



Covington Public Works/Utilities

DIRECTOR OF PUBLIC WORKS

City of Covington

Public Works Meeting

City Hall

Downstairs Board Room 4:00 P.M.

January 3, 2023

- 1. Board members utilities training. (See Attached)**
- 2. Results from December 5 online auction. (See Attached)**
- 3. Update on LED lighting. (See Attached)**
- 4. Results of December 22 through 26 extreme cold weather.**
- 5. Chris Taylor has passed his grade four Waste Water Treatment exam.**
- 6.**

Other Business:

- 1. Code Division monthly report: (See attached)**

Adjourn:

Online Utility Training

The Tennessee Comptroller of the Treasury is pleased to offer a full program of online utilities training for board members of municipalities and counties that oversee a water and/or wastewater system. A select number of hours of online training have also been approved for utility district commissioners and treatment authority board members.

Board members are required to have 12 hours of training within 12 months of their initial election or appointment (or re-election/reappointment after April 12, 2017 if representing a city, county or treatment authority system) and 12 hours every three years thereafter (this is referred to as a continuing education period).

The initial 12 hours is only required for the first election or appointment and not every election or appointment. Once a board member has satisfied their initial 12 hours after election or appointment, their continuing education period of three years begins on the following January 1st.

Getting Started

If you have not registered for the Comptroller's online training, you will need an email account. The email account will be your user name on the Traineze website.

View Training Courses

If you have already registered for an account, signing in will take you to the Traineze website and allow you to view our various training courses.

If you have questions about this training requirement, please visit our FAQ pages. These pages also include a [video](#) about Tennessee's Utility Training Requirements. You can also reach our Utilities Specialists at 615.747.5260 or email at Utilities@cot.tn.gov

Consignor Settlement

Venture Auctions

Atoka, TN 38004
Phone: (901)674-4893

CO #:	1006
Date:	12/5/2022
Page:	1

Consignor

City of Covington, Tennessee
200 Washington Ave
Covington, TN 38019
Phone:901-313-9200

ELINOR

Auction: City of Covington, TN Webcast Auction

Lot#	Lead	Date	Transaction Description	Amount
101	2010 Ford F-150 XL VIN: 1FTMF1CW7AKA96902 <i>Water</i> <i>411-36330</i>	12/1/2022	Invoice Sale Price #9500 William David Max 1968 Maple Dr. Atoka, TN 38004 Phone:901-849-1120 051607414	2,900.00
102	2006 Ford F-250 XL Super Duty VIN: 1FDSW20586ED01573 <i>Sewer -</i> <i>412-36330</i>	12/1/2022	Invoice Sale Price #7554 Jeff Hicks 941 Bald Knob Rd Ripley, TN 38063 Phone:731-445-7297	2,300.00
103	2014 Dodge Avenger VIN: 1C3CDZAB0EN193612 <i>DRUG FUND - Police</i> <i>128-36330</i>	12/1/2022	Invoice Sale Price #7533 Dealer #611 Auto Brokers of Memphis, LLC 4780 Highway 5 Suite C-8 Douglasville, GA 30135 Phone:901-708-0611	2,600.00
104	2010 Ford Focus VIN: 1FAHP3ENXAW286514 <i>Gen - Police -</i> <i>110-36330</i>	12/1/2022	Invoice Sale Price #7561 Randy Tacker Tacker Enterprises 63 Sassafras Cr Munford, TN 38058 Phone:901-491-3684 Fax:901-7444964 035324925	1,800.00
105	2007 Chrysler 300 VIN: 2C3KA43R17H862371 <i>Gen - Police</i> <i>110-36330</i>	12/1/2022	Invoice Sale Price #7512 Brandon Durrell Howell 4525 Cottonwood Rd Memphis, TN 38118 Phone:901-859-0082 100546680	1,250.00
106	XXXX Woods BW180 XHD Batwing Cutter <i>Street</i> <i>110-36330</i>	12/1/2022	Invoice Sale Price #7550 Cory Cable PO Box 185 Greenback, TN 37742 Phone:865-936-1231	4,000.00
107	Scrap/Parts Pile - Asst. Full Description: Scrap/Parts Pile - Asst. <i>Street</i>	12/1/2022	Invoice Sale Price #7507 Dealer #4 Don Baskin Truck Sales, LLC	20.00

