ -	\$ 10,000.00
Public Enterprise	\$ 2,549,000.00	\$ -	\$ 2,549,000.00
Total Revenues	\$ 2,559,000.00	\$ -	\$ 2,559,000.00
Beginning Fund Balance			\$ -
Total Available Funds	\$ 2,559,000.00	\$ -	\$ 2,559,000.00

<b>Gas</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Licenses & Permits	\$ 1,000.00	\$ -	\$ 1,000.00
Other	\$ 51,210.00	\$ -	\$ 51,210.00
Public Enterprise	\$ 2,744,500.00	\$ -	\$ 2,744,500.00
Total Revenues	\$ 2,796,710.00	\$ -	\$ 2,796,710.00
Beginning Fund Balance	\$ -		\$ -
Total Available Funds	\$ 2,796,710.00	\$ -	\$ 2,796,710.00

<b>Biomass Gasification</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Intergovernmental	\$ -		\$ -
Other	\$ 183,000.00	\$ -	\$ 183,000.00
Total Revenues	\$ 183,000.00	\$ -	\$ 183,000.00
Beginning Fund Balance	\$ -		\$ -
Total Available Funds	\$ 183,000.00	\$ -	\$ 183,000.00

<b>Airport</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Intergovernmental	\$ 252,500.00	\$ -	\$ 252,500.00
Other	\$ 50,000.00	\$ -	\$ 50,000.00
Public Enterprise	\$ 364,700.00	\$ -	\$ 364,700.00
Total Revenues	\$ 667,200.00	\$ -	\$ 667,200.00
Beginning Fund Balance	\$ -		
Total Available Funds	\$ 667,200.00	\$ -	\$ 667,200.00

<b>Cemetery</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Other	\$ 3,500.00	\$ 10,000.00	\$ 13,500.00
Total Revenues	\$ 3,500.00	\$ -	\$ 3,500.00
Beginning Fund Balance	\$ -		\$ -
Total Available Funds	\$ 7,000.00	\$ -	\$ 7,000.00

(B) Expenditures:

<b>General Fund</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Governmental Administrative	\$ 3,104,684.00	\$ 200,000.00	\$ 200,000.00
City Court	\$ 12,000.00	\$ -	\$ 12,000.00
General Elections	\$ -	\$ -	\$ -
Recorder-Treasurer	\$ 399,650.00	\$ 10,000.00	\$ 409,650.00
City Attorney	\$ 66,000.00	\$ -	\$ 66,000.00
Purchasing	\$ 206,840.00	\$ 15,000.00	\$ 221,840.00
Data Processing	\$ 73,500.00	\$ -	\$ 73,500.00
Developmental Services	\$ 202,700.00	\$ -	\$ 202,700.00
Grounds Maintenance	\$ 403,700.00	\$ -	\$ 403,700.00
City Hall	\$ 46,800.00	\$ -	\$ 46,800.00
CMC Building	\$ 98,400.00	\$ -	\$ 98,400.00
Police Department	\$ 2,491,431.00	\$ 230,000.00	\$ 2,721,431.00
Fire Department	\$ 2,009,500.00	\$ 100,000.00	\$ 2,109,500.00
Outside Fire	\$ 109,000.00	\$ -	\$ 109,000.00
Civil Defense	\$ 30,000.00	\$ 20,000.00	\$ 50,000.00
Street Department	\$ 917,570.00	\$ (300,000.00)	\$ 617,570.00
Street Lighting	\$ 17,000.00	\$ -	\$ 17,000.00
City Garage	\$ 182,400.00	\$ -	\$ 182,400.00
Cemetery Maintenance	\$ 1,000.00	\$ 4,000.00	\$ 5,000.00
Gis Department	\$ 8,500.00	\$ -	\$ 8,500.00
Industrial Department	\$ 2,000.00	\$ -	\$ 2,000.00
Rabies and Animal Control	\$ 24,600.00	\$ -	\$ 24,600.00
Recreation Administration	\$ 92,400.00		\$ 92,400.00
Recreation Center	\$ 5,000.00	\$ 75,000.00	\$ 80,000.00
Playgrounds	\$ 103,000.00	\$ 130,000.00	\$ 233,000.00
Pool	\$ 158,300.00	\$ -	\$ 158,300.00
Sportsplex	\$ 267,500.00	\$ -	\$ 267,500.00
Sports/Recreation Program	\$ 238,660.00	\$ 35,000.00	\$ 35,000.00
Home Program	\$ 375,000.00	\$ -	\$ 375,000.00
Education	\$ 15,000.00	\$ 15,000.00	\$ 15,000.00
Debt Service	\$ 218,625.00	\$ -	\$ 218,625.00
Total Appropriations	\$ 11,880,760.00	\$ 534,000.00	\$ 12,414,760.00
 <b>State Street</b>	 <b>2022 Proposed</b>	 <b>Adjustments</b>	 <b>Total</b>
Highways, Streets, Lighting	\$ 1,831,000.00	\$ 800,000.00	\$ 2,631,000.00
Total Appropriations	\$ 1,831,000.00	\$ 800,000.00	\$ 2,631,000.00

<b>Museum</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Museum/nature Center	\$ 195,810.00	\$ -	\$ 195,810.00
Total Appropriations	\$ 195,810.00	\$ -	\$ 195,810.00

<b>Community Development</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Slum/Blighted Areas	\$ 10,000.00	\$ -	\$ 10,000.00
Total Appropriations	\$ 10,000.00	\$ -	\$ 10,000.00

<b>Solid Waste Mgmt</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Solid Waste Mgmt	\$ 1,572,697.00	\$ -	\$ 1,572,697.00
Debt Service	\$ 2,217.00	\$ -	\$ 2,217.00
Total Appropriations	\$ 1,574,914.00	\$ -	\$ 1,574,914.00

<b>Drug</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Drug Investigation	\$ 10,000.00	\$ -	\$ 10,000.00
Total Appropriations	\$ 10,000.00	\$ -	\$ 10,000.00

<b>PBACCT BD Skg</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Debt Service	\$ 168,500.00	\$ -	\$ 168,500.00
Total Appropriations	\$ 168,500.00	\$ -	\$ 168,500.00

<b>Water</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Purification	\$ 517,100.00	\$ -	\$ 517,100.00
Transmission & Distribution	\$ 566,500.00	\$ -	\$ 566,500.00
Water Administration	\$ 865,480.00	\$ -	\$ 865,480.00
Debt Service	\$ 56,300.00	\$ -	\$ 56,300.00
Total Appropriations	\$ 2,005,380.00	\$ -	\$ 2,005,380.00

