



# Covington Public Works/Utilities

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**DIRECTOR OF PUBLIC WORKS**

**City of Covington**

**Public Works Meeting**

**City Hall**

**Downstairs Board Room 4:00 P.M.**

**August 2, 2022**

- 1. AMI update. (See Attached)**
- 2. Natural gas pricing. (See Attached)**
- 3. LED update.**
- 4. Ordinance 1676 Refuse and Trash Disposal new enforcement plan.**
- 5. 2021 Invest Prep grant update.**
- 6. Crestview lift station. (See Attached)**
- 7. Training certificates from TDOT. (See attached)**

**Other Business:**

- 1. Code Division monthly report: (See attached)**

**Adjourn:**

Sewer		January 2019	Thru	May	2019				
Rate Code	Description	No. of Bills	Total Consumed	Average Consumption	Revenue Dollars	Sales Tax	Other Tax	Surcharge	Total
1	Sewer - Outside Resident.	37	2,806	76	2,271.65	0.00	0.00	0.00	2,271.65
22	Sewer - Inside Resident.	12,748	503,623	40	313,991.67	0.00	0.00	0.00	313,991.67
35	Sewer - Inside Commercial	2,580	492,315	191	284,226.68	0.00	0.00	0.00	284,226.68
40	Sewer - Inside Industrial	5	0	0	4,347.13	0.00	0.00	0.00	4,347.13
45	Sewer - Inside Lge Comm.	70	41,601	594	22,703.09	0.00	0.00	0.00	22,703.09
	Service Totals	15,440	1,040,345	67	627,540.22	0.00	0.00	0.00	627,540.22

Sales Tax Summary

Sales Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	627,540.22	0.00	620,852.41	0.00	6,687.81	0.00
Totals	627,540.22	0.00	620,852.41	0.00	6,687.81	0.00

Other Tax Summary

Other Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	627,540.22	0.00	620,852.41	0.00	6,687.81	0.00
Totals	627,540.22	0.00	620,852.41	0.00	6,687.81	0.00

2022 1,867,000 This year Thru May.  
 2021 1,831,000 Thru may  
 2020 1,717.00 Thru may  
 219 ~~1,672~~ 1,672 Thru may

150,000 8 1/2% - 10% invrc  
 295,000

Sewer		January 2020 Thru May 2020							
Rate Code	Description	No. of Bills	Total Consumed	Average Consumption	Revenue Dollars	Sales Tax	Other Tax	Surcharge	Total
1	Sewer - Outside Resident.	23	2,614	114	2,028.88	0.00	0.00	0.00	2,028.88
22	Sewer - Inside Resident.	12,823	523,660	41	330,022.97	0.00	0.00	0.00	330,022.97
35	Sewer - Inside Commercial	2,578	480,000	186	262,435.69	0.00	0.00	0.00	262,435.69
40	Sewer - Inside Industrial	5	0	0	8,558.32	0.00	0.00	0.00	8,558.32
45	Sewer - Inside Lge Comm.	70	39,587	566	22,241.86	0.00	0.00	0.00	22,241.86
Service Totals		15,499	1,045,861	67	625,287.72	0.00	0.00	0.00	625,287.72

Sales Tax Summary

Sales Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	625,287.72	0.00	618,330.94	0.00	6,956.78	0.00
Totals	625,287.72	0.00	618,330.94	0.00	6,956.78	0.00

Other Tax Summary

Other Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	625,287.72	0.00	618,330.94	0.00	6,956.78	0.00
Totals	625,287.72	0.00	618,330.94	0.00	6,956.78	0.00

Date: 6/28/2022

Time: 08:35

User: LWILSON

City of Covington  
Sales Statistics by Service

Page: 1

Id: UB4620

Sewer		January 2021	Thru	May	2021					
Rate Code	Description	No. of Bills	Total Consumed	Average Consumption	Revenue Dollars	Sales Tax	Other Tax	Surcharge	Total	
1	Sewer - Outside Resident.	25	1,692	68	1,525.02	0.00	0.00	0.00	1,525.02	
22	Sewer - Inside Resident.	12,972	564,101	43	345,277.02	0.00	0.00	0.00	345,277.02	
35	Sewer - Inside Commercial	2,624	540,695	206	315,040.77	0.00	0.00	0.00	315,040.77	
40	Sewer - Inside Industrial	5	0	0	8,693.86	0.00	0.00	0.00	8,693.86	
45	Sewer - Inside Lge Comm.	70	42,819	612	24,073.85	0.00	0.00	0.00	24,073.85	
	Service Totals	15,696	1,149,307	73	694,610.52	0.00	0.00	0.00	694,610.52	

