



Covington Public Works/Utilities

DIRECTOR OF PUBLIC WORKS

City of Covington

Public Works Meeting

City Hall

Down Stairs Board Room 4:00 P.M.

May 3, 2022

1. Water, Sewer, and Gas extension polices. (See Attached)
2. Update on February 3rd and 4th ice storm. (See Attached)
3. LED update.
4. Paving update.
5. Public Works Week. (See Attached)

Other Business:

1. Code Division monthly report: (See attached)

Adjourn:

POLICY NO. 22-0503-001

Date: May 3, 2022

SUBJECT: UTILITY SERVICE EXTENSION POLICY

REFERENCES: City Policy dated July 9, 1996

GENERAL

This Policy was passed to regulate utility extensions as they apply to development and developers within the City of Covington Planning region to strike a balance between cost and incentive for developers; an entrepreneurial spirit to promote development that will yield positive return on investments. It does not apply to private homeowners.

All new Utility Main or Service extensions must be approved by the Mayor and Board of Aldermen before the work is accomplished.

DEFINITIONS:

Developer: A person or persons that is building subdivisions with the intent to sell.

WATER MAIN EXTENSIONS to accommodate Development

1. Extensions to accommodate Development.

a. Inside City of Covington Planning Region.

The Developer must pay all cost of the extension. If the Developer requests to be annexed by the City they will reimburse the developer the water tap fee cost from the current administrative ordinance collected from the new home owner when they make utility application.

2. Water Main Extensions to accommodate established individual reaches of homes where there is no developer.

a. Out side City Limit.

In order to provide water extensions to existing or new homes the City of Covington must evaluate its cost/benefit ratio and estimate to be able to recover its cost of installation withing 15 years.

Sewer Extensions to accommodate Development

1. Extensions to accommodate Development

a. Inside City of Covington Planning Region

The Developer must pay all cost of the extension. If the Developer requests to be annexed by the City, they will reimburse the developer the sewer tap fee cost from the current administration ordinance collected from the home owner when they make utility application.

2. Sewer Extensions to accommodate established individual reaches of homes where there is no developer.

a. Out side the City limits.

In order to provide sewer extensions to existing and new homes the City of Covington must evaluate its cost/benefit ratio and estimate to be able to recover its cost of installation within 15 years.

NATURAL GAS MAIN EXTENSIONS

1. Extensions to accommodate Development

a. Inside the City of Covington Planing Region.

The City will pay all cost of the extension provided that the cost recovered through revenues is within seven (7) years.

Upon request to extend a water and/or sewer main the City Board has the following options for response:

1. Approve and allow the developer to install the extension at his expense.
2. Install and jointly finance the extension in cooperation with the developer when there is a predicted positive return of investment.
3. Deny the request.

David Gray

From: Robinson, Marquise <marquise.robinson@fema.dhs.gov>
Sent: Thursday, April 28, 2022 9:06 AM
To: David Gray; Kristin Mathis
Cc: Horne, Cameron; Beth McDonald
Subject: Essential Elements of Information

Good morning team,

By now, I am sure you have noticed 4 emails from our automated PA Grants notification system.

As mentioned previously, these are Essential Elements of Information (EEl)s. Answering EEl)s will aid the system in generating required documentation needed support your claims.

1. Please contact me with any question comment or concerns
2. We will go over the projects developed and the EEl)s associated with the created projects during our follow-up meeting
3. There is no rush for you to get these answered, I will guide you through this and answer any questions you may have during our follow-up meeting
4. I have answered a few questions based on information received from our RSM and EC (Recovery Scoping Meeting and Exploratory Call). Feel free to correct any question I may have gotten wrong.
5. <https://grantee.fema.gov> should you require the link to Grants Portal.

Please contact me should you need me.