<b>Sewer</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Collection	\$ 245,800.00	\$ -	\$ 245,800.00
Treatment & Disposal	\$ 743,400.00	\$ -	\$ 743,400.00
Sewer Administration	\$ 1,232,300.00	\$ -	\$ 1,232,300.00
Debt Service	\$ 144,890.00	\$ -	\$ 144,890.00
Total Appropriations	\$ 2,366,390.00	\$ -	\$ 2,366,390.00

<b>Gas</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Purchased Gas	\$ 1,587,000.00	\$ -	\$ 1,587,000.00
Transmission & Distribution	\$ 410,500.00	\$ -	\$ 410,500.00
Administrative	\$ 798,670.00	\$ -	\$ 798,670.00
Total Appropriations	\$ 2,796,170.00	\$ -	\$ 2,796,170.00

<b>Biomass Gasification</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Gasification	\$ 123,000.00	\$ -	\$ 123,000.00
Debt Service	\$ 60,000.00	\$ -	\$ 60,000.00
Total Appropriations	\$ 183,000.00	\$ -	\$ 183,000.00

<b>Airport</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Airport Expenses	\$ 662,800.00	\$ -	\$ 662,800.00
Debt Service		\$ -	\$ -
Total Appropriations	\$ 662,800.00	\$ -	\$ 662,800.00

<b>Cemetery</b>	<b>2022 Proposed</b>	<b>Adjustments</b>	<b>Total</b>
Cemetery Expenditures	\$ 3,500.00	\$ 10,000.00	\$ 13,500.00
Total Appropriations	\$ 3,500.00	\$ 10,000.00	\$ 13,500.00

\$ 23,688,224.00    \$ 1,344,000.00    \$ 25,032,224.00

Section 2. That all ordinances or parts of ordinances in conflict with this ordinance be and the same are hereby repealed; but all ordinances not in conflict with this ordinance remain in full force and effect.

Section 3. That this ordinance shall take effect from and after its passage, the welfare to the corporation demanding it.

Passed by the Board of Mayor and Aldermen of the City of Covington, Tennessee on third and final reading on this 28<sup>th</sup> day of June 2022.

ATTEST: \_\_\_\_\_  
Recorder-Treasurer

\_\_\_\_\_  
Mayor

Passed 1<sup>st</sup> Reading

Passed 2<sup>nd</sup> Reading

Public Hearing

Passed 3<sup>rd</sup> and Final Reading



ORDINANCE 1748

AN ORDINANCE TO AMEND ORDINANCE NO. 383 PASSED AND APPROVED NOVEMBER 11, 1924 AND TO PROVIDE REVENUE FROM MUNICIPAL PURPOSES FOR THE CITY OF COVINGTON, TENNESSEE, FOR THE YEAR 2022, AND OTHER YEARS THEREAFTER AND TO REPEAL ALL AMENDATORY ORDINANCES OF SAID ORDINANCE NO. 383 IN CONFLICT WITH THIS ORDINANCE.

BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE:

Section 1. That Ordinance No. 383 be amended as to provide a tax of \$1.2413 (certified tax rate) on each \$100.00 worth of taxable property, real and personal within the corporate limits of the City thereafter or until otherwise provided and such tax shall be for the General Fund.

Section 2. That all public utilities assessed by the Tennessee Public Service commission shall pay an ad valorem tax upon each \$100.00 worth of taxable property within the City as shown by their assessments to the City of Covington, Tennessee, for the year 2022 and each year thereafter or until otherwise provided, as assessed by the Tennessee Public Service Commission and so assessed and collected shall be distributed as set out in Section 1 of this Ordinance.

Section 3. That all other provisions of said Ordinance No. 383 as modified and amended therein shall remain in full force and effect and that all amendatory ordinances of said Ordinance No. 383 in conflict with this ordinance be and the same are hereby repealed and that this ordinance shall take effect from and after its passage, the welfare of the corporation demanding it.

Passed by the Board of Mayor and Aldermen of the City of Covington, Tennessee, on third and final reading on the 28<sup>th</sup> day of June, 2022.

ATTEST: \_\_\_\_\_  
Recorder-Treasurer

\_\_\_\_\_  
Mayor

## ORDINANCE 1749

### AN ORDINANCE OF THE CITY OF COVINGTON, TENNESSEE ADOPTING THE ANNUAL BUDGET AND TAX RATE FOR THE FISCAL YEAR BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023.

WHEREAS, Tennessee Code Annotated Title 9 Chapter 1 Section 116 requires that all funds of the State of Tennessee and all its political subdivisions shall first be appropriated before being expended and that only funds that are available shall be appropriated; and

WHEREAS, the Municipal Budget Law of 1982 requires that the governing body of each Municipality adopt and operate under an annual budget ordinance presenting a financial plan with at least the information required by that state statute, that no municipality may expend any moneys regardless of the source except in accordance with a budget ordinance and that the governing body shall not make any appropriation in excess of estimated available funds; and

WHEREAS, the Board of Mayor and Aldermen has published the annual operating budget and budgetary comparisons of the proposed budget with the prior year (actual) and the current year (estimated) in a newspaper of general circulation not less than ten (10) days prior to the meeting where the Board will consider final passage of the budget.

### NOW THEREFORE BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE AS FOLLOWS:

SECTION 1: That the governing body estimates anticipated revenues of the municipality from all sources to be as follows for fiscal year 2023:

<b>General Fund</b>	<b>2021 Actual</b>	<b>2022 Estimated</b>	<b>2023 Proposed</b>
Local Taxes	\$ 9,594,242.00	\$ 8,671,000.00	\$ 8,818,000.00
Licenses & Permits	\$ 79,658.00	\$ 45,100.00	\$ 64,100.00
Intergovernmental	\$ 1,858,329.00	\$ 2,190,200.00	\$ 1,965,600.00
Charges for Services	\$ 475,516.00	\$ 469,050.00	\$ 389,550.00
Fines, Forfeits, & Penalty	\$ 166,131.00	\$ 175,000.00	\$ 200,000.00
Other	\$ 609,001.00	\$ 342,500.00	\$ 569,000.00
Public Enterprise	\$ 23,907.00	\$ 22,000.00	\$ 22,000.00
Total Revenues	\$ 12,806,784.00	\$ 11,914,850.00	\$ 12,028,250.00
Beginning Fund Balance			
Total Available Funds	\$ 12,806,784.00	\$ 11,914,850.00	\$ 12,028,250.00