Sales Tax Summary

Sales Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	694,610.52	0.00	687,196.06	0.00	7,414.46	0.00
Totals	694,610.52	0.00	687,196.06	0.00	7,414.46	0.00

Other Tax Summary

Other Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	694,610.52	0.00	687,196.06	0.00	7,414.46	0.00
Totals	694,610.52	0.00	687,196.06	0.00	7,414.46	0.00

Sewer		January 2022 Thru	May	2022					
Rate Code	Description	No. of Bills	Total Consumed	Average Consumption	Revenue Dollars	Sales Tax	Other Tax	Surcharge	Total
1	Sewer - Outside Resident.	25	2,107	84	1,804.60	0.00	0.00	0.00	1,804.60
14	Sewer - Outside Commer.	5	10	2	59.53	0.00	0.00	0.00	59.53
22	Sewer - Inside Resident.	13,133	529,042	40	344,630.16	0.00	0.00	0.00	344,630.16
35	Sewer - Inside Commercial	2,621	548,755	209	322,539.17	0.00	0.00	0.00	322,539.17
40	Sewer - Inside Industrial	5	0	0	4,962.55	0.00	0.00	0.00	4,962.55
45	Sewer - Inside Lge Comm.	70	37,669	538	22,020.67	0.00	0.00	0.00	22,020.67
	Service Totals	15,859	1,117,583	70	696,016.68	0.00	0.00	0.00	696,016.68

Sales Tax Summary

Sales Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	696,016.68	0.00	688,927.71	0.00	7,088.97	0.00
Totals	696,016.68	0.00	688,927.71	0.00	7,088.97	0.00

Other Tax Summary

Other Tax Rate	--- Total Dollars ---		Inside City Dollars		Outside City Dollars	
	Revenue	Sales Tax	Revenue	Sales Tax	Revenue	Sales Tax
0.00	696,016.68	0.00	688,927.71	0.00	7,088.97	0.00
Totals	696,016.68	0.00	688,927.71	0.00	7,088.97	0.00



**symmetry**  
ENERGY SOLUTIONS

PHYSICAL TRANSACTION CONFIRMATION  
FOR IMMEDIATE DELIVERY

Trade Date: 06/21/2022  
Confirmation #: 5427787

This Transaction Confirmation ("Transaction") is subject to the Base Contract between Seller and Buyer dated 11/01/2016. The terms of this Transaction are binding unless disputed within 2 Business Days of receipt unless otherwise specified in the Base Contract. If the Base Contract is not fully executed, this Transaction incorporates by reference for all purposes the North American Energy Standards Board, Inc. (NAESB) Base Contract for Sale and Purchase of Natural Gas including Symmetry Energy Solutions, LLC as the Confirming Party, choosing all default elections, with Texas as the Choice of Law.

**SELLER:**  
Symmetry Energy Solutions, LLC  
295 N Hubbards Ln, Suite 103  
Louisville, KY 40207

Contact: Lindsay Brown  
Phone: (502) 305-1022  
Fax: (888) 501-7012  
E-mail: Confirms@SymmetryEnergy.com

**BUYER:**  
CITY OF COVINGTON, TN  
200 West Washington Avenue  
Covington, TN 38019

Contact:  
Phone:  
Fax:  
E-mail:

Contact: David Gray  
Phone: (901) 476-9531  
Fax:  
Email: dgray@covingtontn.com

**PERFORMANCE OBLIGATION: Firm**

Delivery Period	Delivery Point	Pipeline	Contract Quantity:		Contract Price - USD			Index Prem / (Disc)
			Tier	Volume UOM	Fixed Price	Index	Index Price	
01/01/23 - 01/31/23	Zone SL	TGT	1	9,793 MMBTU / Month	5.3700		100.00	0.0000
02/01/23 - 02/28/23	Zone SL	TGT	1	14,398 MMBTU / Month	5.3700		100.00	0.0000

**SPECIAL CONDITIONS**

This Transaction is subject to the terms and conditions relating to Fixed Price Transactions, as well as other applicable terms and conditions, set forth in the Base Contract.

The prices specified above do not include applicable administrative, transportation, or fuel charges.

Each Party to this Transaction represents that it: (i) is a producer, processor or commercial user of, or a merchant handling, the Gas that is the subject of this Transaction; (ii) is entering into this Transaction solely for purposes related to its business as such; and (iii) this Transaction will result in the sale of an "exempt commodity" (as defined in Section 1a (20) of the Commodity Exchange Act) for immediate or deferred shipment or delivery. Each Party agrees to provide to the other Party any information reasonably requested by such other Party to enable such other Party to comply with applicable regulations of the Commodity Futures Trading Commission in connection with this Transaction.