Consignor Settlement

Venture Auctions

**Atoka, TN 38004
Phone: (901)674-4893**

CO #:	1006
Date:	12/5/2022
Page:	2

Lot#	Lead	Date	Transaction Description	Amount
			1870 Hwy 51 South Covington, TN 38019 Phone:(901) 476-9990 Fax:(901) 476-9925	
108	Scrap/Parts Pile - Small Engine Full Description: Scrap/Parts Pile - Small Engine	12/1/2022	Invoice Sale Price #7550 Cory Cable PO Box 185 Greenback, TN 37742 Phone:865-936-1231	600.00
	<i>Street</i>		<i>110-36330</i>	
109	2012 Vermeer BC1800XL Brush Chipper ODO: 148 hrs ENGINE: Cummins/NACD VIN: 1VRY131Z5D1004009	12/1/2022	Invoice Sale Price #7553 Justin Barth Barth Equipment 3562 E Farm rd 88 Springfield, MO 65803 Phone:314-346-0629	36,500.00
	<i>General Bomas</i>		<i>110-36330</i>	
		12/5/2022	Payment to Consignor - Cashiers Check	(51,970.00)

Total Quantity:	9.00
Total Invoice Sale Price:	51,970.00
Total Due to Consignor:	51,970.00
Total Payments:	(51,970.00)
Balance:	\$0.00

No inventory remains for this consignment order

POLICY NO. 00-1114-004

Date: November 14, 2000

SUBJECT: STREET LIGHTING

REFERENCES: 1. Minutes of Covington Public Works meeting dated November 13, 2000 subject as Above.
2. Minutes of City Board meeting dated November 14, 2000, approval of the policy recommended by Covington Public Works Committee and described below.

GENERAL:

It is the intent of this policy to provide guidance for regulating the installation, operation and maintenance of street lighting within the City limits of Covington.

PURPOSE:

The purpose of street lighting is to provide an additional margin of safety for vehicle and pedestrian use of our city streets. It is intended to improve visibility and to deter crime. It will be the responsibility of Covington Public Works Department to ensure that adequate street lighting is provided to accomplish these purposes.

POLICY:

A. NEW DEVELOPMENT, PUBLIC THROUGHFARES OR SUBDIVISION STREETS

With each new development, the City of Covington Public Works Developmental Services office will address the needs for street lighting in so far as vehicle and pedestrian safety and crime deterrence. This evaluation shall be required as part of the site plan and submitted through the City of Covington Planning Commission for approval. Covington Public Works will use TVA's Roadway Lighting Standards as a guide for making determination as to type, illumination, location, height, direction and lighting needs. Covington Public Works will require the developer to address these needs in the site plan as a part of the planning process. The developer will be required to bear all costs associated with the development and installation of street lighting for their project. Upon completion of the project electrical usage costs shall be the responsibility of the City of Covington.

Covington Public Works will:

1. Ensure that adequate street lighting is installed at all intersections and cul-de-sacs.
2. Ensure, where there are long reaches of city streets between intersections and/or cul-de-sacs, that adequate street lighting is installed to promote safety and security. Location of lights will be developed in cooperation with Covington Electric Department to best utilize their electrical pole system. Electrical poles are usually spaced about 200 ft apart. Street lighting can usually be made to meet the above requirements by spacing them in an alternating pattern or 400-ft apart. Street lighting may be required at closer intervals if it is determined that vehicular or pedestrian safety is in jeopardy.

B. EXISTING DEVELOPMENT, PUBLIC THROUGHFARES, AND/OR SUBDIVISION STREETS

Within the city limits of Covington there currently exists numerous areas where there is limited or no street lighting. In some cases this was done by design for aesthetic reasons (underground electrical). In most cases, this problem is due to areas outside city limits that have been annexed after construction with no initial street lighting requirements. On these existing city streets, it is assumed that all of the above requirements for safety have been met unless (1) There are concerns by city officials (Fire, Police, Public Works, Covington Electric, Etc) that these requirements are not being fulfilled and/or (2) Requests are received from the citizens of Covington asking that additional street lighting be installed for safety purposes. Should this occur Covington Public Works will address these as follows:

- 1. Concerns from City officials that additional street lighting is not adequate to meet traffic and pedestrian safety and/or to deter crime.** Initial requests will be directed to Covington Public Works for screening and evaluation. If in their opinion additional street lighting is warranted, Covington Public Works will forward a request to Covington Electric for needs assessment. The needs assessment shall be based on TVA's Roadway Lighting Standards and shall include recommendations for type of lighting, illumination requirements, height, location, other pertinent information as applicable to the request. A cost estimate of installation and electricity usage will also be included. The needs assessment will then be returned to Covington Public Works. Upon receipt of the needs assessment, Covington Public Works will bring the final recommendation, including cost estimates, to the Public Works Committee. The Public Works Committee will review the proposal and make further recommendations for approval /denial to the Mayor and Board of Aldermen.
- 2. Request from citizens of Covington asking that additional street lighting be installed for safety purposes.** Initial requests will be directed to Covington Public Works for screening and evaluation. A request must be submitted in writing and include justification for the need of an additional street light or of additional street lighting. Covington Public Works will include in its initial evaluation any subdivision covenants, restrictions, special construction (underground electrical lines) and effects on others in the area in addition to the specific safety concerns. In certain areas, it may require meeting with property owners or special entities such as the Historic Zoning Commission and/or other subdivision committees. If in Covington Public Work's opinion additional street lighting is warranted, a request for a needs assessment will be forwarded to Covington Electric. The needs assessment will be based on TVA's Roadway Lighting Standards and will include recommendations for type of lighting, illumination requirements, height, location, other pertinent information as applicable to the request. A cost estimate of installation and electricity usage will also be included. The needs assessment will then be returned to Covington Public Works. Upon receipt of the needs assessment Covington Public Works will bring the final recommendation, including cost estimates, to the Public Works Committee. The Public Works Committee will review the proposal and make further recommendations for approval /denial to the Mayor and Board of Aldermen.