<b>State Street</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Intergovernmental	\$ 330,878.00	\$ 1,831,000.00	\$ 326,000.00
Total Revenues	\$ 330,878.00	\$ 1,831,000.00	\$ 326,000.00
Beginning Fund Balance			
Total Available Funds	\$ 330,878.00	\$ 1,831,000.00	\$ 326,000.00

<b>T C Museum</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Charges for Services	\$ 7,953.00	\$ 12,900.00	\$ 12,900.00
Other	\$ 154,244.00	\$ 194,950.00	\$ 194,950.00
Total Revenues	\$ 162,197.00	\$ 207,850.00	\$ 207,850.00
Beginning Fund Balance			
Total Available Funds	\$ 162,197.00	\$ 207,850.00	\$ 207,850.00

<b>Community Development</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Other	\$ -	\$ -	\$ -
Public Enterprise	\$ 671.00	\$ 10,000.00	\$ 8,000.00
Total Revenues	\$ 671.00	\$ 10,000.00	\$ 8,000.00
Beginning Fund Balance			
Total Available Funds	\$ 671.00	\$ 10,000.00	\$ 8,000.00

<b>Solid Waste</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Charges for Services	\$ 1,605,957.00	\$ 1,590,000.00	\$ 1,625,000.00
Other	\$ 49,471.00	\$ 2,000.00	\$ -
Public Enterprise	\$ 15,206.00	\$ 12,000.00	\$ 12,000.00
Total Revenues	\$ 1,670,634.00	\$ 1,604,000.00	\$ 1,637,000.00
Beginning Fund Balance			
Total Available Funds	\$ 1,670,634.00	\$ 1,604,000.00	\$ 1,637,000.00

<b>Drug Fund</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Fines	\$ 32,012.00	\$ 14,000.00	\$ 10,000.00
Other	\$ 23,360.00	\$ -	\$ -
Total Revenues	\$ 55,372.00	\$ 14,000.00	\$ 10,000.00
Beginning Fund Balance			
Total Available Funds	\$ 55,372.00	\$ 14,000.00	\$ 10,000.00

<b>PBACCT Bd Skg</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Other	\$ 163,424.00	\$ 168,500.00	\$ 173,900.00
Total Revenues	\$ 163,424.00	\$ 168,500.00	\$ 173,900.00
Beginning Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 163,424.00	\$ 168,500.00	\$ 173,900.00

<b>Water</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Licenses & Permits	\$ 4,485.00	\$ 5,000.00	\$ 5,000.00
Other	\$ 450,256.00	\$ 85,000.00	\$ 76,000.00
Public Enterprise	\$ 2,078,470.00	\$ 2,002,000.00	\$ 2,164,000.00
Total Revenues	\$ 2,533,211.00	\$ 2,092,000.00	\$ 2,245,000.00
Beginning Fund Balance			
Total Available Funds	\$ 2,533,211.00	\$ 2,092,000.00	\$ 2,245,000.00

<b>Sewer</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Intergovernmental	\$ -	\$ -	\$ -
Other	\$ 12,848.00	\$ 10,000.00	\$ 1,000.00
Public Enterprise	\$ 2,616,893.00	\$ 2,549,000.00	\$ 2,690,000.00
Total Revenues	\$ 2,629,741.00	\$ 2,559,000.00	\$ 2,691,000.00
Beginning Fund Balance			
Total Available Funds	\$ 2,629,741.00	\$ 2,559,000.00	\$ 2,691,000.00

<b>Gas</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Licenses & Permits	\$ 1,750.00	\$ 1,000.00	\$ 1,000.00
Other	\$ 3,581.00	\$ 51,210.00	\$ 5,608.00
Public Enterprise	\$ 2,594,861.00	\$ 2,744,500.00	\$ 3,219,000.00
Total Revenues	\$ 2,600,192.00	\$ 2,796,710.00	\$ 3,225,608.00
Beginning Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 2,600,192.00	\$ 2,796,710.00	\$ 3,225,608.00

<b>Biomass Gasification</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Intergovernmental	\$ -	\$ -	\$ -
Other	\$ 128,108.00	\$ 183,000.00	\$ 160,000.00
Total Revenues	\$ 128,108.00	\$ 183,000.00	\$ 160,000.00
Beginning Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 128,108.00	\$ 183,000.00	\$ 160,000.00

<b>Airport</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Intergovernmental	\$ 107,717.00	\$ 252,500.00	\$ 320,425.00
Other	\$ 51,358.00	\$ 50,000.00	\$ 50,000.00
Public Enterprise	\$ 368,872.00	\$ 364,700.00	\$ 377,750.00
Total Revenues	\$ 527,947.00	\$ 667,200.00	\$ 748,175.00
Beginning Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 527,947.00	\$ 667,200.00	\$ 748,175.00

<b>Cemetery</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Other	\$ 11,440.00	\$ 3,500.00	\$ 6,000.00
Total Revenues	\$ 11,440.00	\$ 3,500.00	\$ 6,000.00
Beginning Fund Balance	\$ -	\$ -	\$ -
Total Available Funds	\$ 11,440.00	\$ 3,500.00	\$ 6,000.00
	\$ 23,620,599.00	\$ 24,051,610.00	\$ 23,466,783.00

SECTION 2. That the governing body appropriates from these anticipated revenues and Unexpended and unencumbered funds as follows:

<b>General Fund</b>	<b>2021 Actual</b>	<b>2022 Estimated</b>	<b>2023 Proposed</b>
Governmental Administrative	\$ 3,259,698.00	\$ 3,104,684.00	\$ 3,083,183.00
City Court	\$ 12,000.00	\$ 12,000.00	\$ 12,000.00
General Elections	\$ -	\$ -	\$ -
Recorder-Treasurer	\$ 378,134.00	\$ 399,650.00	\$ 361,100.00
City Attorney	\$ 40,581.00	\$ 66,000.00	\$ 56,000.00
Purchasing	\$ 208,038.00	\$ 206,840.00	\$ 202,890.00
Data Processing	\$ 92,211.00	\$ 73,500.00	\$ 78,000.00
Developmental Services	\$ 165,604.00	\$ 202,700.00	\$ 266,600.00
Grounds Maintenance	\$ 359,489.00	\$ 403,700.00	\$ 386,400.00
City Hall	\$ 43,485.00	\$ 46,800.00	\$ 41,800.00
CMC Building	\$ 81,980.00	\$ 98,400.00	\$ 79,900.00
Police Department	\$ 2,627,530.00	\$ 2,491,431.00	\$ 2,698,000.00
Fire Department	\$ 2,178,014.00	\$ 2,009,500.00	\$ 2,134,900.00
Outside Fire	\$ 92,605.00	\$ 109,000.00	\$ 112,000.00
Civil Defense	\$ 41,822.00	\$ 30,000.00	\$ 44,800.00
Street Department	\$ 451,165.00	\$ 917,570.00	\$ 1,097,850.00
Street Lighting	\$ 14,024.00	\$ 17,000.00	\$ 17,000.00
City Garage	\$ 171,127.00	\$ 182,400.00	\$ 185,500.00
Cemetery Maintenance	\$ 326.00	\$ 1,000.00	\$ 2,000.00
Gis Department	\$ 8,323.00	\$ 8,500.00	\$ 8,500.00
Industrial Department	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
Rabies and Animal Control	\$ 46,052.00	\$ 24,600.00	\$ 18,000.00
Recreation Administration	\$ 88,002.00	\$ 92,400.00	\$ 85,200.00
Recreation Center	\$ 17,866.00	\$ 5,000.00	\$ 10,000.00
Playgrounds	\$ 203,973.00	\$ 103,000.00	\$ 82,000.00
Pool	\$ 159,738.00	\$ 158,300.00	\$ 147,300.00
Sportsplex	\$ 261,708.00	\$ 267,500.00	\$ 308,100.00
Sports/Recreation Programs	\$ 246,905.00	\$ 238,660.00	\$ 238,220.00
Home Program	\$ 418.00	\$ 375,000.00	\$ -

Education	\$ 17,744.00	\$ 15,000.00	\$ 25,000.00
Debt Service	\$ 193,367.00	\$ 218,625.00	\$ 224,700.00
Total Appropriations	\$ 11,463,929.00	\$ 11,880,760.00	\$ 12,008,943.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 11,463,929.00	\$ 11,880,760.00	\$ 12,008,943.00

<b>State Street</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Highways, Streets, Lighting	\$ 413,839.00	\$ 1,831,000.00	\$ 326,000.00
Total Appropriations	\$ 413,839.00	\$ 1,831,000.00	\$ 326,000.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 413,839.00	\$ 1,831,000.00	\$ 326,000.00

<b>Museum</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Museum/nature Center	\$ 163,846.00	\$ 195,810.00	\$ 197,710.00
Total Appropriations	\$ 163,846.00	\$ 195,810.00	\$ 197,710.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 163,846.00	\$ 195,810.00	\$ 197,710.00

<b>Community Development</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Slum/Blighted Areas	\$ (3,069.00)	\$ 10,000.00	\$ 8,000.00
Total Appropriations	\$ (3,069.00)	\$ 10,000.00	\$ 8,000.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ (3,069.00)	\$ 10,000.00	\$ 8,000.00

<b>Solid Waste Mgmt</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Solid Waste Mgmt	\$ 1,523,591.00	\$ 1,572,697.00	\$ 1,600,800.00
Debt Service	\$ 10,782.00	\$ 2,217.00	\$ 2,243.00
Total Appropriations	\$ 1,534,373.00	\$ 1,574,914.00	\$ 1,603,043.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 1,534,373.00	\$ 1,574,914.00	\$ 1,603,043.00

<b>Drug</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Drug Investigation	\$ 8,629.00	\$ 10,000.00	\$ 49,000.00
Total Appropriations	\$ 8,629.00	\$ 10,000.00	\$ 49,000.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 8,629.00	\$ 10,000.00	\$ 49,000.00

<b>PBACCT BD Skg</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Debt Service	\$ 163,423.00	\$ 168,500.00	\$ 173,900.00
Total Appropriations	\$ 163,423.00	\$ 168,500.00	\$ 173,900.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 163,423.00	\$ 168,500.00	\$ 173,900.00

<b>Water</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Purification	\$ 398,628.00	\$ 517,100.00	\$ 551,800.00
Transmission & Distribution	\$ 605,411.00	\$ 561,500.00	\$ 526,300.00
Water Administration	\$ 799,555.00	\$ 870,480.00	\$ 1,047,280.00
Debt Service	\$ 60,299.00	\$ 56,300.00	\$ 55,700.00
Total Appropriations	\$ 1,863,893.00	\$ 2,005,380.00	\$ 2,181,080.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 1,863,893.00	\$ 2,005,380.00	\$ 2,181,080.00

<b>Sewer</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Collection	\$ 422,624.00	\$ 245,800.00	\$ 261,300.00
Treatment & Disposal	\$ 736,993.00	\$ 738,400.00	\$ 876,200.00
Sewer Administration	\$ 1,153,359.00	\$ 1,237,300.00	\$ 1,271,400.00
Debt Service	\$ 153,217.00	\$ 144,890.00	\$ 90,600.00
Total Appropriations	\$ 2,466,193.00	\$ 2,366,390.00	\$ 2,499,500.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 2,466,193.00	\$ 2,366,390.00	\$ 2,499,500.00

<b>Gas</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Purchased Gas	\$ 1,535,914.00	\$ 1,587,000.00	\$ 1,988,000.00
Transmission & Distribution	\$ 398,144.00	\$ 410,500.00	\$ 351,000.00
Administrative	\$ 715,697.00	\$ 783,270.00	\$ 853,100.00
Debt Service	\$ -	\$ 15,400.00	\$ 15,400.00
Total Appropriations	\$ 2,649,755.00	\$ 2,796,170.00	\$ 3,207,500.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 2,649,755.00	\$ 2,796,170.00	\$ 3,207,500.00

<b>Biomass Gasification</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Gasification	\$ 33,166.00	\$ 123,000.00	\$ 36,000.00
Debt Service	\$ 22,769.00	\$ 60,000.00	\$ 124,000.00
Total Appropriations	\$ 55,935.00	\$ 183,000.00	\$ 160,000.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 55,935.00	\$ 183,000.00	\$ 160,000.00

<b>Airport</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Airport Expenses	\$ 446,482.00	\$ 662,800.00	\$ 747,900.00
Debt Service			
Total Appropriations	\$ 446,482.00	\$ 662,800.00	\$ 747,900.00
Surplus/(Deficit)			
Ending Fund Balance	\$ 446,482.00	\$ 662,800.00	\$ 747,900.00
<b>Cemetery</b>	<b>2021 Estimated</b>	<b>2022 Proposed</b>	<b>2022 Proposed</b>
Cemetery Expenditures	\$ 2,217.00	\$ 3,500.00	\$ 6,000.00
Total Appropriations	\$ 2,217.00	\$ 3,500.00	\$ 6,000.00
Surplus/(Deficit)	\$ -	\$ -	\$ -
Ending Fund Balance	\$ 2,217.00	\$ 3,500.00	\$ 6,000.00

