



Covington Public Works/Utilities

DIRECTOR OF PUBLIC WORKS

City of Covington

Public Works Meeting

City Hall

Down Stairs Board Room 4:00 P.M.

April 5, 2022

1. Water, Sewer, and Gas extension polices. (See Attached)
2. Update on February 3rd and 4th ice storm. (See Attached)
3. LED update.
4. Paving update.
5. Natural Gas prices. (See Attached)
- 6.

Other Business:

1. Code Division monthly report: (See attached)

Adjourn:

POLICY NO. 070996-0001

DATE: August 17, 1998

SUBJECT: UTILITY SERVICE EXTENSION POLICY

REFERENCES: City Ordinance Dated July 9, 1996

GENERAL

It is the intent of this Ordinance to regulate the installation and extensions of City of Covington Utilities such as Water, Sewer, Natural Gas and other. The purpose of this Ordinance is to ensure that the city recovers the cost incurred by these utility extensions. It is also the intent of this Ordinance to ensure that our citizens within the City of Covington planning region are treated fairly and equitably in providing these services.

This ordinance was passed to regulate utility extensions as they apply to development and developers within the City of Covington Planning region. It does not apply to private homeowners.

All new Utility Main or Service extensions must be approved by the Mayor and Board of Aldermen before the work is accomplished.

DEFINITIONS:

Developer: A person or persons that is building or subdividing with the intent to sell.

WATER MAIN EXTENSIONS

Inside City Limits. The City will provide or pay for the piping materials only. All other cost (Engineering and Design, Labor, Fill material, Excavation, & Installation, other cost) will be the responsibility of the Developer.

Outside City Limits. The Developer must pay all cost of the extension.

SEWER MAIN EXTENSIONS

Inside the City Limits. The Developer must pay all cost of the extension.

Outside the City Limit. The Developer must ay all cost of the extension.

1. UTILITY EXTENSIONS

The Developer must pay all cost of utilities, streets, cost associated with Engineering & design and all other cost associated with the development. All development within the region must conform to City of Covington Planning & Zoning Standards and must be approved by the Mayor and Board of Aldermen. Excepted from this requirement is the provision for natural gas. Natural gas services may be installed by the City of Covington provided that it is feasible to assume that city cost can be recovered within seven years and its installation has been approved by the Mayor and Board of Aldermen.

WATER MAIN EXTENSIONS

1. **Extensions to accommodate Development.**
 - a. Inside City of Covington Planning Region.
 - b. The Developer must pay all cost of the extension. The City will reimburse the developer the water tap fee cost from current administrative ordinance collected from new home owner when they make utility application.

2. **Water Main Extensions to accommodate individual reaches of homes where there is no developer.**
 - a. Out side City Limit. In order to provide water extensions to existing homes the City of Covington must evaluate its cost/benefit ration and estimate to be able to recover its cost of installation withing 15 years.

1. **Sewer Extensions to accommodate Development**

- a. Inside City of Covington Planning Region The Developer must pay all cost of the extension. The City will reimburse the developer the sewer tap fee cost from current administration ordinance collected from home owner when they make utility application.

2. Sewer Extensions to accommodate established subdivisions/reaches of homes.

- a. Inside the City Planning Region. IN order to provide sewer extensions to existing homes the City of Covington must evaluate its cost/benefit ration and estimate to be able to recover its cost of installation within 15years.

POLICY NO. 01-0103-005

Date: January 3, 2001

SUBJECT: PRESSURISED SEWER SYSTEM

REFERENCES:

1. Minutes of Covington Public Works meeting dated November 13, 2000, subject as above.
2. Minutes of City Board meeting dated November 14, 2000, approval of the policy recommended by Covington Public Works Committee and described below.

The city of Covington may elect to use pressurized sewer system provided its in the best interest of the city. Where these type systems are used the city will maintain the system beginning at the pump and holding tank. There will be a monthly maintenance fee added to the normal charge for sewer. This is to cover the cost of city maintenance.

NATURAL GAS MAIN EXTENSIONS

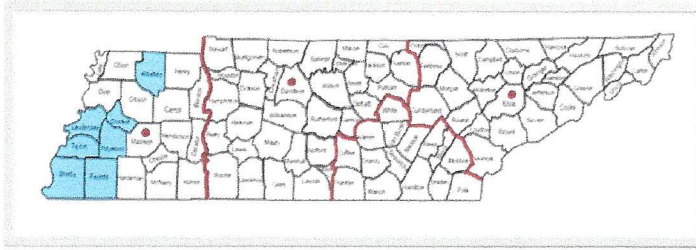
Inside the City Limits. The City will pay all cost of the extension provided that the cost recovered through revenues within seven (7) years.

