

FIRE CHIEF
RICHARD GRIGGS



Phone:(901) 476-2578

CITY OF COVINGTON

OFFICE OF THE FIRE CHIEF

P.O. Box 768

COVINGTON, TENNESSEE 38019

Covington Fire Department

Report for July 23, 2024

MAYOR
JAN WADE HENSLEY



Fax: (901) 476-9800

1. Community Events: Volunteer firefighter orientation was a success with 8 interested applicants that will move on to the next phase to include a physical abilities test. Tipon County School summer camp visited the CFD and was instructed on how to administer Cardio pulmonary resuscitation (CPR), and took a station tour. Chief Griggs attended the 56th annual Tennessee Fire Chiefs Conference in Murfreesboro Tn on July 14th-17.
2. Volunteer Hours: 10 hours worked by Volunteers in June .
3. Call volume report for June 20th-July 18th, 2024 Total.
4. County coverage area collections 2024: \$78,075.00
5. Station Update: Closets are complete, office door has been installed.
6. Music festival safety plan:
7. Severe Weather Sirens: All are operational at this time.
8. Fire Inspection report—See report
9. Plan of service for the Cotton Top/Hwy 179 Property
10. Proposed fire protection fees:
11. Firefighter positions : 2 open positions.
12. Training recognition from the Fire Codes Academy.

JUNE 2024

EMP #	NAME	CALL IN HOURS	SHIFT TRAINING HOURS	TOTAL	TOTAL AFTER -24 HOURS
1349	DUVALE DEAN	0	0	0	0
1012	CODY FAULK	0	10	10	0
623	BAKER MCCOOL	0	0	0	0
TOTAL				10	0

CERTIFIED PAYROLL SIGNATURE: _____

DATE: _____

Covington Fire Department

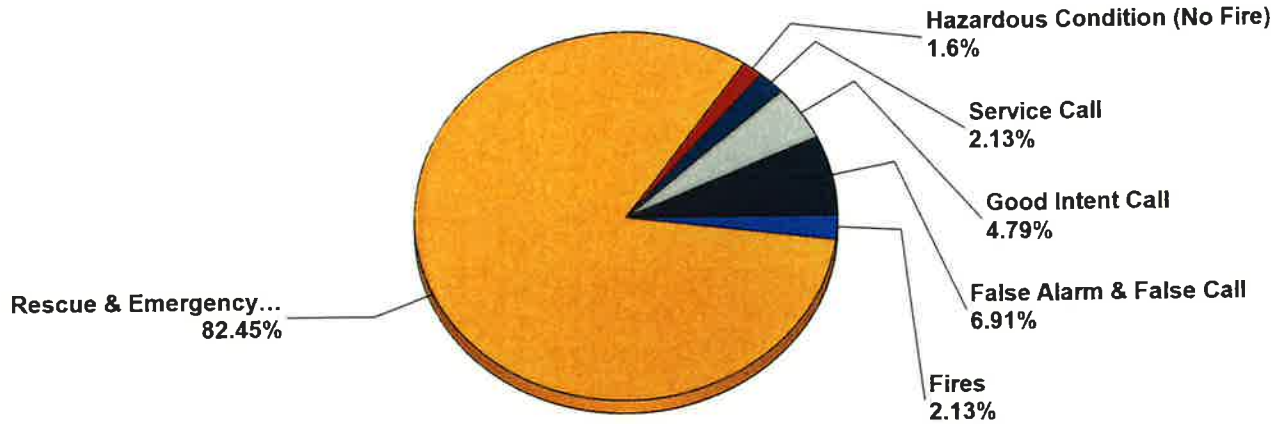
Covington, TN

This report was generated on 7/19/2024 11:12:36 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 06/20/2024 | End Date: 07/18/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	4	2.13%
Rescue & Emergency Medical Service	155	82.45%
Hazardous Condition (No Fire)	3	1.6%
Service Call	4	2.13%
Good Intent Call	9	4.79%
False Alarm & False Call	13	6.91%
TOTAL	188	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	2	1.06%
118 - Trash or rubbish fire, contained	1	0.53%
132 - Road freight or transport vehicle fire	1	0.53%
311 - Medical assist, assist EMS crew	36	19.15%
321 - EMS call, excluding vehicle accident with injury	112	59.57%
322 - Motor vehicle accident with injuries	4	2.13%
324 - Motor vehicle accident with no injuries.	1	0.53%
331 - Lock-in (if lock out , use 511)	1	0.53%
365 - Watercraft rescue	1	0.53%
412 - Gas leak (natural gas or LPG)	1	0.53%
413 - Oil or other combustible liquid spill	1	0.53%
441 - Heat from short circuit (wiring), defective/worn	1	0.53%
500 - Service Call, other	3	1.6%
511 - Lock-out	1	0.53%
611 - Dispatched & cancelled en route	5	2.66%
651 - Smoke scare, odor of smoke	4	2.13%
700 - False alarm or false call, other	2	1.06%
733 - Smoke detector activation due to malfunction	1	0.53%
745 - Alarm system activation, no fire - unintentional	10	5.32%
TOTAL INCIDENTS:	188	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.

Covington Fire Department

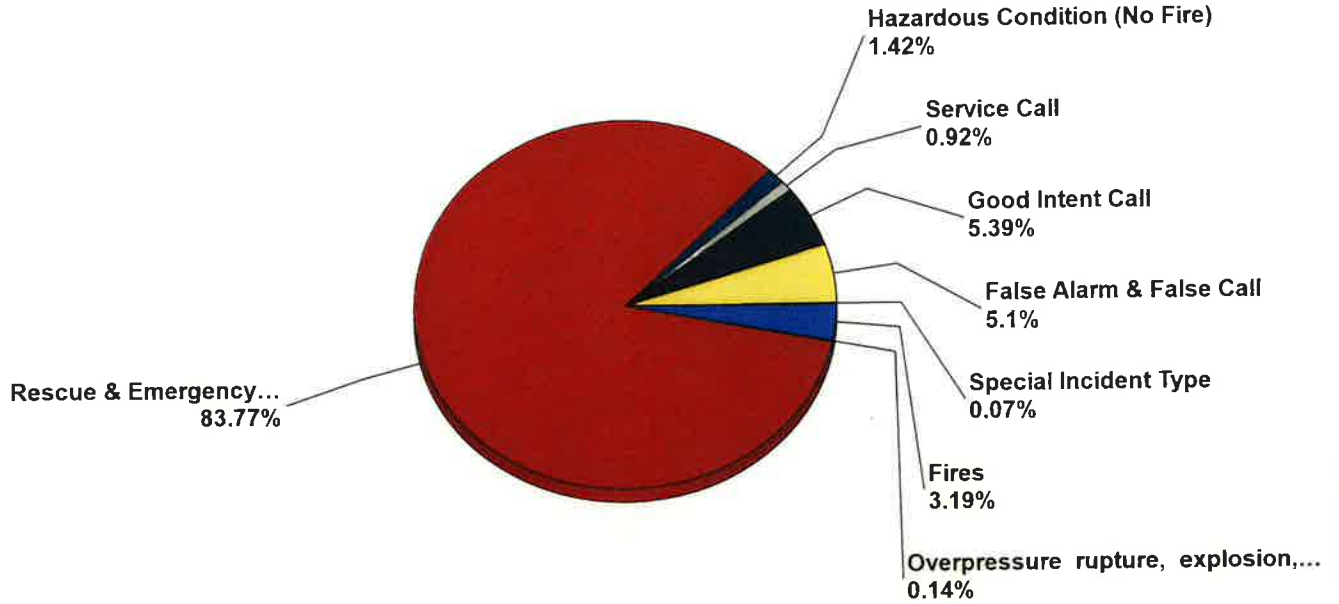
Covington, TN

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Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 01/01/2024 | End Date: 12/31/2024



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	45	3.19%
Overpressure rupture, explosion, overheating - no fire	2	0.14%
Rescue & Emergency Medical Service	1182	83.77%
Hazardous Condition (No Fire)	20	1.42%
Service Call	13	0.92%
Good Intent Call	76	5.39%
False Alarm & False Call	72	5.1%
Special Incident Type	1	0.07%
TOTAL	1411	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Detailed Breakdown by Incident Type