\$ 21,229,445.00      \$ 23,688,224.00      \$ 23,168,576.00

SECTION 3. At the end of the current fiscal year the governing body estimates balances/ (deficits) as follows:

General	\$ 3,000,000.00
State Street	\$ 50,000.00
T. C. Museum	\$ 100,000.00
Community Development	\$ 150,000.00
Solid Waste	\$ 1,000,000.00
Drug Fund	\$ 50,000.00
PBACCT BD Skg	\$ 2,000.00
Water	\$ 5,500,000.00
Sewer	\$ 4,000,000.00
Gas	\$ 10,000,000.00
Biomass Gasification	\$ 0.00
Airport	\$ 100,000.00
Cemetery	\$ 300,000.00

SECTION 4. That the governing body recognizes that the municipality has bonded and other indebtedness as follows:

Bonded or Other Indebtedness	Debt Principal	Interest Requirements	Debt Authorized and Unissued	Principal Outstand 6/30/21
Bonds	\$349,755.00	\$104,943.00	\$1,255,000.00	\$2,890,313.00
Notes	\$428,992.00	\$117,797.00		\$5,089,098.00
Capital Leases	\$630,438.00	\$ 65,655.00		\$ 2,380,657.00
Other Debt				



SECTION 5. During the coming fiscal year, the governing body has planned capital projects and Proposed funding as follows:  
Pavement Project – Various Roads

SECTION 6. No appropriation listed above may be exceeded without an amendment of the budget ordinance as required by the Municipal Budget Law of 1982 T.C.A. Section 6-56-208. In addition, no appropriation may be made in excess of available funds except to provide for an actual emergency threatening the health, property or lives of the inhabitants of the municipality and declared by a two-thirds (2/3) vote of at least a quorum of the governing body in accord with Section 6-56-205 of the Tennessee Code Annotated.

SECTION 7. Money may be transferred from one appropriation to another in the same fund only by appropriate ordinance by the governing body, subject to such limitations and procedures as it may describe as allowed by Section 6-56-209 of the Tennessee Code Annotated. Any resulting transfers shall be reported to the governing body at its next regular meeting and entered into the minutes.

SECTION 8. A detailed financial plan will be attached to this budget and become part of this budget ordinance. In addition, the published operating budget and budgetary comparisons shown by fund with beginning and ending fund balance and the number of full-time equivalent employees required by Section 6-56-206, Tennessee Code Annotated will be attached.

SECTION 9: There is hereby levied a property tax of the certified tax rate of \$1.2413 per \$100 of assessed value on all real and personal property.

SECTION 10. This annual operating and capital budget ordinance and supporting documents Shall be submitted to the Comptroller of the Treasury or Comptroller's Designee for approval if the City has notes issued pursuant to Title 9, Chapter 21, Tennessee Code Annotated or loan agreements with a public building authority Issued pursuant to Title 12, Chapter 10, Tennessee Code Annotated approved by the Comptroller of the Treasury or Comptroller's Designee within fifteen (15) days of its adoption. This budget shall not become the official budget for the fiscal year until such budget is approved by the Comptroller of the Treasury or Comptroller's Designee in accordance with Title 9, Chapter 21, Tennessee Code Annotated (the "Statutes".) If the Comptroller of the Treasury or Comptroller's Designee determines that the budget does not comply with the Statutes, the Governing Body shall adjust its estimates or make additional tax levies sufficient to comply with the Statutes, or as directed by the Comptroller of the Treasury or Comptroller's Designee. If the City does not such debt outstanding, it will file this annual operating and capital budget ordinance and supporting documents with the Comptroller of the Treasury or Comptrollers Designee.

SECTION 11. All unencumbered balances of appropriations remaining at the end of the fiscal year shall lapse and revert to the respective fund balances.

SECTION 12. All ordinances or parts of ordinances in conflict with any provision of this ordinance is hereby repealed.

SECTION 13. This ordinance shall take effect July 1, 2022, the public welfare requiring it.

\_\_\_\_\_  
Mayor

Attested: \_\_\_\_\_  
Recorder-Treasurer

Passed First Reading \_\_\_\_\_

Passed Second Reading \_\_\_\_\_

Passed Third and Final Reading \_\_\_\_\_

ORDINANCE NUMBER

1750

**AN ORDINANCE TO AMEND ORDINANCE 1741 THE “ADMINISTRATIVE ORDINANCE” OF THE CITY OF COVINGTON.**

WHEREAS, Ordinance \_\_\_\_\_ has not been codified as a part of the Covington Municipal Code but is maintained along with any amendments in the Office of the Recorder-Treasurer; and

WHEREAS, the Board of Mayor and Aldermen wish to amend the Administrative Ordinance;

**NOW, THEREFORE BE IT ENACTED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TN, THAT:**

Section 1. Ordinance “Administrative Ordinance” shall be amended by: adding the following rates and fees: no new rates or fees. The following rates and fees will be increased: AC pick up, AC housing per night, maintenance fee per grave, life safety inspections, fence permit, nonrefundable processing fee, building permit, sign permit, natural gas rate, water and weights monthly (line 15), museum conference room rental, BAZ and BPMA fees, planning commission all fees, sewer tap, pressurized sewer system, industrial surcharge, all sewer rates, solid waste RO, dumpsters, special event cpw per hour per person, special events percent allowed to waive, water tap, all water rates. The following rates and fees will be decreased: sportsplex or pool monthly (line 4), water & weights monthly (line 4), sportsplex or pool monthly (line15), art classes’ members & non-members, sale of brick. The following fees are being deleted taxicab license & permit, taxicab license & permit renewal, stage rental.

Section 2. Automatic adjustment of Rates to Reflect Cost of Living: shall be adjusted on an annual basis in an amount equal to the percentage change in the Consumer Price Index for Urban Areas (CPI U, US City Average, and All Items) for the prior calendar year as determined by the U.S. Department of Labor. Said annual adjustment shall be effective with the July billing cycle each year. This will apply to water, sewer, and natural gas rates for FY 2022/2023. The Board of Mayor and Aldermen may reject the automatic adjustment by passage of a resolution.

Section 3. This ordinance shall take effect from and after its passage, the welfare of the corporation demanding it.