Outside the City Limits. The City will pay all cost of the extension provided that the cost can be recovered through revenues within seven (7) years.

Overview

FEMA-4645-DR-TN

- **Declaration Date:** March 11, 2022
- **Incident Period:** February 3-4, 2022



The President issued a major disaster declaration for Tennessee on March 11th this year. FEMA assigns a number to every federally declared disaster, and the disaster number for this event is 4645. This is important to know as you will have to select which declaration you are applying for in FEMA's Grants Portal when submitting your Request for Public Assistance. There may be multiple declarations listed in the menu, so be careful to select this disaster when in the portal.

The incident period for this declaration – or date the event happened – was on February 3rd and 4th, 2022. This means that all claimed costs must have been caused by the Severe Winter Storm that moved through the state on those days.

David Gray

From: Jason Dittrich <jasond@a2h.com>
Sent: Friday, March 25, 2022 11:26 AM
To: Steva Hite
Cc: David Gray
Subject: 20404 - City of Covington Paving Program (Additional Streets)

Stevan,

Please find below a sketch showing the additional paving (red lines) that we are looking at including in the Covington Paving project that we discussed earlier on the phone. I will coordinate with USDA and formally get these added to the project.



Thank you,

David Gray

From: Brown, Lindsay <lindsay.brown@symmetryenergy.com>
Sent: Wednesday, March 30, 2022 7:19 AM
To: Brown, Lindsay
Subject: FW: Symmetry Daily Market Commentary

Good morning,

Yesterday the Nymex April contract settled at \$5.336/dth while May traded around the same price. The summer strip is currently higher at \$5.45 and winter 22/23 is trading around \$5.65-5.70/dth.

Production is being reported around 96 bcf/day, which is a high for 2022 thus far and is not expected to increase much more. The article below talks about how production is not increasing further to alleviate the higher prices, mainly to support shareholder capex interests but also they are seeing a shortage of labor and supplies like many others.

<https://rbnenergy.com/i-cant-go-for-that-no-can-do-part-2-eandp-capex-and-production-guidance-and-why-they-arent-doing-more>

President Biden recently talked about increasing LNG exports within a year, but that is unlikely due to limited export capacity. LNG exports are currently running at max rates. They are, however, working to increase the export capacity as soon as possible lending support to prices in the next few years.

Currently April 2023 and beyond is still trading below \$4. Let me know if you are interested in a fixed price quote.

Lindsay Brown
502.905.7370 c.

From: O'Connor, Patrick <patrick.oconnor@symmetryenergy.com>
Sent: Tuesday, March 29, 2022 2:11 PM
To: Market Commentary <commentary@symmetryenergy.com>
Subject: Symmetry Daily Market Commentary

Natural Gas Futures: Natural Gas Futures settled lower yesterday with the April contract settling at \$5.508, down \$0.063 on the day. Prices continue to slide today, with a drop in U.S. crude futures and on forecasts for milder weather and lower heating demand over the next two weeks than previously expected, prompting earlier injections into storage through the next week. With NYMEX settlement today, April is currently trading \$5.333, down \$0.175 on the day, currently on its way to be the first \$5+ settlement for the April contract since 2008.

LNG: LNG feedgas volumes continued to average about 12.9 Bcf/d over the last week, with prices in Europe trading above \$29 through next winter. LNG exports should continue to be at max capacity as The Biden administration has promised to help Europe reduce its dependency on Russian fossil fuels. The agreement, announced last week, is that the US will provide at least an additional 15 billion cubic meters (bcm) of LNG in 2022, and approximately 50 bcm/yr of additional LNG until at least 2030. The additional LNG this year is roughly 1.92 Bcf/d of extra gas, and with only Calcasieu Pass expected to come online later this year, the rest of the gas could possibly come from the roughly 25-30% of LNG spot sales.

Weather: The noon weather update lost another 13.47 GWHDDs compared to the morning model, with warmer than normal weather expected for most of the country over the next couple of weeks. The west continues to heat up in the 6-10 and 11-15 day periods with hotter than usually weather coming from the Pacific heading east. While the only pocket of cooler than normal temperatures is around the Ohio Valley and to the south.