All citizens of Covington are entitled to adequate street lighting for good visibility and safety and as a deterrent to crime. All decisions regarding streetlights must be made in such a manner that they are fair to our citizens and customers, and in the best interest of the City of Covington. All final decisions pertaining to street lighting is the responsibility of the Mayor and Board of Aldermen.



Covington Electric System
1469 South Main Street
Covington TN 38019

RETURN SERVICE REQUESTED

CUSTOMER ACCOUNT NO:	203392-103361
NET AMOUNT DUE:	3,234.45
PAST-DUE AFTER:	DEC 15 2022
LATE CHARGES:	42.34
AMOUNT DUE AFTER PAST DUE DATE:	3,276.79

See Information Printed on Back of Statement

000002



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CITY OF COVINGTON
PO BOX 768
COVINGTON TN 38019-0768



COVINGTON ELECTRIC SYSTEM
PO BOX 488
COVINGTON TN 38019-0488



PLEASE DETACH AND RETURN TOP PORTION IF PAYING BY MAIL

ACCOUNT NUMBER:	203392-103361
CUSTOMER NAME:	CITY OF COVINGTON
SERVICE ADDRESS:	STREET LGTS
METER READING DATE:	NOV 30 2022
DAYS BILLED:	30



Covington Electric System
1469 South Main Street
Covington TN 38019
Telephone: 901-476-7104
Fax: 901-476-2756

SERVICE	PRESENT READING	PREVIOUS READING	AMOUNT USED	AMOUNT
STREET LIGHTING	27388	26843	27388	1,989.73
INVESTMENT CHARGE - STREET LIGHT				1,244.72
TOTAL CURRENT BALANCE				3,234.45
BUDGET BILLING Y-T-D DIFFERENCE Minus sign indicates a credit on your behalf				

VENDOR
DEPARTMENT
ACCOUNT # 121-43160.24
APPROVED
CHECK #
DATE PAID

To pay with a credit card please call 1-800-731-7606 or visit <https://covingtones.utilitynexus.com> to view our Customer Portal.

A convenience fee of \$2.95 will be charged for credit/debit cards and \$1.50 for E-Checks. Sign up for Autopay for E-Check payments with NO Fee.

AMOUNT FROM PREVIOUS BILL	LATE CHARGES ADDED	PAYMENTS & ADJUSTMENTS	OTHER DEBITS/CREDITS	BALANCE FORWARD (PAST DUE) DISCONNECT PENDING	CURRENT CHARGES	NET AMOUNT DUE
3,259.01	0.00	3,259.01-	0.00	0.00	3,234.45	3,234.45

203392-103361 787949 MCAS CUSTOMER # 2178

COMPARE YOUR USAGE

PERIOD	DAYS	ELECT. KWH USED	DAILY AVG KWH
CURRENT	N/A	N/A	N/A
LAST MONTH	N/A	N/A	N/A
YEAR AGO	N/A	N/A	N/A

IF THE BILL IS NOT PAID BY CLOSING TIME ON 12/22/2022, ADDITIONAL SERVICE FEES WILL BE AUTOMATICALLY APPLIED AND SERVICE WILL BE SUBJECT TO TERMINATION. ANY PREVIOUS BILL AMOUNT WILL BE SUBJECT TO ADDITIONAL CHARGES AND TERMINATION AS STATED ON PREVIOUS BILL. IF YOU WISH TO DISPUTE ANY PORTION OF THE BILL YOU MUST REQUEST A HEARING NO LATER THAN THE DAY BEFORE THE DATE STATED ABOVE. IF YOU HAVE ANY QUESTIONS CALL 901-476-7104.

CODE COMPLIANCE DEPARTMENT
REPORT: January 3, 2023



TOUCHPOINTS:

Personnel Report: Full Staff

Training: On going in numerous subjects