**SELLER:** Symmetry Energy Solutions, LLC

Casey Lee

Title: Vice President  
Date: 06/22/2022

**BUYER:** CITY OF COVINGTON, TN

Title: Director Public Works  
Date: 7-5-2022



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**SELLER:**  
Symmetry Energy Solutions, LLC  
295 N Hubbards Ln, Suite 103  
Louisville, KY 40207

Contact: Lindsay Brown  
Phone: (502) 305-1022  
Fax: (888) 501-7012  
E-mail: Confirms@SymmetryEnergy.com

**BUYER:**  
CITY OF COVINGTON, TN  
200 West Washington Avenue  
Covington, TN 38019

Contact:  
Phone:  
Fax:  
E-mail:

Contact: David Gray  
Phone: (901) 476-9531  
Fax:  
Email: dgray@covingtontn.com

**PERFORMANCE OBLIGATION: Firm**

Delivery Period	Delivery Point	Pipeline	Contract Quantity:		Contract Price - USD			Index Pct%	Index Prem / (Disc)
			Tier	Volume UOM	Fixed Price	Index	Index Price		
03/01/23 - 03/31/23	Zone SL	TGT	1	7,534 MMBTU / Month	5.3700		100.00	0.0000	
04/01/23 - 04/30/23	Zone SL	TGT	1	7,643 MMBTU / Month	5.3700		100.00	0.0000	
05/01/23 - 05/31/23	Zone SL	TGT	1	5,275 MMBTU / Month	5.3700		100.00	0.0000	
06/01/23 - 06/30/23	Zone SL	TGT	1	4,354 MMBTU / Month	5.3700		100.00	0.0000	
07/01/23 - 07/31/23	Zone SL	TGT	1	8,892 MMBTU / Month	5.3700		100.00	0.0000	
08/01/23 - 08/31/23	Zone SL	TGT	1	11,830 MMBTU / Month	5.3700		100.00	0.0000	
09/01/23 - 09/30/23	Zone SL	TGT	1	8,793 MMBTU / Month	5.3700		100.00	0.0000	
10/01/23 - 10/31/23	Zone SL	TGT	1	11,955 MMBTU / Month	5.3700		100.00	0.0000	
11/01/23 - 11/30/23	Zone SL	TGT	1	6,175 MMBTU / Month	5.3700		100.00	0.0000	
12/01/23 - 12/31/23	Zone SL	TGT	1	13,591 MMBTU / Month	5.3700		100.00	0.0000	

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**symmetry**  
ENERGY SOLUTIONS

PHYSICAL TRANSACTION CONFIRMATION  
FOR IMMEDIATE DELIVERY

Trade Date: 06/21/2022  
Confirmation #: 12606691

SELLER: Symmetry Energy Solutions, LLC

Casey Lee

Title: Vice President

Date: 06/22/2022

BUYER: CITY OF COVINGTON, TN

Title: Director Public Works

Date: 7-5-2022





PHYSICAL TRANSACTION CONFIRMATION  
FOR IMMEDIATE DELIVERY

Trade Date: 07/05/2022  
Confirmation #: 19256963

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**PERFORMANCE OBLIGATION: Firm**

Delivery Period	Delivery Point	Pipeline	Contract Quantity:		Contract Price - USD		Index Pct%	Index Prem / (Disc)
			Tier	Volume UOM	Fixed Price	Index Price		
03/01/24 - 03/31/24	Zone SL	TGT	1	7,534 MMBTU / Month	4.5000		100.00	0.0000
04/01/24 - 04/30/24	Zone SL	TGT	1	7,643 MMBTU / Month	4.5000		100.00	0.0000
05/01/24 - 05/31/24	Zone SL	TGT	1	5,275 MMBTU / Month	4.5000		100.00	0.0000
06/01/24 - 06/30/24	Zone SL	TGT	1	4,354 MMBTU / Month	4.5000		100.00	0.0000
07/01/24 - 07/31/24	Zone SL	TGT	1	8,892 MMBTU / Month	4.5000		100.00	0.0000
08/01/24 - 08/31/24	Zone SL	TGT	1	11,830 MMBTU / Month	4.5000		100.00	0.0000
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**symmetry**  
ENERGY SOLUTIONS