**PASSED BY THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON 3<sup>RD</sup> AND FINAL READING THIS 28th DAY OF June, 2022.**

Attest: \_\_\_\_\_

Recorder-Treasurer

\_\_\_\_\_  
Mayor

Passed on 1<sup>st</sup> Reading May 24, 2022

Passed on 2<sup>nd</sup> Reading June 14, 2022

Public Hearing June 28, 2022

Passed on 3<sup>rd</sup> Reading June 28, 2022

**Airport**  
**FY 2022/2023**

[illegible]

Animal Control  
FY 2022/2023

1	Description	Fee							
2									
3	Pick Up	\$40.00							
4	Housing per night	\$20.00							
5	Veterinary Care & Testimony	actual cost							
6	Fowl Permit	\$35.00							
7									
8	Fine per violation upon conviction in City Court	\$50.00							
9									
10									
11									
12									
13									
14									
15									
16									
17									
18									
19									
20									
21									
22									
23									
24									
25									
26									

Cemetery  
FY 2022/2023

[illegible]

Civic Center  
FY 2022/2023

1	Description	Fee								
2										
3	Wedding - Full package everything	(includes \$2,500.00								
4	Wedding Ceremony Only (4 hrs) (2hrs)	+ Rehearsal \$500.00								
5	Wedding Ceremony (4hrs) Dinner (2hrs)	+ Rehearsal \$700.00								
	Events on weekends (birthday, reunions, etc.) Add on tablecloth/tableware Add on	\$1200.00 \$200.00								
6	warming kitchen	\$100.00								
7										
8	Tennessean rental during the week	Call for pricing								
9	Second Floor Rooms during hours 9a-4p	\$50.00								
10										
11										
12										
13										
14										
15										
16										
17										
18										

Code Department  
FY 2022/2023

1	<b>Description</b>					<b>Fee</b>					
2											
3	<b>Professional Services:</b>										
4	Review Fee					actual cost					
5	<b>Demolition Fee:</b>										
6	Residential					\$100.00					
7	Commercial					\$200.00					
8	Deposit refundable					\$500.00					
9	<b>Certificate of Occupancy:</b>										
10	with building permit					\$35.00					
11	without building permit					\$55.00					
12	Certificate of Completion					\$35.00					
13	<b>Non-residential building permits:</b>										
14	Life Safety Inspections					\$40.00					
15	Driveway Permits					\$35.00					
16	<b>Swimming Pool:</b>										
17	In Ground - setback only										
18	Above Ground - setback only										
19	Temporary Building Permit					\$55.00					
20	Building Moving Permit					\$100.00					
21	Fence Permit					\$50.00					
22	Failure to obtain permit prior to starting construction					Double the building permit fee					
23	Nonrefundable Processing Fee					\$20.00					



ode Department  
FY 2022/2023

24	Building Permit:								
25									
26	Unless otherwise noted below, the total valuation shall be based on seventy dollars (\$70.00) per square foot under roof.								
	Under roof shall consist of all heated and unheated space.								
27	\$1,000.00 or less			\$20.00					
28	\$1,001 to \$50,000			\$20.00 for the first \$1,000 plus \$3.00 for each additional thousand or fraction thereof					
29				to and including \$50,000					
30									
31	\$50,001 to \$100,000			\$167 for the first \$50,000 plus \$2.50 for each additional thousand or fraction thereof					
32				to and including \$100,000					
33									
34	\$100,001 to \$500,000			\$292 for the first \$1,000 plus \$2.00 for each additional thousand or fraction thereof					
35				to and including \$500,000					
36									
37	\$500,001 and above			\$1,092 for the first \$500,000 plus \$1.50 for each additional thousand or fraction thereof					
38									
39									
40									
41	Commercial Plans Review Fees			One-half of Building Permit					
42				Minimum Fee of \$20.00					
43				Maximum Fee of 5,000.00					
44	Commercial Fast Track Review Fees			Two-thirds of Building Permit					
45				Minimum Fee of \$20.00					
46				Maximum Fee of 5,000.00					

## FY 2022/2023

[illegible]

COURT  
FY 2022/2023

1	Description	CMC	TCA	FINE	FEES	STATE TAX	LOCAL TAX		
2	Allowing unlicensed driver to drive		55-50-504	\$10.00	\$105.00	\$13.75	\$13.75		
3	Anti-Noise Loud Music		55-8-193	\$50.00	\$105.00	\$13.75	\$13.75		
4	Disregard Redlight		55-8-109	\$10.00	\$105.00	\$13.75	\$13.75		
5	Disgard RR Signal		55-8-109	\$10.00	\$105.00	\$13.75	\$13.75		
6	Disregard Stop Sign		55-8-109	\$10.00	\$105.00	\$13.75	\$13.75		
7	Disturb Peace with Auto			\$25.00	\$105.00	\$13.75	\$13.75		
8	Drag Racing		55-10-101	\$50.00	\$105.00	\$13.75	\$13.75		
9	Driving on Wrong Side of Road		55-8-115	\$15.00	\$105.00	\$13.75	\$13.75		
10	Failure to Report Accident		55-10-111	\$50.00	\$105.00	\$13.75	\$13.75		
11	Failure to Yield		55-8-130	\$10.00	\$105.00	\$13.75	\$13.75		
12	Failure to Yield to Blue Lights		55-8-130	\$50.00	\$105.00	\$13.75	\$13.75		
13	Follow to Close		55-8-124	\$10.00	\$105.00	\$13.75	\$13.75		
14	Going Wrong Way on a One Way Street		55-8-115	\$15.00	\$105.00	\$13.75	\$13.75		
15	Hit and Run		55-10-102	\$50.00	\$105.00	\$13.75	\$13.75		
16	Improper Backing		55-8-163	\$10.00	\$105.00	\$13.75	\$13.75		
17	Improper Control			\$10.00	\$105.00	\$13.75	\$13.75		
18	Improper Driving on Divided Highway			\$25.00	\$105.00	\$13.75	\$13.75		
19	Improper Passing		55-8-117	\$10.00	\$105.00	\$13.75	\$13.75		
20	Improper Pass School Bus		55-8-151	\$50.00	\$105.00	\$13.75	\$13.75		
21	Improper Signals for Turning		55-8-143	\$10.00	\$105.00	\$13.75	\$13.75		
22	Improper Turn		55-8-140	\$10.00	\$105.00	\$13.75	\$13.75		
23	Improper Turn Around		55-8-140	\$15.00	\$105.00	\$13.75	\$13.75		
24	Improper Turn Right or Left		55-8-140	\$10.00	\$105.00	\$13.75	\$13.75		