INCIDENT TYPE	# INCIDENTS	% of TOTAL
100 - Fire, other	1	0.07%
111 - Building fire	16	1.13%
113 - Cooking fire, confined to container	2	0.14%
118 - Trash or rubbish fire, contained	6	0.43%
131 - Passenger vehicle fire	7	0.5%
132 - Road freight or transport vehicle fire	1	0.07%
142 - Brush or brush-and-grass mixture fire	1	0.07%
143 - Grass fire	8	0.57%
160 - Special outside fire, other	1	0.07%
161 - Outside storage fire	1	0.07%
170 - Cultivated vegetation, crop fire, other	1	0.07%
243 - Fireworks explosion (no fire)	1	0.07%
251 - Excessive heat, scorch burns with no ignition	1	0.07%
311 - Medical assist, assist EMS crew	98	6.95%
321 - EMS call, excluding vehicle accident with injury	1001	70.94%
322 - Motor vehicle accident with injuries	62	4.39%
324 - Motor vehicle accident with no injuries.	17	1.2%
331 - Lock-in (if lock out , use 511)	2	0.14%
341 - Search for person on land	1	0.07%
365 - Watercraft rescue	1	0.07%
411 - Gasoline or other flammable liquid spill	2	0.14%
412 - Gas leak (natural gas or LPG)	8	0.57%
413 - Oil or other combustible liquid spill	2	0.14%
422 - Chemical spill or leak	2	0.14%
424 - Carbon monoxide incident	1	0.07%
441 - Heat from short circuit (wiring), defective/worn	1	0.07%
445 - Arcing, shorted electrical equipment	3	0.21%
461 - Building or structure weakened or collapsed	1	0.07%
500 - Service Call, other	4	0.28%
511 - Lock-out	1	0.07%
522 - Water or steam leak	1	0.07%
531 - Smoke or odor removal	1	0.07%
552 - Police matter	1	0.07%
553 - Public service	2	0.14%
561 - Unauthorized burning	3	0.21%
600 - Good intent call, other	4	0.28%
611 - Dispatched & cancelled en route	62	4.39%
622 - No incident found on arrival at dispatch address	2	0.14%
651 - Smoke scare, odor of smoke	7	0.5%
661 - EMS call, party transported by non-fire agency	1	0.07%
700 - False alarm or false call, other	5	0.35%
710 - Malicious, mischievous false call, other	1	0.07%
732 - Extinguishing system activation due to malfunction	1	0.07%
733 - Smoke detector activation due to malfunction	2	0.14%
745 - Alarm system activation, no fire - unintentional	63	4.46%
900 - Special type of incident, other	1	0.07%
TOTAL INCIDENTS:	1411	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



Yearly Totals

Year	Total
2008	\$55,600.00
2009	\$53,950.00
2010	\$52,550.00
2011	\$53,900.00
2012	\$54,300.00
2013	\$55,400.00
2014	\$55,550.00
2015	\$57,400.00
2016	\$84,100.00
2017	\$80,295.00
2018	\$79,625.00
2019	\$80,320.00
2020	\$79,870.00
2021	\$82,840.00
2022	\$82,255.00
2023	\$80,925.00
2024	\$78,075.00

Total: \$1,166,955.00

HIGHWAY 51 MUSIC FEST FULL SCHEDULE

JULY 26-27, 2024

FRIDAY, JULY 26

- 5:00 KICK OFF
- 5:00-5:45 CROSSFIRE BAND
- 6:00-6:45 N/A THE BAND
- 7:00-8:15 JOHNNY MAC
- 8:30-10:00 BEN MOSELEY AND THE CONTRABAND



SATURDAY, JULY 27

- 11:00 GATES OPEN
- 12:00-12:45 THE JASON FOREE BAND
- 1:00-1:45 RITA MAC & DIFFERENT DRUM
- 2:00-2:45 FOOLISH PLEASURE
- 3:00-3:45 MARTY BROWN
- 4:00-4:45 ROWDY
- 5:00-6:00 MADDYE TREW
- 6:15-7:15 TENNESSEE BACKWATER
- 7:30-8:30 A BAND OF JONES
- 9:00-10:30 DARRYL WORLEY

DARRYL WORLEY

BEN MOSLEY AND
THE CONTRABAND

CROSSFIRE BAND • ROWDY

RITA MAC & DIFFERENT DRUM

TENNESSEE BACKWATER

A BAND OF JONES

FOOLISH PLEASURE

THE JASON FOREE BAND

MADDYE TREW N/A THE BAND

MARTY BROWN JOHNNY MAC



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COVINGTON ECONOMIC DEVELOPMENT COUNCIL

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Police-TNET

Event Details

Event Name	Highway 51 Music Fest.	
Event Description	Music Festival.	
Campus	Cobb Park Park.	
Proposed Venue or Location (description)		
Location Address	100 C.E Moss Parkway	
Proposed Event Dates	From: July 26 th 4 ⁵ -11	To: July 27 th 10-11
Estimated Attendance (per day)	2500 - 5000 / Day.	
Total Attendance (multi-day event)		

Event Organizer Details

Group	Covington Main Street CEDC.		
Address	100 W. Washington Covington Tx. 75019		
Main Contact Person	Stephanie Pugh.		
Position	Director		
Phone		Fax	
Mobile	901 403-3517	Email	

Key Event

Complete with all relevant contacts - internal and external

Contacts

Name	Role	Responsibility	Contact details
Stephanie Pugh	Event Manager (if different from above)	All	901 403-3517
James Hardin		Co-Chair	731-445-3398

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Other Key Contacts

Suppliers

E.g.: equipment, catering, etc.

Organization	Contact name	Service	Contact details	Notes

Authorities (fire, police, first aid, etc.)

Organization	Contact name	Service	Contact details	Notes
TCSD -	S. Beasley	L.E.	901 233-1849	
C.F.D.	R. Griggs	FIRE / Ems	901 484-8305	
C.P.D.	D. Turner	L.E.	901-444-1047	

Artists / Entertainment

Organization	Contact name	Service	Contact details	Notes
Worley, Darryl.	TRAVIS McLeane	Blue Spin Media	731-336-2959	

Venue Contact Details -Internal and External Venues

Name: TRAVIS McLeane.

Phone: 731-336-2959

Venue Contact Date: ✓

Venue Paperwork Sent: ✓

Additional requirements/negotiations:

BlueSpin

Email:

Mobile:

Venue Contact Method:

Venue Response:

See Stephanie Pugh for list.

Event Task List - Stephanie Pugh.

Production Schedule event: **PRIOR TO EVENT DAY**

Date	Task	Start	Finish	Resources/ who	Notes	In Hand	Complete
	Stage - Thursday Morning				Set-up -		
					Someone to stay.		

Production Schedule event - **EVENT DAY**

Task	Start	Finish	Resources/ who	Notes	In Hand	Complete
Sound Checks	10:00am	7/26'				

Production Schedule event - **POST EVENT**


Date	Task	Start	Finish	Resources/ who	Notes	In Hand	Complete
	Stage Breakdown		on 7/27		after show		

Event Run Sheet

Stage and arena program for event

Time							
<i>See event venue:</i>							

Event Costs

Budget:	N/A	Group:	Couinga CEDC.
Budget Code:		Name:	STEPHANIE PUGH
Group approval for event:		Signature:	
Higher level approval (if needed):			

Signage/Event Marketing

Website Information: <input checked="" type="checkbox"/> Yes/No	Date Requested/loaded:				
For further information contact:	Name:				
	Stephanie Pugh Derrita Aspinwall				
Materials required:	Flyer	Poster	Banner	Logo	Other:
Size:		Quantity:			

Poster Creation:	Yes	No	Form submitted on:
Date Material required by :			Location of advertising material:

Public Liability Insurance

If an event uses or contracts any external companies/vendors/service providers or volunteer/information providers, consult with Risk Management on whether they must produce a copy of their public liability insurance.