PHYSICAL TRANSACTION CONFIRMATION  
FOR IMMEDIATE DELIVERY

Trade Date: 07/05/2022  
Confirmation #: 19256963

SELLER: Symmetry Energy Solutions, LLC

Casey Lee

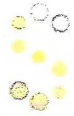
Title: Vice President

Date: 07/05/2022

BUYER: CITY OF COVINGTON, TN

Title: Director Public Utilities

Date: 7-6-2022



**symmetry**  
ENERGY SOLUTIONS

PHYSICAL TRANSACTION CONFIRMATION  
FOR IMMEDIATE DELIVERY

Trade Date: 07/05/2022  
Confirmation #: 12606691

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Louisville, KY 40207

Contact: Lindsay Brown  
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**PERFORMANCE OBLIGATION: Firm**

Delivery Period	Delivery Point	Pipeline	Tier	Volume UOM	Contract Price - USD		Index Pct%	Index Prem / (Disc)
					Fixed Price	Index Price		
01/01/24 - 01/31/24	Zone SL	TGT	1	9,793 MMBTU / Month	4.5000		100.00	0.0000
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SELLER: Symmetry Energy Solutions, LLC


Casey Lee



Title: Vice President

Date: 07/05/2022

BUYER: CITY OF COVINGTON, TN



Title: Director Public Works

Date: 7-6-2022

**A RESOLUTION OF THE CITY OF COVINGTON, TENNESSEE, ON  
DESIGNATED OFFICIALS AUTHORIZED TO ISSUE ORDINANCE SUMMONS**

**WHEREAS**, as authorized by *Tennessee Code Annotated* § 7-63-201 *et seq.* the City of Covington adopted Municipal Ordinance 3-305 which authorizes the Board of Mayor and Aldermen to designate certain city enforcement officers the authority to issue ordinance summons in the areas of sanitation, litter control and animal control.

**WHEREAS**, in the City of Covington Municipal Code Section 3-305 the Board designated the building official or his authorized representative in the planning and building department, also referred to as the "Codes Department," to issue summons in those areas.

**WHEREAS**, City of Covington Municipal Ordinance 1676 adopted certain rules and regulations for trash, refuse disposal, and curbside pickup, and sets forth that the Public Works Director or his designee was responsible for enforcement of that chapter.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF COVINGTON BOARD OF MAYOR AND ALDERMEN, AS FOLLOWS:**

1. Public Works Director David Gray and Codes Director and Building Official Lessie Fisher hereby designate the following individuals in their respective departments as their authorized representatives to issue ordinance summons to individuals found to or believed to be in violation of the relevant municipal ordinances in the areas of sanitation, litter control and animal control:

Jennifer Nolen  
Beth McDonald

Cameron Hall  
James Dowell

**BE IT FURTHER RESOLVED** that this Resolution shall become effective immediately upon its passage the public welfare requiring it.

ADOPTED this \_\_\_\_\_ day of August 2022.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
RECORDER/TREASURER

LANDMARK CONSTRUCTION GENERAL CONTRACTOR, INC.  
1897 THOMAS ROAD  
MEMPHIS, TENNESSEE 38134  
PHONE: 901-452-0390 FAX: 901-452-6330

TENNESSEE LICENSE: 43418  
CLASSIFICATION: MU  
EXPIRATION: 4/30/2022

BID PROPOSAL

---

TO: PAUL GAVIN	FROM: MARK KUNTZMAN
COMPANY: GULFSTATES ENGINEERING	DATE: 8/12/2021
FAX NUMBER:	TOTAL NO. OF PAGES INCLUDING COVER: 1
PHONE NUMBER:	SENDER'S REFERENCE NUMBER:
RE: CRESVIEW ELEMENTARY LIFT STATION INSTALLATION	YOUR REFERENCE NUMBER:

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FOR APPROVAL  FOR REVIEW  PLEASE COMMENT  PLEASE REPLY

---

NOTES/COMMENTS:

**LIFT STATION REHABILITATION**

LABOR, EQUIPMENT, MATERIALS, AND TOOLS TO PERFORM ALL WORK

**LUMP SUM**

**\$91,660.00**

**\*\*IF EXISTING BYPASS CONNECTIONS ARE USABLE DEDUCT \$2,250.00**

**PRICE INCLUDES:**

**REMOVE EXISTING PUMPS**

**INSTALL NEW RISER SECTION TO GRADE**

**INSTALL OWNER PROVIDED PUMPS AND CONTROLS**

**ELECTRICAL**

**BY-PASS PUMPING**

**NEW BY-PASS CONNECTION AND VALVES FOR FUTURE USE**

**NEW GRAVEL AND SITE WORK**

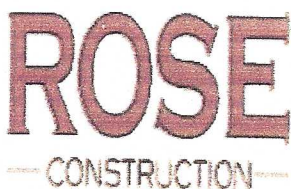
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**PRICE EXCLUDES:  
PERRFORMANCE AND PAYMENTS BONDS**

MARK A KUNTZMAN  
PHONE: 901-452-0390  
MOBILE: 901-277-5045

-

# Crestview Lift Station REV



## Rose Construction, Inc.

126 Highway 51 South  
Covington, Tennessee 38019

Contact: John Paul Rose  
Phone: 901-476-9600  
Fax: 901-476-9687

Quote To: Covington Public Works  
Attn: David Gray  
Address:

Proposal Date: 7.06.22  
Project Name:

Location: Covington, Tn

Phone:  
Fax:

Date of Plans:  
Revision Date:

Joining our Clients in pursuit of their goals!