COURT  
FY 2022/2023

25	Description	CMC	TCA	FINE	FEES	STATE TAX	LOCAL TAX		
26	Littering		39-14-502	\$15.00	\$105.00	\$13.75	\$13.75		
27	Loitering			\$50.00	\$105.00	\$13.75	\$13.75		
28	Loud Mufflers - Antinoise			\$10.00	\$105.00	\$13.75	\$13.75		
29	No Driver License		55-50-301	\$20.00	\$105.00	\$13.75	\$13.75		
30	No Motor Cycle Driver License		55-50-302	\$20.00	\$105.00	\$13.75	\$13.75		
31	No Motor Cycle Helmet			\$25.00	\$105.00	\$13.75	\$13.75		
32	Obstructing Traffic			\$25.00	\$105.00	\$13.75	\$13.75		
33	Open Container Alcohol		55-10-416	\$50.00	\$105.00	\$13.75	\$13.75		
34	Parking - Fire Lane		55-8-160	\$25.00	\$105.00	\$13.75	\$13.75		
35	Parking - Side Walk		55-8-160	\$25.00	\$105.00	\$13.75	\$13.75		
36	Parking - Restricted Zone/Area		55-8-160	\$25.00	\$105.00	\$13.75	\$13.75		
37	Parking - Handicap Zone			\$50.00	\$105.00	\$13.75	\$13.75		
38	Parking - Over			\$2.00					
39	Passing - No Passing Zone		55-8-117	\$15.00	\$105.00	\$13.75	\$13.75		
40	Reckless Driving		55-10-205	\$50.00	\$105.00	\$30.00			
41	Resisting Arrest		39-16-603	\$50.00	\$105.00	\$13.75	\$13.75		
42	Speeding - \$1 Every Mile Over Limit		55-8-152		\$110.00	\$13.75	\$13.75		
43	Speed-Guilty in Court-\$1 Every Mile Over Limit		55-8-152		\$110.00	\$13.75	\$13.75		
44	Squealing Tires			\$25.00	\$105.00	\$13.75	\$13.75		
45	Violation - Child Restraint		55-9-602	\$50.00	\$105.00	\$13.75	\$13.75		
46	Violation - Light Law		55-9-402	\$10.00	\$105.00	\$13.75	\$13.75		
47	Violation - Seat Belt Law		55-9-603						
48	Violation - State Reg Law		55-54-101	\$10.00	\$105.00	\$13.75	\$13.75		

COURT  
FY 2022/2023

49	Description	CMC	TCA	FINE	FEES	STATE TAX	LOCAL TAX		
50	Violation - Window Tint Law		55-9-107	\$50.00	\$105.00	\$13.75	\$13.75		
51	Violation - Financial Responsibility DM Current @ Time of Ticket		55-12-139	\$50.00	\$105.00	\$13.75	\$13.75		
52	Violation - Financial Responsibility - Guilty		55-12-115	\$50.00	\$105.00	\$13.75	\$13.75		
53	Violation - Financial Responsibility - Obtained after CT & Ticket Dismiss		55-12-140						
54	Pedestrian			\$25.00					
55	Profanity			\$25.00					
56	Contempt of Court	3-205		\$50.00					
57	Appeal Bond to Circuit Court -	3-402							
58	Dissatisfied with City Court judgement								
59	Fireworks	561		\$50.00	\$105.00	\$13.75	\$13.75		
60	Bumper Law	564		\$10.00	\$105.00	\$13.75	\$13.75		
61	Heavy Trucks			\$50.00					
62	Towed Vehicles			Actual Cost					
63	Releasing immobilized vehicle				\$50.00				
64	Hands free law (cell phone)		5-58-199	\$50.00	\$10.00				
65	E-Citation&Written-Sunset Provision 7-1-2026		55-10-207		\$5.00				
66	Continuation Fee				\$10.00			1st no cost after that \$7.00	
67									
68									
69									
70									

Fire Department  
FY 2022/2023

[illegible]

Fire Department  
FY 2022/2023

[illegible]

Miscellaneous  
FY 2022/2023

1	Description		Fee:		
2	Business Licenses				
3	Privilege Tax - Business License		\$15.00	TCA 67-4-723 (a)(1)	
4	Privilege Tax - Minimum Business License		\$15.00	TCA 67-4-723(b)(1)	
5	Renewal Minimum Business License		\$15.00	TCA 67-4-723(b)(1)	
6	Beer				
7	Beer Permits Application Fee (nonrefundable)		\$250.00	TCA 57-5-104(a)	
8	Beer Permits Annual Renewal		\$100.00	TCA 57-5-104(b)(1)	
9	Beer Civil Penalty - sale to minors	Not to exceed	TCA 57-5-108 (2)(a) \$1000.00 each offense if a Responsible Vendor		
10	Beer Civil Penalty - sale to minors		TCA 57-5-108 (2)(b) \$2500.00 each offense if not a Responsible Vendor		
11	Beer Civil Penalty -any other offense	Not to exceed	TCA 57-5-108-(2)(b) \$1000.00 each offense		
12	Liquor				
13	Intoxicating Liquor License - Package and Wine in Grocery Stores		\$250.00		
14	Inspection Fee - Liquor		5% TCA 57-3-503(a)		
15	Failure to collect, report, and/or pay Inspection fee - penalty		10% of the fee due Same as paid to TN ABC TCA 57-4-301	TCA 57-3-503(b)	
16	Renewal of Liquor License				
17					
18	Nonpayment of Check		\$20.00	TCA 9-1-109	
19	Nonpayment of Check/Handling		\$30.00	TCA 47-29-102	
20	Notary Fee		\$5.00		



Miscellaneous  
FY 2022/2023

21	Utility Fees					
22	Reconnect during business hours			\$50.00		
23	After Hours Service Call			\$100.00		
24	Reconnect fee - if bill not paid by 8:30am morning after services are reestablished			\$25.00		
25	Nonrefundable User Fee			\$25.00		
26	Transfer			\$25.00		
27						
28						
29						
30	Transient Vendor Permits					
31	Permit Application & Renewal			\$50.00 for each 14 day period	TCA 67-4-710	
32	Permit Surety Bond			\$2,500.00		
33	<b>SOB</b>					
34	Sexually Oriented Business Permit			\$100.00		
35	SOB Injunction Fee			\$500.00		
36	SOB Annual Permit Fee			\$850.00		
37	SOB Permit Transfer Fee			20%		
38	SOB Employee License			\$25.00		
39	SOB Employee Annual Renewal			\$25.00		
40						
41						
42						
43						