Group: <i>CEDC</i>	Certificate attached?	Date of issue:
Group:	Certificate attached?	Date of issue:
Group:	Certificate attached?)	Date of issue:

Safety Checklist for Events:

Hazards/ Issues or Tasks	Applies/ Checked	Additional Actions required
1. EVENT ACCESS AND EGRESS		
Entry / Exit areas are clear and accessible for staff and expected attendees	✓	1- ARTIST EMER. 1- MAIN GATE
Entry / Exit area are adequate for emergency exit and emergency services	✓	BOTH
Thoroughfares are well defined and clearly marked	✓	

2. TRAFFIC FLOW				Applies/ Checked	Additional Actions required
Vehicle access onto campus grounds is required for set up and dismantling.				✓	FRIDAY BY 2:00pm Gates open @ 4
Time in	Set up	Time Out	Vehicle details:		
FRI	10:00	2pm			
Time in		Time Out	Vehicle details:		
SAT	9-	11			
Time in	Can bring vehicles to breakdown 1 hr. after show.		Vehicle details:		
Clearly defined areas/paths for traffic – <u>separated</u> from pedestrian thoroughfare				✓	
Provision for safe passage of emergency / other vehicles through pedestrian traffic				✓	
Controlled traffic flow and adequate signage for traffic erected				✓	
Traffic management staff wear appropriate high visibility protection and carry communication devices				✓	
Adequate parking areas to cater for the expected vehicle numbers attending the event				✓	
Adequate parking supervision				✓	
Adequate training of traffic management staff, and are traffic management staff are positioned in the correct location as planned				✓	
All necessary permits and certification/licensing for traffic management obtained.				✓	

3. AMENITIES	Applies/ Checked	Additional Actions required

Adequate provision /location of toilets and hand washing facilities -	✓	30 portable- 10 Hand
Availability of drinking water for staff and attendees	✓	Bmtt- WATER
Adequate facilities for food catering preparation and clean up	✓	
Adequate shade from sun / availability of sunscreen as required for staff or attendees	✓	Selling Sunscreen
City to spray for Bugs. Sand in holes.		
4. EVENT SIGNAGE	Applies/ Checked	Additional Actions required
Adequate signage for entries, exits, toilets facilities, waste or recycling bins etc.		
Adequate signage for any hazardous /restricted areas		
Clearly signed First Aid services and fire extinguisher locations		Baptist @ Medical Tent FD Stage @ Medical Tent - Ambulance on site. Parkin House
5. EVENT EMERGENCY PROCEDURES	Applies/ Checked	Additional Actions required
Emergency Response Plan documented and in place	✓	
Emergency Response personnel trained to carry out plan for event emergency	✓	
Current site maps available to all staff, emergency services and other relevant parties	✓	
6. FIRE PREVENTION	Applies/ Checked	Additional Actions required
Suitable fire extinguishers / fire blankets are in appropriate areas, tested and in date	✓	List of Food Trucks.
Event personnel are trained in extinguisher / fire blanket use where appropriate	✓	
All staff and volunteers are aware of the fire evacuation procedures relevant to the planned event	✓	
7. FIRST AID	Applies/ Checked	Additional Actions required
First Aid Stations suitably located, clearly signed and accessible	✓	Baptist Tupper
First Aid facilities suitable for type of event	✓	
Effective means of communication provided between event personnel and First Aid facilities or personnel	✓	

8. ELECTRICAL POWER/ GENERATORS			
Power access required?	Yes: <input checked="" type="checkbox"/>	No: <input type="checkbox"/>	
Details of power required	Generator	Phase	240V
Facilities must be consulted about electrical energy services available before use.			
Contact details for power: <i>Will White (901) 568-9415</i>			
Facilities	Name:		Phone
EMU Electrical	Name:		Phone
Generator Hire	Name:		Phone
Power site plan attached	Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	

Food Truck & Vendors that require generator must be quite

9. UTILITIES / SITE SERVICES	Applies/Checked	Additional Actions required
Location of all site underground services (power/gas/electrical services /mains etc.) and overhead power lines have been identified		
Relevant personnel have maps or information identifying site underground and overhead services		<i>See Will White</i>
Any unsafe or restricted areas are communicated to the Event Coordinator		
Additional or alternate waste removal services have been arranged with Facilities.		<i>- James Dowell -</i>
Adequate number of recycling and general waste have been organized and located.		<i>- Recycle Bins for cans.</i>

10. PERMITS, LICENSING AND REGISTRATIONS	Applies/Checked	Additional Actions required
1. Mobile plant (forklifts, cranes, etc.) are only operated by licensed or certified operators		<i>N/A</i>
2. Event LPG/dangerous goods storage meets legal requirements and Environmental Health & Safety Office consulted.		<i>- Food Truck only -</i>
3. Alcohol consumption for events on Event sites is prohibited. A temporary alcohol permit is required or existing facility licenses are extended for the event.		
Alcohol will be provided for this event:	<input checked="" type="checkbox"/> Yes: <input type="checkbox"/> No:	
If yes , has an application for a Liquor License been made?	Yes: <input type="checkbox"/> No: <input type="checkbox"/>	Attach a copy of the application, Date of application.

Liquor Management Plan - Responsible Service of Alcohol practices in place <i>yes -</i>					
4. Provision of Food					
1. Name:		Food License /Permit	Yes	No	Attach License copy
Contact person:	<i>CEEC - Brand -</i>	Phone			
Mobile	<i>Stephanie Pugh - 901 403-3517</i>	Email			
2. Name:	<i>Alcohol Vendor ABC - Responsible Vendors -</i>	Holds Food License /Permit	Yes	No	Attach License copy
Contact person:	<i>Clark Dist.</i>	Phone			
Mobile		Email			
If group <u>does not</u> hold a food license – what food safety control measures will be used to ensure the health of people attending the event? Environmental Health & Safety Office consulted?					
Food Safety Plan to be implemented: <i>- 2 Day Events Notify Health Dept. each vendor responsible for H.D. Score -</i>					
Approved: (Event Co-Ordinator)			<input checked="" type="radio"/> Yes	No:	
Additional food safety measures required.					
6. Police Permit (Road event)					

11. STAGING AND PLATFORMS, MARQUEES, STALLS, VANS OR OTHER TEMPORARY STRUCTURES	Applies/Checked	Additional Actions required
All stages are signed off by a certified rigger/scaffolder and are erected by personnel with appropriate training and certifications (as required)	<input checked="" type="checkbox"/>	<i>Production Company</i>
Platforms are continuously monitored, particularly in extreme weather conditions	<input checked="" type="checkbox"/>	
Adequate access and egress around all staging and platforms for event patrons and emergency services	<input checked="" type="checkbox"/>	
Marquees, tents, food vans or other structures are erected or sited securely and do not encroach on thoroughfares/ clear paths.	<input checked="" type="checkbox"/>	<i>Tents to weighted -</i>
12. NOISE	Applies/Checked	Additional Actions required
The event will include amplified music, speeches etc.	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>
Details of expected event noise:	<i>Friday 5pm - 11:00 pm</i>	
	<i>Saturday Noon - 11:00 pm -</i>	

Noise control measures to be used to minimize disruption to ~~EMU activity and adjoining neighborhood.~~

13. WORK AT HEIGHTS – Banner, flags or signs erection	Applies/Checked	Additional Actions required
Permission is obtained from Facilities Management for erection of banners or other large display items.		Production Company Lighty Company -
Ladders are well maintained and suitable for work undertaken & weight – (industrial rated)		
No work done from ladders unless 3 points of contact able to be maintained always e.g.: 2 feet and 1 hand.		
Assistance of a second person is provided where required e.g.: holding ladder for stability, carrying and erecting.		
Right type of equipment is used for the height access job (i.e. ladder, cherry picker, etc.)		
Boom lifts (cherry pickers) operators use appropriate safety body harnesses attached to bucket.		
	- NA -	
14. MANUAL HANDLING/LIFTING	Applies/Checked	Additional Actions required
All staff and volunteers are trained to assess each task and use safe technique when lifting or carrying	/	
Loads can be delivered as close as possible to area using vehicle or mechanical aids (e.g. trolley)	/	

15. WEATHER CONDITIONS	Applies/Checked	Additional Actions required
Current National Weather Service information is checked for adverse weather conditions http://www.weather.gov/dtx/	/	F.O. monitor Weather Conditions
Weather conditions are planned for and monitored, e.g. non-slip mats, shade, sunscreen and drinking water available	/	
Wind speeds are monitored	/	
16. PERSONAL PROTECTIVE EQUIPMENT (PPE)	Applies/Checked	Additional Actions required
All tasks to be undertaken by staff and volunteers are checked for the right PPE required and PPE is provided if needed (e.g. gloves, aprons, earplugs, closed toe shoes, waterproof jacket, etc.) – Separate risk assessments may be required for high-risk tasks.	/	
Personnel are trained in using, maintaining and storing the PPE.	/	
High visibility safety clothing must be worn by event staff always when it is important for a person in a situation to be easily seen.	/	Staff - Volunteer - Red. Lanyard - For Some
17. SECURITY		

Event Staff will have.
Reaction - 20
Medical Tent.