ITEM	DESCRIPTION	QUANTITY	UNIT	AMOUNT
10	Excavate, Remove Existing Pit	1.00	L.S	
20	Set New Pit, Hook Up Pumps, Pipes	1.00	L.S	
<b>GRAND TOTAL</b>				<b>\$31,786.54</b>

### NOTES:

Pricing is good as of the proposal date shown above. No price escalations are included. With the rapidly changing market conditions, any price increases will be paid by owner with appropriate documentation.

#### Conditions of Work:

Includes pick up and haul back of 5' inside diameter, 5' tall riser section  
Excavate and remove existing pump station pit and all components  
Install new manhole riser section only. 5' tall 5' diameter  
Connect pumps and pipes. - All material to be supplied by CPW  
All Electrical by others

#### Rose Standard Clarifications and Qualifications:

- No engineering, no permits, fees or compaction testing unless specifically noted
- No Utility fees, tap fees or utility relocations
- Connection fees required by government authorities are excluded
- No performance and payment bond
- No landscaping, sod or seed included unless specifically listed
- S.w.p.p.p. erosion control permit and inspections by others unless specifically noted
- Owner to provide a copy of the SWPPP to RCI prior to start date
- If erosion control and swppp maintenance is part of RCI's scope, we will maintain while actively working on the site and will not be responsible for repair or replacement of erosion control items if damage is caused by others
- No Soil borings or survey
- No removal or replacement of unsuitable soils
- No engineered fill materials
- No unforeseen conditions and/or underground obstructions included
- Dewatering and well pointing not included

- Damage to existing unmarked site utilities and relocating of existing utilities by others
- No hazardous material remediation
- Traffic control excluded
- Access to site by owner and access assumed to be sufficient to support necessary construction traffic. No road repairs or property damage restoration included due to normal construction traffic.
- Maintenance of roads, building pads or site after establishing subgrade will be at RCI's normal Time and Material Rates.
- Extreme weather event (s) or damage repair resulting from no fault of RCI is not included.
- Utility testing by others unless specifically included
- Unless specifically stated otherwise any excess/unsuitable material excavated from on site to be stockpiled/wasted in an onsite location at the direction of the Owner or Owner representative.
- All excavated material is considered to be suitable for use as backfill. Any material processing, patching or chemical stabilization of areas will be handled as a change order.

\*\*\*\*\*  
 All material is guaranteed to be per the local jurisdictional authorities. All work to be completed in a substantial workmanlike manner according to the plans and specifications with standard workman-like practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. Payment terms will be made on a monthly progress payment basis within fifteen (15) days of the date of invoice for work completed in that period. No retainage is to be held unless previously agreed upon by all parties. Any late payments will be subjects to a finance charge of 1- 1/2% per month. All agreements contingent upon strikes, accidents or delays beyond our control. Any contract arising out of the use of this proposal must reference this proposal in such contract. Proposal will be withdrawn if not accepted in thirty (30) days.

ACCEPTANCE OF PROPOSAL:

The above proposal is satisfactory in whole and is hereby accepted. You are authorized to proceed with the work immediately and will be paid as outlined above. I hereby certify that I am authorized to execute this proposal agreement and that all necessary permits, fees, insurances, and taxes have been paid unless noted above.

Signature David Gray

Name (Printed) DAVID GRAY

Date of Acceptance 7-7-2022





THE UNIVERSITY OF  
**TENNESSEE**  
KNOXVILLE

CENTER FOR  
TRANSPORTATION RESEARCH

CERTIFIES THAT

**David Gray**

HAS COMPLETED THE REQUIREMENTS FOR

***Local Government Guidelines Manual Training***

Tuesday, February 15, 2022 in Nashville, Tennessee  
*earning*

6 Professional Development Hours

*Mathie Cole*

Director

Center for Transportation Research



*Frank Brewer*

Instructor



## **Certificate of Completion**

Is hereby granted to

**David Gray**

To certify has completed to satisfaction

## **Right of Way Training For Local Governments**

Granted: Wednesday, June 08, 2022 in Nashville, Tennessee

*Jell Stage*

*Right of Way Division Director*



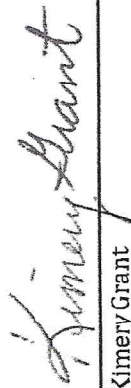
**TENNESSEE DEPARTMENT OF TRANSPORTATION**  
**PROGRAM DEVELOPMENT DIVISION**


This is to certify that

**David Gray**

has successfully completed a one-day workshop on  
*Chapter 8 (Preconstruction and Construction Procedures)*  
*of the Local Government Guidelines for the Management*  
*of Federal and State Funded Transportation Projects*