Respectfully,

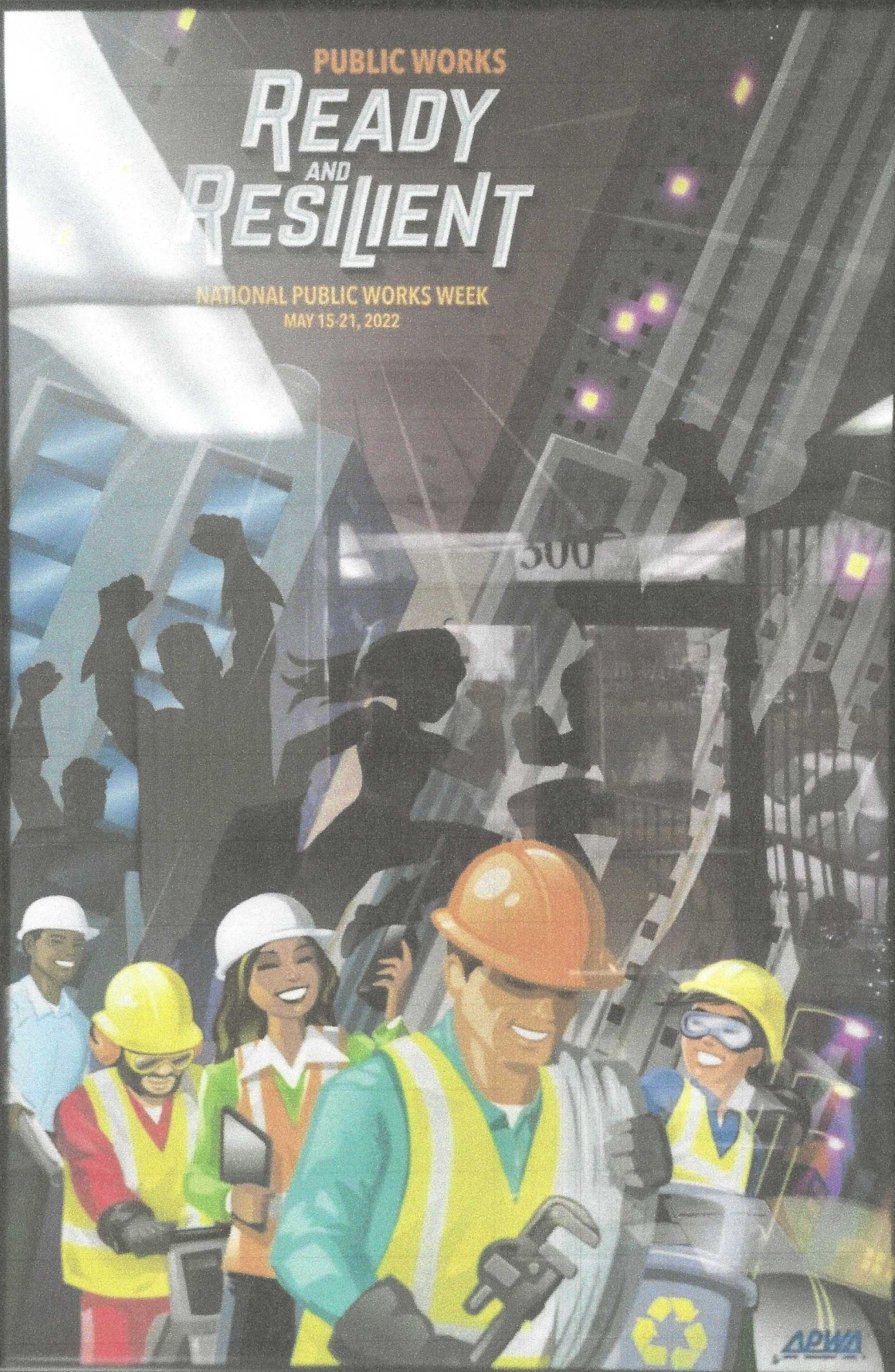
Marquise B. Robinson (He/Him)
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With Honor and Integrity,
We will Safeguard the American People,
Our Homeland, and our Values

PUBLIC WORKS
**READY
AND
RESILIENT**

NATIONAL PUBLIC WORKS WEEK
MAY 15-21, 2022



CODE COMPLIANCE DEPARTMENT

REPORT: May 3, 2022



TOUCH POINTS:

Personnel Report: Full Staff

April Training:

LAF-JN – TBOA Annual Conference

TN Intro to Floodplain Management

Flood Mitigation & Funding Opportunities Resilience to Climate in SE Region

SCEMA Info

April Coffee with My Girlfriends (monthly meeting) –Code issues discussed

JN – Building Strong Brains -- Elevation Certificates

JN-CH – Mechanical Gas Class, 2 day

CH – WestStar African American Leadership

Drafting and/or Updating:

- Hwy 51 Corridor Nonconforming & Unused Signs – On going
- Covington Municipal Code – Update on going
- Historic Zoning Commission – Design Guidelines – first draft in review
- Design Review Commission – Guidelines – First draft in review
- Municipal and Regional Subdivision Regulations



CODE MONTHLY REPORT
FISCAL YEAR 2021/2022

CERTIFICATE OF OCCUPANCY/COMPLETION	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Certificate of Occupancy/Completion - Commercial		3	2	1				3					12
Certificate of Occupancy/Completion - Residential	2	1		1	2	2	3	1					12
TOTAL CERTIFICATE OF OCCUPANCIES	2	4	2	2	2	2	6	4	0	0	0	0	24
DEPARTMENT ACTIONS													
Property Maintenance Concerns	95	109	75	33	68	5	2	6	6	11			410
Grass Concerns	164	105	68	49	4	2							392
PERMIT INFORMATION	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Notices Tagged/Mailed	279	207	124	82	70		2	6	1	84			855
Municipal Court Citations/Summons	1	9				3	4		1				18
Animal Control (calls)	64	27	41	21	19	25	41	14	43	36			331
Animal Control (pickup/welfare checks)	10	8	25	8	11	8	34	18	18	22			162
Business License (New)	22	22	12	32	34	32	33	26	19	11			243
Business License (renewal, updates, questions)	99	90	52	48	31	41	35	36	98	88			
Peddler's Permits (questions, applications, renewals)	3	2	2	5	1	3		4	1	5			26
Transient Lodging													0
Food Truck License		1	1										2
HZC Reviews	1	6	2	3	1		4	2	4	6			29
Cemetery Research	62	56	58	67	54	54	53	43	40	63			550
Project Research	25	34	25	31	7	8	17	29	21	41			238
Rezoning Applications			1										1
Design Guidelines Reviews													0
Beer License	4	13		1	1	1	1	1	1	10			33
Beer Inspection	3	2					1	16	8				30
Zoning Letters & Inquiries			3	2	7	5	2	10	9				38
Meetings/Trainings/Webinars	35	15	8	10	5	9	7	8	11				108
TOTAL CODE COMPLIANCE ACTIONS	867	706	497	392	313	196	236	219	252	95	0	0	3466