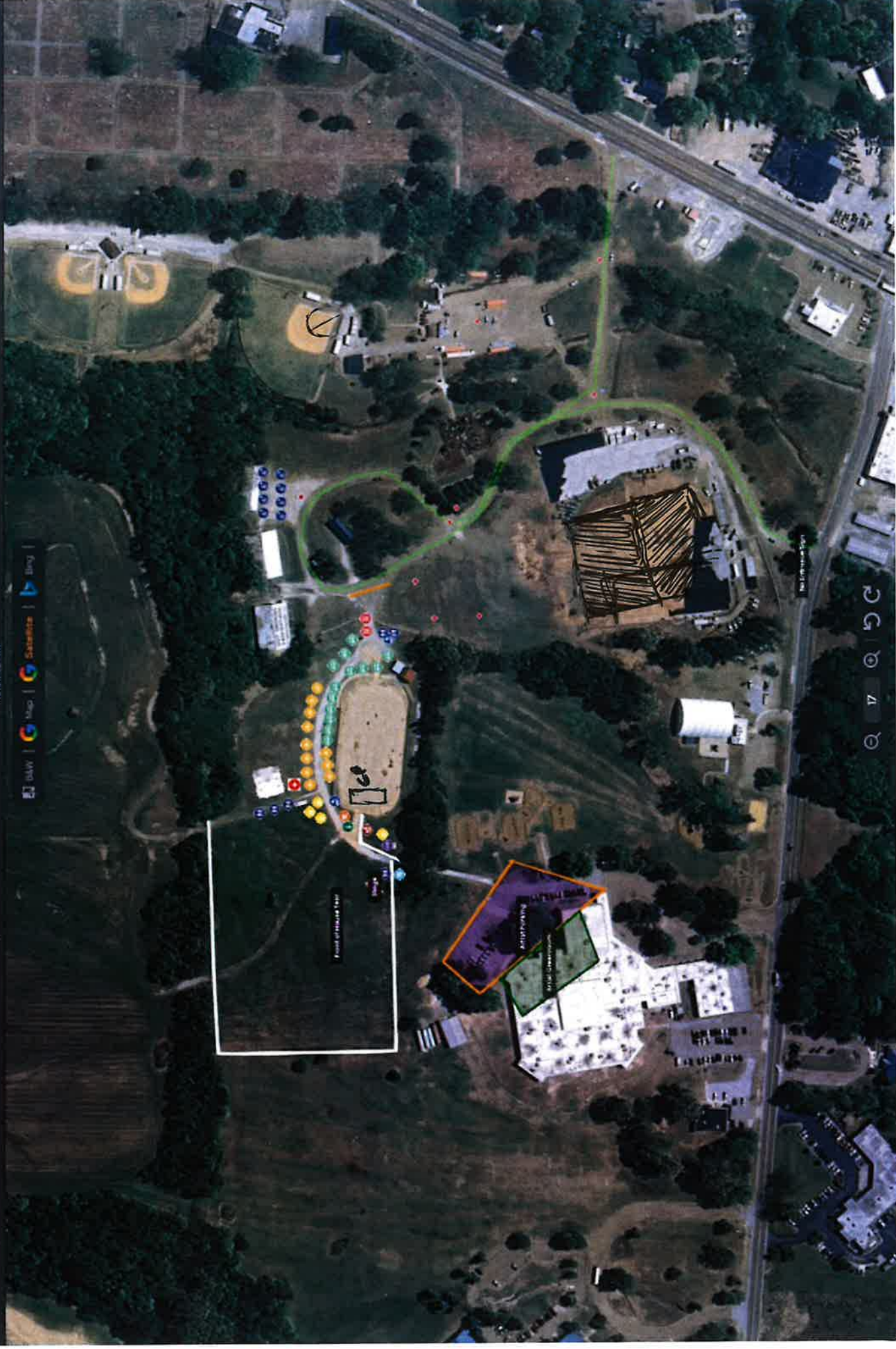
Traffic Safety Vest -
W-Flashlight

Appropriate security levels have been arranged with EMU Police or organized externally for the event:			
Number of security personnel required:	6 - City Police	Provide copy of schedule:	- Donna -
Name of external security company at event	TCSO	License No:	
Security company contact name:	Covington Police	Phone:	
Email address		Fax	
Crowd control measures to be used: <i>yes -</i>			
Cash handling safety procedures or arrangements have been made and will be implemented			

18. ACCESSIBILITY	Applies/Checked	Additional Actions required
Ramps are in place to provide access into buildings	/	Handicapped near
Handicapped Parking is available close to the event	/	Jaycees Bldg.
The event itself is easily accessible (e.g. for patrons in wheelchairs, with prams, using walking aids, etc.)	/	
Entry / Exit area is easily accessible (e.g. for patrons in wheelchairs, with prams, using walking aids, etc.)	/	

Additional Information

FOOD VENDORS			
Momma Cheese Food Truck	Emily Crow	731-460-2920	
Squatch BBQ	Jason Foust	731-334-9472	
Nicole Squared	Nicole Baker	901-831-3329	
Lamas Frozen Sweets	Jennifer Hobson	901-831-9863	
Its a Wrap	Monica Taylor	731-394-4479	
The Kettle Corn Poppers	Angela Taylor	731-676-3091	
Eddyvilles Fried Porkskins	Andrea Walley	731-442-9742	
Ace's Chicago Style Pizza	Lacy Watson	731-333-6792	
Nana's Concessions	Chris Wilcox	731-694-8942	
Mix South			**Waiting on vendor application and contact information
GENERAL VENDORS			
The Pumpkin Junkie	Mariya Hobbs	901-613-8011	
Twistee Shirts	Michael Harper	731-612-2376	
A&D Unique Creations	Ashley Evans	901-949-4707	
JC's Laser Shop	Jennifer Ford	901-634-1888	
Crickit	Brandon Holmes	901-399-9570	
HMT Design	Shirley Wright	614-981-1371	
Henna by Lydia	Lydia Haworth	662-664-4293	





This report outlines the activities and contributions of the Fire Inspector for the time frame of June 21-July 19, highlighting key inspections and assistance provided to ensure public safety and regulatory compliance.

Old News:

- Closed all open deficiencies discovered during the annual OSHA inspection for the city. Issues at both Tipton County Museum and South Fire Station were mitigated. All open violations were closed by Ashley Dugan, Manager of Public Sector, Department of Labor and Workforce Development, Division of Occupational Safety and Health.

Fire Inspections:

- Conducted 22 annual fire inspections across various properties in Zone 6. These inspections are crucial for identifying fire hazards, ensuring fire safety measures are in place, and promoting compliance with fire safety regulations. Zone 6 is about 95% completed with many of those inspections on the beer permit renewal schedule.

Business Final Inspections for Certificate of Occupancy:

- Completed 2 business final inspections aimed at obtaining certificates of occupancy. These inspections ensure that businesses meet all safety requirements before occupancy, including fire safety measures and building code compliance.

Fire Suppression and Vent-a-Hood/Duct Work Inspections:

- Conducted 2 inspections focused on fire suppression systems and/or vent-a-hood/duct work. These inspections are critical for ensuring that commercial kitchen facilities have effective fire suppression systems and properly maintained ventilation systems to mitigate fire risks.

Business/Manufacturing Pre-Plan Visit:

- Conducted 3 pre-plan visits for business/manufacturing facilities. Pre-plan visits involve assessing the layout, risks, and potential hazards of a facility to develop effective emergency response plans.

Planning Commission/Special Events Committee

- Attended both meetings for the month.

Assistance to Codes Enforcement Department:

- Assisted with inspecting and issuing temporary Certificates of Occupancy for FUMC Pre-school

Continuing Education/Certification

- Completed Fire Instructor II class and registered to test on July 26 for IFSAC and ProBoard certification.

Conclusion: I attest that my efforts have significantly contributed to public safety by conducting essential fire inspections, ensuring compliance with fire safety regulations during business inspections, and assisting in various critical inspections related to building codes enforcement. These activities are crucial for safeguarding lives, protecting property, and promoting a safe environment within the community

Russell Thigpen
Fire Inspector/OSHA Compliance

FIRE CHIEF
RICHARD GRIGGS



Phone: (901) 476-2578

CITY OF COVINGTON

OFFICE OF THE FIRE CHIEF

P.O. Box 768

COVINGTON, TENNESSEE 38019

MAYOR
JAN WADE HENSLEY



Fax: (901) 476-9800

Lessie Fisher,

7/8/2024

Fire Protection: The City of Covington fire department will provide fire protection and emergency medical services in accordance with city policies and standards, as revised from time to time, to the annexed area Cotton Top Highway 179 property, on the effective date of annexation.