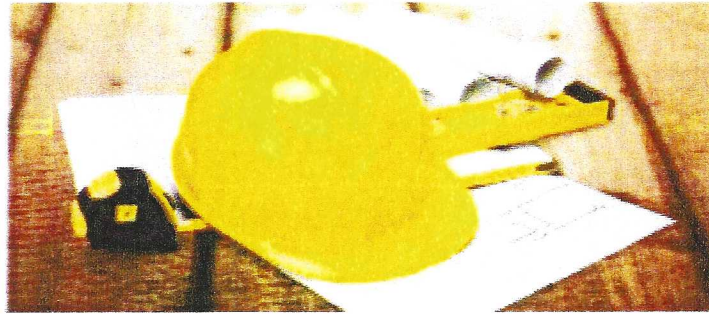
Virtual presentation on June 28, 2022

  
Kimery Grant  
TDOT Program Development Division

  
David Donoho, P.E.  
Presenter, Smith Seckman Reid

**For the Tennessee Department of Transportation**  
This certificate entitles the recipient to 6 Professional Development Hours

## CODE COMPLIANCE DEPARTMENT



### TOUCHPOINTS:

**Personnel Report:** Full Staff

**June Training:**

LAF-JN – 2022 VAD Academy (2 days)

TN CRS 2-day workshop

SCEMA training 2 days Strategic Code Enforcement Management Academy

How Short-term Rentals can Fund Marketing for Tourism -webinar

Rethinking Municipal Planning: Re-defining Long Range Planning from Years to Decades

2022 NFIP Webinar- Joining the Community Rating System

TDOT meeting Re: Holly Grove

June Coffee with My Girlfriends (monthly meeting) –Code issues discussed

JN-CH – Using Building Performance Analysis to Enhance Data Driven Design

Embodied Carbon & the Envelope

Gas Fireplace Construction & Safety Requirements in Commercial & Residential Design

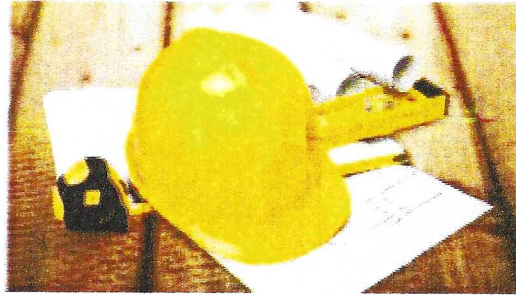
Customizable Acoustical Solutions for Open Plenum Design

Animal Control: Good Pup Informational Webinar

Building Envelope Auditing Webinar

The 8 Essentials of Fire-Rated Glass & Framing Webinar

## CODE COMPLIANCE DEPARTMENT



### TOUCHPOINTS:

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#### **June Training Cont.:**

JN – Adobe & Microsoft Training  
ICC Digital Code Training

LAF-JN-CH – Increasing Community Engagement in Code Enforcement/Compliance  
Creating Effective Learning Campaigns in Regard to Code Compliance-Webinar

#### **Drafting and/or Updating:**

- Hwy 51 Corridor Nonconforming & Unused Signs – On going
- Covington Municipal Code – Update on going
- Historic Zoning Commission – Design Guidelines – first draft in review
- Design Review Commission – Guidelines – First draft in review
- Municipal and Regional Subdivision Regulations