CODE COMPLIANCE DEPARTMENT REPORT: April 5, 2022



TOUCH POINTS:

Personnel Report: Full Staff

February Training: LAF-JN – TN NFIP 2022 Refresher Webinar

February Coffee with My Girlfriends (monthly meeting) –Code issues discussed

LAF-JN-CH – Code Education and ICC-Celebrating Diversity

JN – Multiple Strategies to Reclaiming Vacant Properties & Obtaining Revenue Recovery

Developing Culture, Communications & Pipeline in Crisis

Introducing Solar Application

The Emerging US Permitting Solution

Tornado Awareness & Risk Mitigation (ICC)

Global Solutions for Global Challenges

Software Training: 2/9 & 2/23

FEMA & ICS training ongoing

Code Officer Education: 2/1, 2/8, 2/15, 2/22

Civic Engagement – How to Improve Citizen Experience

Multiple Strategies to Reclaiming Vacant Properties & Obtaining Revenue Recovery





March Training:

LAF-JN-CH – Reinventing Code Enforcement-Aligning Traditional Tools w/Innovative Strategies
SGH/NPS Webinar: How to keep your building from rusting
Designing for corrosion control
Solar Appt+ The Emerging Solution Webinar
Tornado Awareness & Risk Mitigation
Global Solutions Challenges in Building
Civic Engagement Benchmarks: How to improve Citizen Experience
Strategic Code Enforcement Management Assoc info Session 1

LAF-JN – W.L.C.E.-Women Leaders in Code Enforcement
Flood Plain FEMA: Risk Rating 2.0 & Policy Owners
Multiple Strategies to Reclaiming Vacant Properties & Obtaining Revenue Recovery
Design & Construction Requirements of the Fair Housing Act: Spring 2022
March Coffee with My Girlfriends (monthly meeting)-Code issues discussed
Eggs & Economics P.W.B.C.

JN-CH – Get to Know Safety 2.0
How to Quickly & Easily Navigate Digital Codes & Standards

JN – Empowered Partner

Drafting and/or Updating:

- Candidate Signs (information)
- Occupancy Classification & Use (information)
- CDBG 2022 Application-Blight (information)
- Blight Line Expenditure (discussion)
- Hwy 51 Corridor Nonconforming & Unused Signs
- Covington Municipal Code – Update on going
- Historic Zoning Commission – Design Guidelines – first draft ready for review
- Design Review Commission – Guidelines – on going
- Municipal and Regional Subdivision Regulations
- Updating Website, Documents, and Permit System

**CITY OF COVINGTON
MUNICIPAL SIGN ORDINANCE
TEMPORARY SIGN
CANDIDATE**

Signs on behalf of candidates for public office or measures of election ballots (are allowed) provided that said sign conforms to the following regulations:

- a. Said signs may be erected no earlier than sixty (60) days prior to said election and shall be removed within fourteen (14) days following said election.

Election Type & Date	Sign Can Be Erected	Signs Must Come Down
State Primary/County Primary May 3, 2022	February 13, 2022	August 18, 2022
State/Federal Primary August 4, 2022	May 17, 2022	November 22, 2022
State/County General August 4, 2022	May 17, 2022	August 18, 2022
State/Federal General November 8, 2022	August 21, 2022	November 22, 2022
Municipal November 8, 2022	August 21, 2022	November 22, 2022

- b. No sign shall be located within or over the public right-of-way (ROW).
- c. The candidate or the candidate’s organization must apply for a sign permit covering all of the candidate’s sign(s) locations in the City of Covington.
- d. Candidate sign(s) in residential districts shall be limited to sixteen (16) sq. ft. in area and shall be limited to thirty-two (32) sq. ft. in all other districts.

Covington, TN. – Within the city limits of Covington, candidate sign(s) are regulated by section 11-317 of the Covington Municipal Zoning Ordinance. In summary:

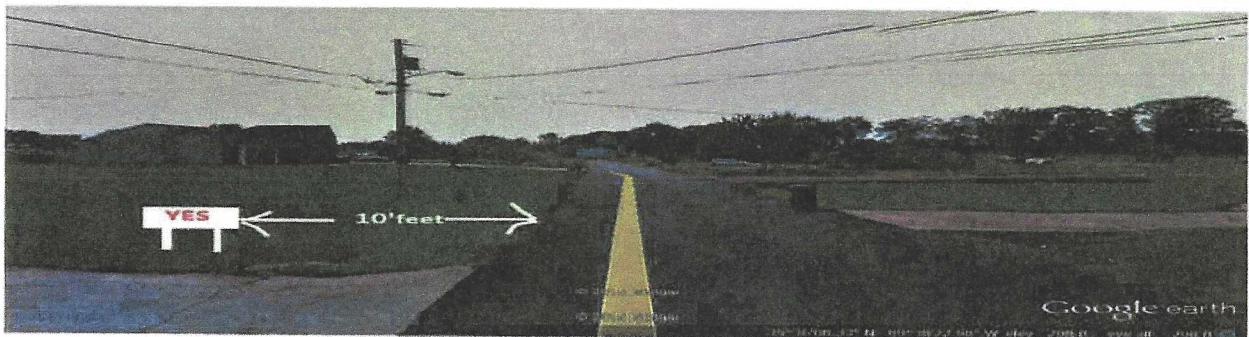
One sign per candidate or public issue can be posted on each frontage of a lot up to sixty (60) days before an election and must be removed within fourteen (14) days after the election. Signs must be at least ten (10) feet from the highway, street, or road, and at least three (3) feet from any public sidewalk: they must not be posted on any public right of way (ROW). They cannot exceed sixteen (16) square feet in size within residential districts or thirty-two (32) square feet in any other district. It is required that candidates obtain a permit from the City.

For more details contact Covington Code Compliance Department.
Phone: (901-476-7191 ext. (1046) Email: codecompliance@covingtontn.com

Candidate Signs:

1. Shall **not** be placed upon public property or right-of-way (including utility and telephone poles).
2. Shall only be displayed during the allotted time frame of election.
3. Must be placed on private property with property owner approval.
4. Must be placed three (3) feet from the sidewalk and ten (10) feet from the edge of any street, highway, or road.
5. Shall be limited to sixteen (16) sq. ft. in area and shall be limited to thirty-two (32) sq. ft. in all other districts.
6. Requires a Sign Permit.

Contact Covington Code Compliance Department with questions: (901)476-7191 ext. 1046 or codecompliance@covingtontn.com.



CHAPTER 3

OCCUPANCY CLASSIFICATION AND USE

User note

About this chapter Chapter 3 provides the criteria by which buildings and structures are classified into use groups and occupancies. Through the balance of the code, occupancy classification is fundamental in the setting of features or construction, occupant safety requirements, especially building limitations, means of egress, fire protection systems, and interior finishes.

SECTION 301 SCOPE

301.1 General. The provisions of this chapter shall control the classification of all buildings and structures as to occupancy and use. Different classifications of occupancy and use represent varying levels of hazard and risk to building occupants and adjacent properties.

SECTION 302 OCCUPANCY CLASSIFICATION AND USE DESIGNATION

302.1 Occupancy classification. Occupancy classification is the formal designation of the primary purpose of the building, structure or portion thereof. Structures shall be classified into one or more of the occupancy groups listed in this section based on the nature of the hazards and risks to building occupants generally associated with the intended purpose of the building or structure. An area, room or space that is intended to be occupied at different times for different purposes shall comply with all applicable requirements associated with such potential multipurpose. Structures containing multiple occupancy groups shall comply with Section 508. Where a structure is proposed for a purpose that is not specifically listed in this section, such structure shall be classified in the occupancy it most nearly resembles based on the fire safety and relative hazard. Occupied roofs shall be classified in the group that the occupancy most nearly resembles, according to the fire safety and relative hazard, and shall comply with Section 503.1.4.

1. Assembly (see Section 303): Groups A-1, A-2, A-3, A-4 and A-5.
2. Business (see Section 304): Group B.
3. Educational (see Section 305): Group E.
4. Factory and Industrial (see Section 306): Groups F-1 and F-2.
5. High Hazard (see Section 307): Groups H-1, H-2, H-3, H-4 and H-5.
6. Institutional (see Section 308): Groups I-1, I-2, I-3 and I-4.
7. Mercantile (see Section 309): Group M.
8. Residential (see Section 310): Groups R-1, R-2, R-3 and R-4.

9. Storage (see Section 311): Groups S-1 and S-2.

10. Utility and Miscellaneous (see Section 312): Group U.

302.2 Use designation. Occupancy groups contain subordinate uses having similar hazards and risks to building occupants. Uses include, but are not limited to, those functional designations listed within the occupancy group descriptions in Section 302.1. Certain uses require specific limitations and controls in accordance with the provisions of Chapter 4 and elsewhere in this code.