Richard Griggs,

Fire Chief, City of Covington Fire Department

FUTURE FIRE PROTECTION FEES

SECTION

7-501. Short title.

7-502. Purpose and findings.

7-503. Authority.

7-504. Definitions.

7-505. Issuance of building permit and certification of occupancy.

7-506. Collection of fire fee.

7-507. Computation of the amount of fire fee.

7-508. Use of funds.

7-509. Amendments.

7-510. Exemptions.

7-511. Appeals and protests.

7-512. Severability.

7-501. Short title. This chapter shall be known and cited as the City of Covington Fire Protection Fees Ordinance.

7-502. Purpose and findings. The board of mayor and alderman (the "board") finds that:

(1) The fire protection systems of the City of Covington (the "city") are in the need of repair, constant maintenance and expansion, in order to provide adequate protection for persons and property.

(2) The city has prepared a study identifying the need and cost of maintaining and expanding fire protection services throughout the city's fire districts; and

(3) The fee established by this chapter will be imposed and collected

for the purpose of providing additional funds necessary to ensure the city's ability to maintain fire protection in accordance with its current standards.

7-503. Authority. This chapter is adopted pursuant to the charter powers of the City of Covington Tennessee, and all applicable laws of the State of Tennessee.

7-504. Definitions. As used in this chapter, unless the context otherwise requires:

- (1) A "building" means any structure built for the support, shelter, or enclosure of persons, chattels, or movable property of any kind, including a mobile home, but excluding buildings used for agricultural purposes and residential accessory structures;
- (2) "Building permit" means a permit issued by the City of Covington building official authorizing the construction or placement of a building or structure within the city municipal limits;
- (3) A "certificate of occupancy" means a license for occupancy of a building or structure after the building or structure has been inspected to determine the construction has been undertaken in compliance with the building permit application in conformity with the zoning ordinance and other pertinent ordinances and codes adopted by the City of Covington;
- (4) "Dwelling unit" means a room, or rooms connected together constituting a separate, independent housekeeping establishment for owner occupancy, rental or lease on a daily, weekly, monthly, or longer basis; physically separated from any other room(s) or dwelling units which may be in the same structure; and containing independent cooking and sleeping facilities;
- (5) A "feepayer" is a person who applies to the City of Covington for a building permit whether for new single family residential or commercial

structures;

(6) "Fire protection" means the prevention and extinguishment of fires; the protection of life and property from fire; and the enforcement of municipal, state, and federal fire codes;

(7) "Floor area" means the total of the gross horizontal area of all floors, including usable basements and cellars, below the roof within the outer surface of the main walls of principal or accessory buildings or portions thereof, or within the roofline of any building or portions thereof without wall, but excluding arcades, porticos, and similar open which are not used as aisles, display, storage, service, production or office area;

(8) "Governing body" means the municipal legislative body of the City of Covington, Tennessee;

(10) "Person" means any individual, firm, co-partnership, joint venture, association, corporation, estate, trust, business trust, receiver, syndicate, or other group or combination acting as a unit, the plural as well as the singular number;

(11) "Public building" means a building owned by the State of Tennessee or any agency thereof, a political subdivision of the State of Tennessee, including but not necessarily limited to the counties, cities, towns, school districts and special districts, or the federal government or any agency thereof;

(12) "Rescue" means what commonly is called "rescue," a service which generally includes the provision of basic life support, the extrication of accident victims of entrapment;

(13) "Residential unit" means the development of any property for dwelling unit or unit.

7-505. Issuance of building permit and certification of occupancy.

No building permit or certificate of occupancy for new residential or commercial structure within the City of Covington municipal limits shall be issued unless and until the fee herein imposed has been paid in full by the person engaging in such building, and provided in any other relevant section of the municipal code or any other duly adopted municipal ordinance, code, or requirement.

7-506. Collection of fire fee.

(1) Each applicant for a building permit

for new residential and commercial structure shall state, on a form provided by the building official, the amount of gross square footage contained in the structure subject to the application.

(2) The building official shall calculate the fee due on the permit and collect such fee in cash or by a negotiable instrument, prior to issuance of the building permit.

(3) In the event that a building permit is not obtained for any new structure, the applicant for a certificate of occupancy shall state the amount of gross square footage contained in the project subject to application, and the building official shall calculate the fee due the project and collect such fee in cash or by a negotiable instrument, prior to issuance of the certification of occupancy.

No building permit or certificate of occupancy shall be issued until the fee hereby required has been paid.

7-507. Computation of the amount of fire fee. (1) The fee schedule

shall be as calculated at twelve cents (\$0.12) per square foot of enclosed floor area.

(2) All funds collected pursuant to this chapter shall be properly

identified as fire fees and properly transferred for deposit into the appropriate fire fees trust fund to be held in separate accounts as determined by this chapter and used solely for the purposes specified herein.

7-508. Use of funds. (1) Funds collected from fire fees shall be used for the purposes of maintaining and expanding fire protection and other related emergency services.

(2) Each fiscal year the city recorder shall present the board of mayor and aldermen a proposed capital improvement program for the fire services, assigning funds, including accrued interest, from the relevant fire protection funds to fire and other related emergency services expenses. Monies including any accrued interest, not assigned in any fiscal period shall be retained in the same fee trust fund until the next fiscal period.

7-509. Amendments. The board of mayor and alderman may, from time to time, amend this chapter and the fee imposed herein, based upon adoption of a revised capital improvements program for fire services, which identifies new capital improvements and costs reasonably attributed to new residential and commercial structures.

7-510. Exemptions. No fee shall be assessed or collected for the construction of:

- (1) Buildings used for agricultural purposes;
- (2) Public buildings;
- (3) Fully sprinkled buildings of less than four thousand five hundred square feet (4,500 sq. ft.) in accordance with NFPA standards.
- (4) Uninhabited residential accessory structures.

7-511. Appeals and protests. Any person aggrieved by the calculation or assessment of the fee authorized by this chapter may protect such assessment

pursuant to the laws of the State of Tennessee.

7-512. Severability. If any of the provision of this chapter, or the application thereof to any person or circumstance, is held invalid, such invalidity shall not affect other provisions or applications of this chapter which can be given effect without the invalid provision or application, and to that end the provisions of this chapter are declared to be severable.

City of Covington

Job Description

Job Title: Firefighter A/EMT – Or Paramedic
Reports To: Lieutenant/Captain
Supervises: None
FLSA Status: Non-exempt
Approved Date: July 1,2024
Pay grade:7

I. Purpose of Job

Under general supervision, performs all duties of a firefighter which includes fighting fires, salvage and rescue work, and administering minor first aid. Completes regular training sessions and performs some maintenance work on the fire station and vehicles as required. Reports to the Captain and/or Lieutenant.

II. Essential Job Duties

A. Performs fire control duties

- Responds to fire, rescue, hazardous materials emergencies, and other emergencies assigned to company.
- Lays and connects hose lines, nozzles, and other related appliances, and turns water on and off as necessary; carries, puts up, and climbs ladders and operates rescue equipment as necessary.
- Performs salvage work at fire and emergency scenes using salvage covers, vacuums, mops, and squeegees.
- Performs ventilation by making openings in buildings, using exhaust fans or fog streams, power tools, hand saws, and axes.
- Enters burning or contaminated buildings, structures, and other areas to fight fires and/or perform rescues while wearing required protective clothing and safety equipment.
- Administers first aid to the sick and/or injured.
- Performs tactical surveys of commercial structures in assigned district.

B. Attends training to maintain and learn new knowledge and skills

- Successfully complete City of Covington and/or TFACA fire training academy.
- Attends regular training sessions to practice existing procedures and to learn and practice new firefighting and rescue methods.

C. Performs routine preparatory work to maintain readiness to respond to emergencies

- Assists in cleaning personnel and station firefighting equipment upon return to the station after an emergency call or a practice drill.
- Cleans and maintains areas of the fire station used by Department personnel as scheduled.

III. Other Job Duties

Performs other job duties as assigned, including:

- Operates a pressure pump and elevating devices as assigned.
- Assists with fire prevention programs.
- Maintains fire hydrants and completes any necessary paperwork.
- Performs other related duties as required.