CODE MONTHLY REPORT  
FISCAL YEAR 2021/2022

CERTIFICATE OF OCCUPANCY/COMPLETION		JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Certificate of Occupancy/Completion - Commercial			3	2	1				3	3				5
Certificate of Occupancy/Completion - Residential		2	1		1	2	2	3	1			2	6	20
<b>TOTAL CERTIFICATE OF OCCUPANCIES</b>		<b>2</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>6</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>11</b>	<b>37</b>
DEPARTMENT ACTIONS		JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Property Maintenance Concerns		95	109	75	33	68	5	2	6	6	11	96	84	590
Grass Concerns		164	105	68	49	4	2				75	91	104	662
PERMIT INFORMATION		JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Notices Tagged/Mailed		279	207	124	82	70		2	6	1	84	159	171	1185
Municipal Court Citations/Summons		1	9				3	4		1		5		23
Animal Control (calls)		64	27	41	21	19	25	41	14	43	36	13	25	369
Animal Control (pickup/welfare checks)		10	8	25	8	11	8	34	18	18	22	13	17	192
Business License (New)		22	22	12	32	34	32	33	26	19	11	3	10	256
Business License (renewal, updates, questions)		99	90	52	48	31	41	35	36	98	88	6	54	678
Peddler's Permits (questions, applications, renewals)		3	2	2	5	1	3		4	1	5			26
Transiceint Lodging														0
Food Truck License			1	1										2
HZC Reviews		1	6	2	3	1		4	2	4	6	5	5	39
Cemetery Research		62	56	58	67	54	54	53	43	40	63	7	32	589
Project Research		25	34	25	31	7	8	17	29	21	41	12	27	277
Rezoning Applications				1								1		2
Design Guidelines Reviews														0
Beer License		4	13		1	1	1	1	1	1	10		5	38
Beer Inspection		3	2					1	16	8				30
Zoning Letters & Inquiries				3	2	7	5	2	10	9		47	2	87
Meetings/Trainings/Webinars		35	15	8	10	5	9	7	8	11		4	22	134
<b>TOTAL CODE COMPLIANCE ACTIONS</b>		<b>867</b>	<b>706</b>	<b>497</b>	<b>392</b>	<b>313</b>	<b>196</b>	<b>236</b>	<b>219</b>	<b>252</b>	<b>170</b>	<b>364</b>	<b>558</b>	<b>5179</b>

CODE MONTHLY REPORT  
FISCAL YEAR 2021/2022

PERMIT INFORMATION	JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Building Permit - Commercial	2	9	3	5	5	7	4	4	3	2	4	2	50
Building Permit - Residential New Build	2	3	2	2	8		1		3	1	2	1	25
Building Permit - Residential Addition/Reno	3	1	7			4	1		1	81	3	4	105
Building Permit - Detached Garage	1												1
Building Permit - Portable Carport													0
Building Permit - Fence/Accessory Building	9	6	3		3	4	1	6	1	4	2	4	43
Plumbing/Sewer Permit	3	4	7	3	14	4	4		2	14	4	4	63
Mechanical/Gas Permit	1	2	4	3	1	2	2		1	1		1	18
Driveway Permit	2	2		1	2	1	3		1		3	2	17
Demolition Permit	1	1	2	2	2			1				1	10
Life Safety Permit	5	5	5	4	8	4	11		6	2	5	5	60
Sign Permit - Temporary/Candidate	1		1				2		7	1	5	1	18
Sign Permit - Permanent	3	5	5	2	7	6	9	1	2		5	4	49
Sign Removal - Permit													0
Flood Permit		1											1
<b>TOTAL PERMIT INFORMATION</b>	<b>33</b>	<b>38</b>	<b>39</b>	<b>22</b>	<b>50</b>	<b>32</b>	<b>38</b>	<b>12</b>	<b>27</b>	<b>106</b>	<b>33</b>	<b>29</b>	<b>459</b>
<b>BUILDING INSPECTIONS</b>													
Footing/Setback Inspection	2	3	5	5	12	3	5	2	3	3	3	3	49
Plumbing Inspection (Various Stages)	4	7	12	6	7	11	7	2	1	3	8	9	77
Sheathing Inspection	2	1	2	2	1	2					1	1	12
Framing Inspection	4	5	2	3	1	9	3	2	4	3	2	2	40
Brick Tie Inspection	1	1				3	2				1		8
Insulation Inspection	2	4	6	3	3	4	4	3	2	1	3	4	39
Above Ceiling	1					1	1						
Mechanical/Gas Inspection	1	2	5	3	5	7	2		1	1		2	29
Final Inspection	2	4	3	5	3	6	9	2			1	4	39
Sign Inspection	2	2		1	2	1	4		1	1	4		18
Demolition Inspection	1		2	2	1								6
Life Safety Inspection/ Reinspection	12	7	12	4	8	5	8	5	10	3	12	7	93
<b>TOTAL BUILDING INSPECTIONS</b>	<b>34</b>	<b>36</b>	<b>49</b>	<b>34</b>	<b>43</b>	<b>52</b>	<b>45</b>	<b>16</b>	<b>22</b>	<b>15</b>	<b>35</b>	<b>32</b>	<b>410</b>