SECTION 303 ASSEMBLY GROUP A

303.1 Assembly Group A. Assembly Group A occupancy includes, among others, the use of a building or structure, or a portion thereof, for the gathering of persons for purposes such as civic, social or religious functions; recreation, food or drink consumption or awaiting transportation.

303.1.1 Small buildings and tenant spaces. A building or tenant space used for assembly purposes with an *occupant load* of less than 50 persons shall be classified as a Group B occupancy.

303.1.2 Small assembly spaces. The following rooms and spaces shall not be classified as Assembly occupancies:

1. A room or space used for assembly purposes with an *occupant load* of less than 50 persons and accessory to another occupancy shall be classified as a Group B occupancy or as part of that occupancy.
2. A room or space used for assembly purposes that is less than 750 square feet (70 m²) in area and accessory to another occupancy shall be classified as a Group B occupancy or as part of that occupancy.

303.1.3 Associated with Group E occupancies. A room or space used for assembly purposes that is associated with a Group E occupancy is not considered a separate occupancy.

303.1.4 Accessory to places of religious worship. Accessory religious educational rooms and religious auditoriums with *occupant loads* of less than 100 per room or space are not considered separate occupancies.

303.2 Assembly Group A-1. Group A-1 occupancy includes assembly uses, usually with fixed seating, intended for the

including, but not limited to:

Multipurpose theaters
 Assembly and banquet halls
 Entertainment halls including art galleries
 Theaters

303.3 Assembly Group A-2. Group A-2 occupancy includes assembly uses intended for food and/or drink consumption including, but not limited to:

Banquet halls
 Casinos (gaming areas)
 Nightclubs
 Restaurants, cafeterias and similar dining facilities
 (including associated commercial kitchens)
 Taverns and bars

303.4 Assembly Group A-3. Group A-3 occupancy includes assembly uses intended for worship, recreation or amusement and other assembly uses not classified elsewhere in Group A including, but not limited to:

Amusement arcades
 Art galleries
 Bowling alleys
 Community halls
 Courtrooms
 Dance halls (not including food or drink consumption)
 Exhibition halls
 Funeral parlors
 Greenhouses for the conservation and exhibition of plants
 that provide public access.
 Gymnasiums (without spectator seating)
 Indoor *swimming pools* (without spectator seating)
 Indoor tennis courts (without spectator seating)
 Lecture halls
 Libraries
 Museums
Places of religious worship
 Pool and billiard parlors
 Waiting areas in transportation terminals

303.5 Assembly Group A-4. Group A-4 occupancy includes assembly uses intended for viewing of indoor sporting events and activities with spectator seating including, but not limited to:

Arenas
 Skating rinks
Swimming pools
 Tennis courts

303.6 Assembly Group A-5. Group A-5 occupancy includes assembly uses intended for participation in or viewing outdoor activities including, but not limited to:

Amusement park structures
Bleachers
Grandstands
 Stadiums

SECTION 304 BUSINESS GROUP B

304.1 Business Group B. Business Group B occupancy includes, among others, the use of a building or structure or a portion thereof, for office, professional or service-type transactions, including storage of records and accounts. Business occupancies shall include, but not be limited to, the following:

Airport traffic control towers
Ambulatory care facilities
 Animal hospitals, kennels and pounds
 Banks
 Barber and beauty shops
 Car wash
 Civic administration
Clinic, outpatient
 Dry cleaning and laundries: pick-up and delivery stations
 and self-service
 Educational occupancies for students above the 12th grade
 Electronic data processing
 Food processing establishments and commercial kitchens
 not associated with restaurants, cafeterias and similar
 dining facilities not more than 2,500 square feet (232 m²)
 in area.
 Laboratories: testing and research
 Motor vehicle showrooms
 Post offices
 Print shops
 Professional services (architects, attorneys, dentists,
 physicians, engineers, etc.)
 Radio and television stations
 Telephone exchanges
 Training and skill development not in a school or
 academic program (this shall include, but not be limited
 to, tutoring centers, martial arts studios, gymnastics and
 similar uses regardless of the ages served, and where not
 classified as a Group A occupancy).

SECTION 305 EDUCATIONAL GROUP E

305.1 Educational Group E. Educational Group E occupancy includes, among others, the use of a building or structure, or a portion thereof, by six or more persons at any one time for educational purposes through the 12th grade.