IV. Primary Job Challenges

Primary challenges of this position include maintaining good judgment under high stress scenarios and maintaining readiness to respond 24/7 to emergencies. Including emergency calls on scheduled days off.

V. Equipment Operated

Safety equipment (e.g., oxygen supply - SCBA), hand tools (e.g., axes and entry tools), and power tools (e.g., saws and vehicle extraction tools)

VI. Key Competencies Required

- **Job Content Knowledge:**
Has considerable knowledge of the policies, procedures, and methods of the Department. Has considerable knowledge of the state and local laws, regulations and ordinances as they pertain to the specific responsibilities of Firefighter. Has thorough knowledge of modern fire suppression and basic emergency medical principles, practices, and equipment. Has thorough knowledge of the geography of the district and is able to carry out complex oral and written instructions. Has the ability to drive fire station vehicles and operate firefighting equipment. Can maintain good physical conditioning to perform strength and agility tasks. Can develop and maintain effective communications and relationships with all departments and agencies involved in the activities of the job. Knows how to operate various firefighting equipment as required in the completion of daily activities. Has the ability to perform duties necessary to promote the safety and welfare of the public. Can react quickly and calmly in dangerous and emergency situations. Is able to use independent judgment and discretion as necessary in the performance of routine and non-routine activities. Can use independent judgment in a wide array of circumstances from routine tasks to extremely critical situations. Has the ability to work in stressful, high-risk conditions.
- **Language Skills:**
Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, customers, and the

public.

- **Mathematical Skills:**
Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.
- **Reasoning Ability:**
Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. In decision making, some choices are known while others may need to be identified. Some reliance on precedent. Ability to interpret a variety of complex instructions furnished in written, oral, diagram, or schedule form.
- **Teamwork:**
Develops constructive and cooperative working relationships with others. Encourages others to express their ideas and opinions. Provides input into identifying and solving problems. Anticipates need of others for information about job tasks and work environment and provides it to them in a timely manner. Willingly assist others with job tasks when appropriate.

VII. Physical Demands and Work Environment

Physical Demands: Performance of the essential duties of this job requires the incumbent to:

- Regularly stand.
- Regularly walk.
- Occasionally sit.
- Regularly use hands to finger, handle, or feel.
- Regularly reach with hands and arms.
- Frequently climb or balance.
- Frequently stoop, kneel, crouch, or crawl.
- Regularly talk or hear.
- Occasionally taste or smell.
- Regularly lift to 10 pounds.
- Frequently lift more than 100 pounds.

Work Environment: Performance of the essential duties of this job requires:

- Frequent exposure to wet or humid conditions (non-weather).
- Frequent Work near moving mechanical parts
- Frequent work in high, precarious places
- Frequent exposure to fumes or airborne particles
- Frequent exposure to toxic or caustic chemicals
- Regular exposure to outdoor weather conditions
- Frequent exposure to extreme heat (non-weather)
- Occasional exposure to risk of electrical shock
- Frequent exposure to vibration.

The work environment is very loud (examples: jack hammer work, front row at rock

concert).

VIII. Qualifications

Education and Experience: Candidate must be 21 years of age by date of testing. The required knowledge, skill, and abilities to satisfactorily perform job duties are normally acquired through an Associate's degree (A. A.) or equivalent from two-year College or technical school; or six months to one year related experience and/or training; or equivalent combination of education and experience.

Required Certifications/Licenses: (Must be met as a condition of employment)

- Advanced EMT
- Paramedic Preferred
- Tennessee certified firefighter -1 or obtain within - 12 Months
- Tennessee certified firefighter -2 or obtain within – 24 months
- Hazardous Materials Technician or obtain within- 36 months

Employee: _____ Date: _____

Human Resources: _____ Date: _____

Fire Chief: _____ Date: _____

CERTIFICATE OF APPRECIATION

This is to acknowledge that

Covington Fire Department

Has demonstrated a commitment and dedication to
firefighter training and safety at the

Tennessee Fire Service and Codes Enforcement Academy

with the accumulating total of 1,318
Student contact hours for FY 23-24
Presented this 15th day of July, 2024



Jason Sparks, Fire Service Program Director



Donna Turner
Chief of Police

Covington Police Department

211 South Main Street Covington, TN 38019

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23 July 2024

Public Safety Committee Meeting Law Enforcement Agenda

June 2024

- **Personnel**
- **Training**
- **Monthly Activity**
- **June Press Releases**
- **June Major Expenses**
- **Total Calls for Service**
- **Traffic Stops Totals**
- **K9 Statistics**
- **June 2024 Statistics**
- **Policy approvals and Project Updates**

Personnel

The CPD currently has six (6) vacant positions. June – July 2024 staffing changes:

Uniform Patrol Division (Ofc Brett Taylor – resignation – Fayette Co.SO)

Command Staff and Analyst conducting backgrounds on **2 candidates** (6 interviewed by panel)

Evidence Specialist **Jennifer Stubblefield** began 10 June 2024, Welcome to the team Jennifer!

Training

June 5-7: **TN Association of Chief of Police** in Franklin, TN. Chief Turner attended the Executive training includes the mandatory annual training classes for Chiefs and

“Serving – Protecting- Caring”

Command Staff, provides training in new technology, grants, laws, and best practices for law enforcement agencies. Chief Turner is the chairperson for the Legislative Committee.

June 5-7: **3 Day Less Lethal Training** in Searcy, AR. **Sgt Chad Bohnert** attended this instructor level course which covered the entire line of munitions manufactured by Combined Tactical Systems. He is now certified to train others within their department as end users in the deployment and use of Impact Munitions, Chemical Munitions & Flash Bang devices. Concepts & Skills History of Less-Lethal Munitions, Legal Issues, Chemical Agents, 12 Gauge, 37MM & 40MM Launchers, Diversionary Devices, Use of Force, Reporting Procedures, Range Safety, Research & Trauma, Direct & Indirect Munitions, Deploying Munitions, Instructional Techniques & Technological Advancements.

June 10-14: **School Resource Officer Conference** in Pigeon Forge, TN. Lt McCurry, Cpl Robertson, Ofc Smith, and Ofc C. Taylor attended the mandatory SRO training for School Based Prevention & all Educators who are collaborating with their Law Enforcement Agency to Implement L.E.A.D. (Successful completion certifies the Educator/Officer as a L.E.A.D. Instructor in the K-8 *Too Good for Drugs Curricula* and certifies them as a member of the L.E.A.D. Family).

April 8 – June 14 – **National Forensic Academy** – Chief Turner, Lt Avery, and Sgt Doss attended the graduation for **Detective Jordan Isbell** in Knoxville. It was the completion of a 10-week training for her certification in criminal forensics.

March 29 - June 21: **TN Law Enforcement Training Academy (TLETA)** – Chief Turner, Lt Dillingham, Lt McCurry, Cpl Muex, and Analyst Hayes attended the graduation for **Ofc Joseph Woodard and Ofc Gregory Perry** in Nashville. It was the completion of a 12-week training for their POST certification.