## FY 2022/2023

\$0.71

Parks Rec  
FY 2022/2023

1	Description								
2	<b>Membership</b>	Season Oct.- April	SportsPlex or Pool Only	SportsPlex or Pool Only	Water & Weights	Water & Weights			
3		Annual	Annual	Monthly	Annual	Monthly			
4	Single Resident		\$100.00	\$200.00	\$25.00 from \$20.00	\$25.00 from \$30.00			
5	Family Resident		\$150.00	\$250.00	\$30.00	\$325.00	\$35.00		
6	Single Non-Resident		\$150.00	\$250.00	\$30.00	\$325.00	\$35.00		
7	Family Non-Resident		\$200.00	\$300.00	\$35.00	\$400.00	\$45.00		
8	Senior (55 & Over)		\$75.00	\$125.00	\$15.00	\$155.00	\$20.00		
9	Special Needs Adults		\$75.00	\$125.00	\$15.00	\$155.00	\$20.00		
10	Corporate Rate		\$100.00	\$150.00	\$20.00	\$200.00	\$25.00		
11	Corporate Family		\$150.00	\$225.00	\$25.00	\$275.00	\$30.00		
12	City Employee Single		\$90.00	\$125.00	N/A	\$150.00	N/A		
13	City Employee Family		\$125.00	\$200.00	N/A	\$250.00	N/A		
14	Students (College ID Required)		\$75.00	\$125.00	\$15.00 from \$15.00	\$155.00	\$20.00 from \$20.00		
15	Military/Fire/Police/Teacher-Single		\$100.00	\$150.00	\$20.00	\$200.00	\$25.00 from \$25.00		
16	Military/Fire/Police/Teacher-Family		\$150.00	\$225.00	\$25.00	\$275.00	\$30.00		
17	Guest Fee		\$7.00						

Parks Rec  
FY 2022/2023

			Starts the day school lets out ends day school starts back					Military Discounts \$54.00
18	Kids Summer Pass ages 8-17	\$60.00						
19	2 or more at the same addressed home	\$90.00						\$81.00
20								
	Swim Lessons: 1st Session 2nd Session 3rd Session							
21	4 or more Sessions	\$50 Siblings			\$100(3)perfamily			
22								
23	Pool Admission -Non-member	\$7.00						\$6.00
		\$150.00 for 2 hours; \$25.00 per additional hour \$45.00 deposit includes lifeguard						\$135.00
24	Pool Party							
25								
26	Race Timing System	\$750.00						\$675.00
27								
28	Pavilion Usage/Pole Barn	\$50.00 4 hours or less; \$20.00 per hour after 4 hours						\$45.00
29	Turfage (field drying material)	\$20.00 per bag						
30	Parks & Recs Employees & Contractors	\$25.00 per hour per employee between games only						
31	Ballfield Rentals (Practice)	Time Slot for a rental - One and a half hours (90 minutes)	\$30.00 without lights \$40.00 with lights					
32	<b>Park Bench Dedications</b>							
33	Park Bench New Only	\$1,000.00						
34	Park Bench Plaque	\$350.00						

	<b>Tipton County Museum, Veterans' Memorial and Nature Center</b>								
54		\$100.00 per hour during business hours. \$150.00 per hour after business hours. \$150.00 refundable deposit							
55	Museum Conference Room								
56	<b>Dues</b>								
57	Individual, Military Family, Senior Family		\$25.00						
58	Family Membership		\$30.00						
59	Contributor		\$50.00						
60	Philanthropist		\$100.00						
61	Benefactor		\$200.00						
62	Corporate Sponsor		\$500.00						
63									
64	Lecture Series - Non Members		\$5.00			\$4.00			
65	Art Classes - Members		\$15.00 per			\$14.00			
66	Art Classes - Non Members		\$20.00 per			\$19.00			
67	Brick, Sale of		\$100.00						
68	<b>Education</b>								
69	School programs of 10 or more		\$5.00 per child						
70	Saturday Workshops for school age children	\$8.00 per child Non Members				\$7.00			
71	Booth Rentals - If selling products - * not applicable to Core Member Organization		\$25.00						

Parks Rec  
FY 2022/2023

<p><b>*Core Member Organization</b> Examples - VFW, OCR, Veteran Council, American Legion, TRABBA, DAR, Out of the Woods Wildlife, ect.</p>						

Planning  
FY 2022/2023

[illegible]

Police Department  
FY 2022/2023

1	Description			Fee		
2						
3	Reports accident/incident		As allowed per TCA 10-7-503			
4						
5	<b>Seized Vehicles</b>					
6	Impounding Fee			Impounding fee shall be equal to the wrecker service fee for towing the vehicle		
7	Daily Storage Fees			\$40.00		
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						



Records Copies  
FY 2022/2023

[illegible]

**Sewer Service**  
**FY 2022/2023**

[illegible]

**Sewer Service**  
**FY 2022/2023**

[illegible]

**Sewer Service**  
**FY 2022/2023**

[illegible]

## FY 2022/2023

[illegible]

**Solid Waste**  
**FY 2022/2023**

[illegible]

Solid Waste  
FY 2022/2023

49	Mercantile - Retail Stores												
50	Large					\$157.00							
51	Medium					\$112.00							
52	Small					\$39.00							
53													
54	Min Shared Dumpster					\$39.00							
55													
56	Surcharge to be collected - bill not paid by certain time					5%							
57													
58	Curbside Pick Up												
59	Commercial												
60	Knuckle Boom - Full Load					\$214.00							
61	Knuckle Boom - Less than Full Load					\$107.00							
62	Trash Train					\$43.00							
63													
64	Residential												
65	Change of Occupancy					\$100.00							
66	Trash Train					20.00 a day or dump							
67	Bulk Items					10.00 a pick up							
68													
69													
70													
71													
72													

Special Event  
FY 2022/2023

1	Description	Fee							
2									
3	Application	Free							
4									
5	Fire Extinguisher Usage	\$250.00 Refundable Deposit/if no usage							
6	Fire Department Employees	\$30.00 per hour/per person							
7	Parks & Recreation Employees	\$25.00 per hour/per person							
8	Police Department Employees	\$30.00 per hour/per person							
9	**Public Works Employees	\$31.00 per hour per person							
10									
11									
12	**CPW equipment or vehicle usage will be charged per current State rate(s)								
13									
14									
15	Per November 16, 2021 Finance and Administrative Committee meeting minutes approved at the Board of Mayor and Alderman meeting on December 14, 2021 the following applies to the Special Event fees : Third Party Sponsored - 100% no waiver; City and Third Party Mixed-Sponsored - waive all fees with approval from the Board; Nonprofit Third Party Sponsored - 50% fees waived.								
16									
17									
18									



Water Service  
FY 2022/2023

[illegible]

Water Service  
FY 2022/2023

[illegible]

**Water Service**  
**FY 2022/2023**

[illegible]

[illegible]