305.1.1 Accessory to places of religious worship. Religious educational rooms and religious auditoriums, which are accessory to *places of religious worship* in accordance with Section 303.1.4 and have *occupant loads* of less than 100 per room or space, shall be classified as Group A-3 occupancies.

305.2 Group E, day care facilities. This group includes buildings and structures or portions thereof occupied by more than five children older than 2 1/2 years of age who receive educational, supervision or *personal care services* for fewer than 24 hours per day.

CODE MONTHLY REPORT
FISCAL YEAR 2021/2022

PERMIT INFORMATION	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Building Permit - Commercial		9	3	5	5	7	4	4	3				40
Building Permit - Residential New Build	2	3	2		2		1		3				13
Building Permit - Residential Addition/Reno	3		7			4	1		1				16
Building Permit - Detached Garage	1												1
Building Permit - Portable Carport													0
Building Permit - Fence/Accessory Building	4	6	1		1	4	1	6	1				24
Plumbing/Sewer Permit	3	2	1	1	2	3	4		2				18
Mechanical/Gas Permit	1		2	1			2		1				7
Driveway Permit	2	2			1	1			1				7
Demolition Permit	1	1	2	2	2			1					9
Life Safety Permit	5	4	3	3	3	4	11		3				36
Sign Permit - Temporary/Candidate	1		1				2		7				11
Sign Permit - Permanent	2	5	3	2	6	6	9	1	2				36
Sign Removal - Permit													0
Flood Permit		1											1
TOTAL PERMIT INFORMATIONS	25	32	25	14	22	29	35	12	24	0	0	0	218
BUILDING INSPECTIONS													
Footing/Setback Inspection	2	3	5	5	12	3	5	2	3				40
Plumbing Inspection (Various Stages)	4	7	8	6	4	11	7	2	1				50
Sheathing Inspection	2	1	2	2	1	2							10
Framing Inspection	4	5	2	3	1	9	3	2	4				33
Brick Tie Inspection	1	1				3	2						7
Insulation Inspection	2	4	6	3	3	4	4	3	2				31
Above Ceiling	1					1	1						
Mechanical/Gas Inspection		2	2	1	5	7	2		1				20
Final Inspection	2	4	3	5	3	6	9	2					34
Sign Inspection	2	2			2	1	4						11
Demolition Inspection	1		2	2	1								6
Life Safety Inspection/ Reinspection	12	7	12	2	8	5	8	5	10				69
TOTAL BUILDING INSPECTIONS	33	36	42	29	40	52	45	16	21	0	0	0	311

CODE MONTHLY REPORT
FISCAL YEAR 2021/2022

CERTIFICATE OF OCCUPANCY/COMPLETION													
	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Certificate of Occupancy/Completion - Commercial			3	2	1			3	3				12
Certificate of Occupancy/Completion - Residential	2	1	1	2	2	2	2	3	1				12
TOTAL CERTIFICATE OF OCCUPANCIES	2	4	2	2	2	2	2	6	4	0	0	0	24
DEPARTMENT ACTIONS													
Property Maintenance Concerns	95	109	75	33	68	5	2	6	6				399
Grass Concerns	164	105	68	49	4	2							392
PERMIT INFORMATION													
Notices Tagged/Mailed	279	207	124	82	70		2	6	1				771
Municipal Court Citations/Summons	1	9				3	4		1				18
Animal Control (calls)	64	27	41	21	19	25	41	14	43				295
Animal Control (pickup/welfare checks)	10	8	25	8	11	8	34	18	18				140
Business License (New)	22	22	12	32	34	32	33	26	19				232
Business License (renewal, updates, questions)	99	90	52	48	31	41	35	36	98				
Peddler's Permits (questions, applications, renewals)	3	2	2	5	1	3		4	1				21
Transiceint Lodging													0
Food Truck License		1	1										2
HZC Reviews	1	6	2	3	1		4	2	4				23
Cemetery Research	62	56	58	67	54	54	53	43	40				487
Project Research	25	34	25	31	7	8	17	29	21				197
Rezoning Applications			1										1
Design Guidelines Reviews													0
Beer License	4	13		1	1	1	1	1	1				23
Beer Inspection	3	2					1	16	8				30
Zoning Letters & Inquiries			3	2	7	5	2	10	9				38
Meetings/Trainings/Webinars	35	15	8	10	5	9	7	8	11				108
TOTAL CODE COMPLIANCE ACTIONS	867	706	497	392	313	196	236	219	252	0	0	0	3177