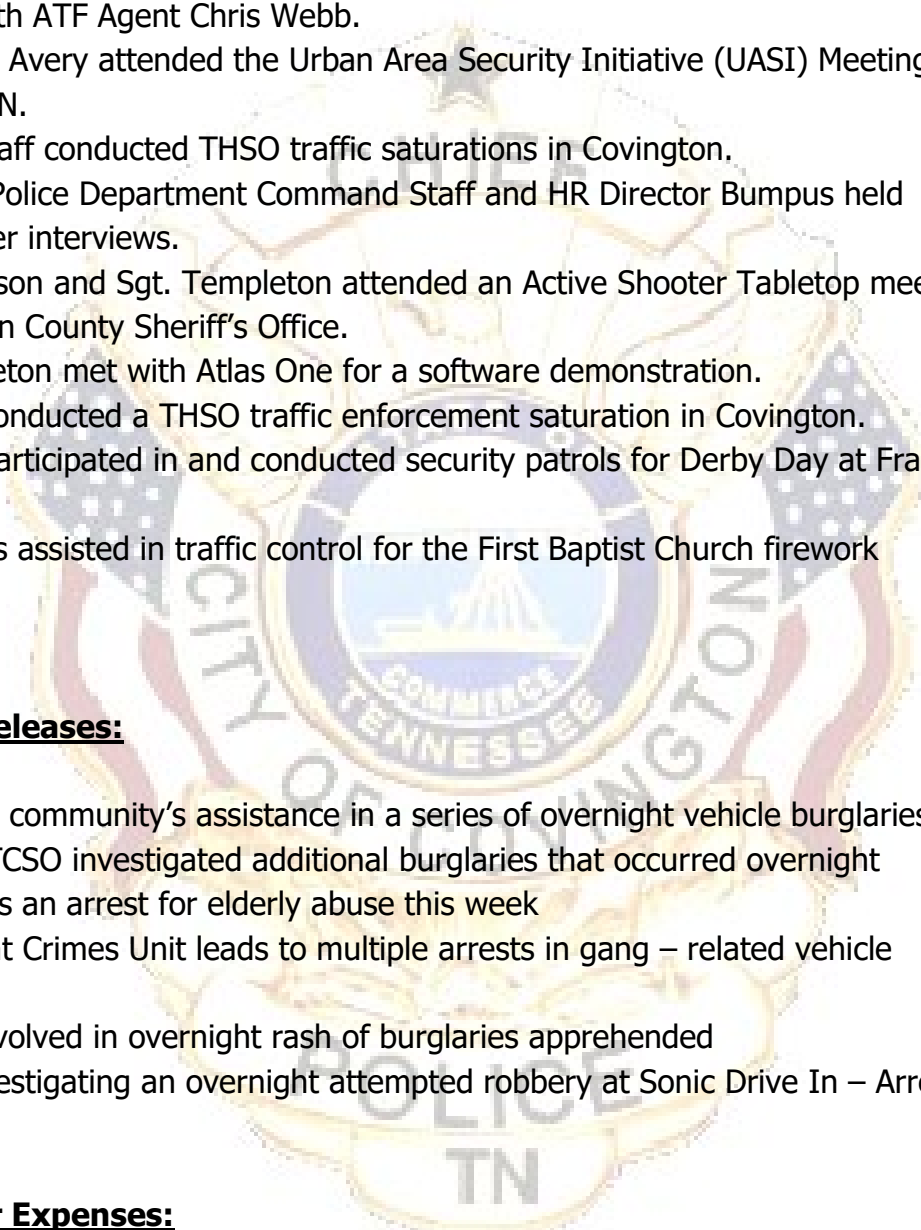
June 24-28: **Basic School Resource Officer** – **Ofc Chris Taylor** attended the 40-hr Basic School Resource Officer training TLETA in Nashville, TN to satisfy the requirements of Tenn. Code Ann. 49-6-4217, which states SROs "shall participate in 40hrs of basic school policing within 12 months of assignment to a school.

Monthly Activity

06/04: Chief Turner and Lt Avery attended Drug Free Tipton: Upcoming Drug Trends Conference at Baptist Memorial Hospital. Chief Turner had a presentation.

06/06: Covington Police Department applied for COPS Grant for next year.

06/07: Analyst Hayes attended First Friday Coffee.

- 
- 06/08: CPD staff participated and provided security patrol at the NAACP Juneteenth Celebration at Frazier Park.
- 06/08: CPD staff participated in the Hatchie River Church of Christ College Career Day held at TCAT in Covington.
- 06/11: Covington Police Department join Tipton County Museum in recognizing Detective Cory Norwood as Veteran of the Month.
- 06/12: CID Evidence Processing Building was installed at the CPD Range.
- 06/18: CID met with ATF Agent Chris Webb.
- 06/20: Lt. DeMario Avery attended the Urban Area Security Initiative (UASI) Meeting in Memphis, TN.
- 06/21 - 22: CPD staff conducted THSO traffic saturations in Covington.
- 06/25: Covington Police Department Command Staff and HR Director Bumpus held Patrol Officer interviews.
- 06/25: Cpl. Robertson and Sgt. Templeton attended an Active Shooter Tabletop meeting at the Tipton County Sheriff's Office.
- 06/27: Sgt. Templeton met with Atlas One for a software demonstration.
- 06/28: CPD staff conducted a THSO traffic enforcement saturation in Covington.
- 06/29: CPD staff participated in and conducted security patrols for Derby Day at Frazier Park.
- 06/30: CPD officers assisted in traffic control for the First Baptist Church firework celebration.

Monthly Press Releases:

- 06/12 – CPD seeks community's assistance in a series of overnight vehicle burglaries
- 06/13 – CPD and TCSO investigated additional burglaries that occurred overnight
- 06/14 – CPD makes an arrest for elderly abuse this week
- 06/18 – The Violent Crimes Unit leads to multiple arrests in gang – related vehicle burglary theft
- 06/21 - Suspect involved in overnight rash of burglaries apprehended
- 06/25 – CPD is investigating an overnight attempted robbery at Sonic Drive In – Arrest made

June 2024 Major Expenses:

110-42100-953 | Violent Crimes Unit: \$39,027.32

Upfitting of 4 Chargers – Bought through grant.

“Serving – Protecting- Caring”

June Statistical Graphs and Totals:

- **June 2024 / Total calls for service – 1388**
- **June 2024 / Traffic stops – 109**
- **June 2024 / Statistics Patrol including, K9, SRO, and CID.**
- **June 2024 – Social Media Outreach – 94,538**

Review and Approval:

Policy - Drug Recognition Expert (D.R.E.) – The Covington Police Department recognizes the dangers of impaired driving and the effects it may have on our community. The purpose of the DRE Program is to save lives by identifying alcohol and drug abusers and removing drug impaired drivers from our roadways. This includes illegal drugs as well as legal drugs used in an illegal manner.

Parking violation solution – An issue with illegal parking around the square and in the City of Covington. The SafetyStick technology is at no cost to CPD. The solar powered device is attached to the pavement and violators are identified; violations mailed to the registered owner of the vehicle. SafetyStick indicates other communities have reduced illegal parking by up to 95%. The monies are collected, and a portion returned to CPD. Review and discussion. Virtual demonstration and discussion is slated for 25 July 2024 at 2:00 PM.

Traffic studies – Hwy 51 north bound across from Gateway Church
Sherrod Street @ South Tipton – east bound lanes

4th of July THSO saturation and statistics

Covington Police Department

SECTION

PATROL FUNCTIONS

SUBJECT: Drug Recognition Expert- D.R.E		
Issue Date: 01 July 2024	Effective Date: 01 July 2024	Review Date: Annually
Amends/Rescinds GO:		Distribution: All Personnel
Per Order of: Chief of Police:		TCA: CALEA: TLEA:
This General Order is for departmental use only and does not apply in any criminal or civil proceeding. This General Order should not be construed as creation of a higher legal standard of safety or care in an evidentiary sense with respect to third party claims. Violations of this General Order will only form the basis for departmental administrative sanctions. Violations of law will form the basis for civil and criminal sanctions in a recognized judicial setting.		

I. PURPOSE

The Covington Police Department recognizes the dangers of impaired driving and the effects it may have to our community. The purpose of the CPD Drug Recognition Expert (DRE) Program is to save lives by identifying alcohol and drug abusers and removing drug impaired drivers from our roadways. This includes illegal drugs as well as legal drugs used in an illegal manner.

II. POLICY

The CPD hereby establishes a DRE Policy. This policy shall establish the position of DRE and set forth guidelines to aid in the effective recognition, apprehension, and prosecution of persons who are driving under the influence of any drug or combination of drugs or the combination influence of alcohol and drugs.

III. DEFINITIONS

A. Drug Recognition Expert (DRE): A Drug Recognition Expert or Drug Recognition Evaluator (DRE) is a police officer trained to recognize impairment in drivers under the influence of drugs other than, or in addition to, alcohol.

B. 12 Step Evaluation: A DRE conducts a detailed 12 step diagnostic examination of persons arrested or suspected of driving under the influence of any drug or combination of drugs or the combination influence of alcohol and drugs or similar offenses. The DRE drug evaluation takes approximately one hour to complete. The DRE evaluates and assesses the person's appearance and behavior. The DRE also carefully measures and records vital signs and makes precise observations of the person's autonomic responses and reactions. The DRE also administers carefully designed psychophysical tests to evaluate the person's judgment, information processing ability, coordination and various other characteristics. The DRE will systematically consider everything about the person that could indicate the influence of drugs. Based on the results of the drug evaluation, the DRE forms an expert opinion on the following:

1. Is the person impaired? If so, is the person able to operate a vehicle safely? If the DRE concludes that the person is impaired...
2. Is the impairment due to an injury, illness or other medical complication, or is it drug-related? If the impairment is due to drugs...
3. Which category or combination of categories of drugs is the most likely source of the impairment?