# CODE COMPLIANCE DEPARTMENT

## REPORT: July 7, 2022



### TOUCHPOINTS:

**Personnel Report:** Full Staff

#### **July Training:**

LAF-JN – NFIP Webinar Substantial Damage Estimation Software

- TN Introduction to Floodplain Management 3-day virtual Training Course
- How to Use Property Condition Data for Vacant Land Stewardship
- June Coffee with My Girlfriends (monthly meeting) –Code issues discussed

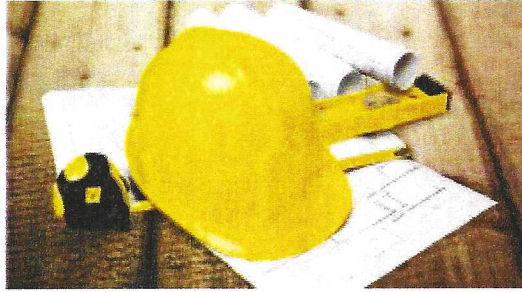
JN – Increasing Community Engagement Webinar

LAF-JN-CH – Webinar- Comfort Meets Creativity Designing for Wellness & Longevity

- Roofing Technology & Material Science
- Wall System Design-Understanding the Critical Elements of Air & Vapor Barriers
- The Ins & Outs of Off-Site Construction
- SCEMA Post Meeting
- Less is More Sustainable: Taking a Pre-engineered Approach to Reducing Embodied Carbon



## CODE COMPLIANCE DEPARTMENT



### TOUCHPOINTS:

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#### **Drafting and/or Updating:**

- Annexation timeline for Park Place Acres at the west end of Bert Johnston Ave.
- Text Amendment-Deleting M-3(Artisan Industrial) District while establishing B-4 (Artisan Business) District
- Zoning Map Amendment Rezoning the M-3 (Artisan Industrial) District to B-4 (Artisan Business) District
- Hwy 51 Corridor Nonconforming & Unused Signs – On going
- Covington Municipal Code – Update on going. Title 15 currently under review
- Historic Zoning Commission – Design Guidelines – first draft in review
- Design Review Commission – Guidelines – First draft in review
- Municipal and Regional Subdivision Regulations



CODE MONTHLY REPORT  
FISCAL YEAR 2021/2022

CERTIFICATE OF OCCUPANCY/COMPLETION		JUL	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUNE	TOTAL
Certificate of Occupancy/Completion - Commercial	1	3	2	1				3	3				5	18
Certificate of Occupancy/Completion - Residential	2	1		1	2			2	3	1			2	20
<b>TOTAL CERTIFICATE OF OCCUPANCIES</b>	<b>3</b>	<b>4</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>6</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>11</b>	<b>38</b>
<b>DEPARTMENT ACTIONS</b>														
Property Maintenance Concerns	129	109	75	33	68	5	2	6	6	6	11	96	84	624
Grass Concerns	92	105	68	49	4	2					75	91	104	590
<b>PERMIT INFORMATION</b>														
Notices Tagged/Mailed	207	207	124	82	70			2	6	1	84	159	171	1113
Municipal Court Citations/Summons	2	9				3	4			1		5		24
Animal Control (calls)	34	27	41	21	19	25	41	14	14	43	36	13	25	339
Animal Control (pickup/welfare checks)	11	8	25	8	11	8	34	18	18	18	22	13	17	193
Business License (New)	11	22	12	32	34	32	33	26	26	19	11	3	10	245
Business License (renewal, updates, questions)	48	90	52	48	31	41	35	36	36	98	88	6	54	627
Peddler's Permits (questions, applications, renewals)		2	2	5	1	3		4	4	1	5			23
Transient Lodging														0
Food Truck License		1	1											2
HZC Reviews	8	6	2	3	1		4	2	2	4	6	5	5	46
Cemetery Research	41	56	58	67	54	54	53	43	43	40	63	7	32	568
Project Research	38	34	25	31	7	8	17	29	29	21	41	12	27	290
Rezoning Applications	2		1									1		4
Design Guidelines Reviews														0
Beer License	5	13		1	1	1	1	1	1	1	10		5	39
Beer Inspection		2					1	16	8					27
Zoning Letters & Inquiries	3		3	2	7	5	2	10	9			47	2	90
Meetings/Trainings/Webinars	14	15	8	10	5	9	7	8	11			4	22	113
<b>TOTAL CODE COMPLIANCE ACTIONS</b>	<b>645</b>	<b>706</b>	<b>497</b>	<b>392</b>	<b>313</b>	<b>196</b>	<b>236</b>	<b>219</b>	<b>252</b>	<b>170</b>	<b>364</b>	<b>558</b>	<b>4957</b>	<b>4957</b>