C. Supplemental Report: The DRE will complete a supplemental report regarding all evaluations and will include this report, along with the DRE Narrative and Opinion Sheet, with all arrest paperwork.

D. DRE Narrative/Opinion Sheet: The DRE Narrative and Opinion Sheet is the form used by the DRE in which all aspects of the 12 Step Evaluation will be documented followed by a written narrative and an opinion that the DRE will provide based on the findings of the evaluation.

E. Rolling Log/Eval Record: The DRE will maintain a log of all evaluations completed which will be submitted to the State of Tennessee for review on a regular basis. The log will contain basic information about each evaluation to include suspect's name, case number, date, opinion of DRE, toxicological results, and any pertinent comments.

F. Curriculum Vitae: The Curriculum Vitae is an account of a DRE's education, qualifications, previous experience, and training that is pertinent to their certification as a DRE.

G. Standardized Field Sobriety Test (SFST): The Standardized Field Sobriety Tests include three tests that were developed and validated through a series of controlled experiments supported by research grants from the National Highway Traffic Safety

Administration (NHTSA). The three tests include the Horizontal Gaze Nystagmus (HGN); Walk and Turn (WAT); and One Leg Stand (OLS).

H. Advanced Roadside Impaired Driving Enforcement (ARIDE): ARIDE is a 16-hour course intended to bridge the gap between the SFST and DRE courses. The class instructs individuals on how to observe, identify, and articulate the signs of impairment related to drugs, alcohol, or a combination of both.

I. Blood/Breath Alcohol Concentration (BAC): The concentration of alcohol in a person measured by blood and breath.

J. Drug (As defined by NHTSA in regards to the DRE/DEC program): any substance that, when taken into the human body, can impair the ability of the person to operate a vehicle safely.

III. REQUIREMENTS AND TRAINING

A. The International Association of Chiefs of Police (IACP) coordinates the International Drug Evaluation and Classification (DEC) Program with support from the National Highway Traffic Safety Administration (NHTSA) of the U.S. Department of Transportation. In addition to officers who are certified as DREs, the DECP educates prosecutors and judges in the prosecution of drugged drivers.

B. The State of Tennessee requires an application to be considered for DRE training. The application form provides detailed information about the applicant's work history and involvement in impaired driving enforcement. To be considered for DRE Training, the applicant must meet the following criteria:

1. Must have a minimum of two years of law enforcement service.
2. Must be off probation with current agency.
3. Must be working in the Patrol Division at your agency.
4. Must have completed Advanced Roadside Impaired Driving Enforcement (ARIDE).
5. Must have a reasonable background and experience making DUI arrests.
6. Must have an endorsement recommendation from two DREs.

C. Once selected, a drug recognition expert must successfully complete an approved course in the Standardized Field Sobriety Testing (SFSTs) before beginning the three-phase Drug Evaluation and Classification (DEC) Program, which includes the following phases:

Phase One: The 16-hour DRE Pre-school, which includes an overview of the DRE evaluation procedures, the seven drug categories, eye examinations and proficiency in conducting the SFSTs.

Phase Two: The 56-hour DRE School which includes an overview of the drug evaluation procedures, expanded sessions on each drug category, drug combinations, and examination of vital signs, case preparation, courtroom testimony, and Curriculum Vitae (C.V.) preparation. At the conclusion of the 7 days of training, the officer must successfully complete a written examination before moving to the third and final phase of training.

Phase Three: During this phase the candidate DRE must complete a minimum of 12 drug evaluations under the supervision of a trained DRE instructor. Of those 12 evaluations, the officer must identify an individual under the influence of at least three of the seven drug categories and obtain a minimum 75% toxicological corroboration rate. The officer must then pass a final knowledge examination and be approved by two DRE instructors before being certified as a certified DRE.

D. DRE certification is valid for two years. In order to maintain certification, DREs must conduct a minimum of four evaluations every two years, submit an updated rolling log, an updated curriculum vitae, and attend 8 hours of approved recertification training.

IV. PROCEDURES

A. On duty officers, who make a driving under the influence (DUI) arrest, can request a DRE for assistance under any of the following circumstances:

1. If the arresting officer has reasonable cause to believe that the level of impairment exceeds the blood alcohol content (BAC) as evidenced by the performance on Standardized Field Sobriety Tests along with other signs and symptoms of impairment.
2. The driver shows signs of impairment that are consistent with drug use. (Legal and/or illegal).
3. The driver has admitted to using medication/drugs and is under arrest or suspected of DUI related drug crimes
4. The driver is in possession of legal or illegally possessed drugs and is suspected of DUI drugs.
5. A felony/fatal/serious physical injury or a departmental motor vehicle collision occurs and the driver exhibits impairment that is consistent with drug use (legal and/or illegal).
6. If the vehicle collision results in serious physical injury or a fatality, and

based upon the totality of the circumstances, the supervisor or investigating officer believes that a DRE is needed to determine drug/medical impairment.

B. If the DRE is not on duty, the on duty supervisor shall make the decision and approve the need to call out the DRE. An officer shall not contact the DRE directly, unless authorization is given by the on duty supervisor.

C. If the DRE is on duty, he will assist in the investigation as needed.

D. If the designated DRE is not available, an alternate DRE from another agency may be utilized.

E. The DRE should be contacted as early as possible since the physical indicators of drug impairment may diminish rapidly.

F. Once approved, the investigating/arresting officer should contact the DRE directly. The DRE will then conduct an interview of the arresting officer and ask specific questions about the suspect/defendant (i.e., behavior, performance of SFSTs, pupil size, speech, drugs in the vehicle, admissions, etc.)

G. The Drug Recognition Expert will meet the arresting officer at a location established for DRE evaluations. The Drug recognition evaluation process is a systematic, standardized, post arrest process that requires proper facilities and equipment to conduct the evaluation in accordance with the current DRE program procedures. (i.e., a room large enough to permit unobstructed administration of the psychophysical tests/clinical indicators, a dark room for the administration of the eye examinations and access to breath testing equipment for immediate results.)

H. The designated area at the Covington Police Department for the DRE's evaluation is the Interview room at the Criminal Investigations Division at Covington Police Department, which would also serve as a dark room.

V. DUTIES OF THE ARRESTING OFFICER

A. The arresting officer shall assist the DRE with all paperwork and any additional requests:

B. The arresting officer is responsible for all paperwork and citations associated with the arrest.

C. The arresting officer shall assist in the dark room examination of the defendant.

D. The arresting officer shall provide cover support during the DRE evaluation.

E. If the arresting officer is informed by the DRE that there is no impairment, further actions will be taken at the discretion of the arresting officer.

F. The arresting officer is to read the implied consent form to the suspect. If the suspect wishes to provide a sample of blood/ breath then either collect the breath sample through the use EC/IR Intoximeter or transport the suspect to Baptist Tipton Hospital for medical staff to perform the blood draw. If the suspect refuses to provide a sample for testing, proceed with requesting a search warrant for the suspect's blood, then transport the suspect to the Hospital.

VII. DUTIES OF THE DRUG RECOGNITION EXPERT

A. DREs will conduct their evaluations in a controlled environment at the Tipton County Jail.

B. Miranda Warnings shall be read by the DRE prior to an evaluation.

C. The DRE is responsible for the completion of the 12-Step Evaluation, the DRE narrative/opinion sheet, and the supplemental report. The DRE is responsible for submitting them in a timely manner.

D. It is the responsibility of the DRE to inform the arresting officer of the results of the evaluation. If there are no signs of impairment, the DRE shall indicate so in their report.

E. If the DRE is the arresting officer, the DRE shall be responsible for all documentation required as provided for in this policy for the arresting officer as well as the DRE.

F. Under certain circumstances, the DRE shall make a determination if they need a second DRE to assist in the evaluation or a second officer to observe the evaluation.

G. The DRE is responsible for maintaining a rolling log, an evaluation record and updated curriculum vitae. The DRE is responsible for keeping an updated record on the Tennessee State DRE website, uploading all evaluations to the national DRE database, and maintaining his/her DRE training and certification.

H. The DRE may serve as an expert witness at trial upon qualification by the court.

VIII. CALL OUTS AND ASSISTING OTHER AGENCIES

A. DRE trained officers possess exclusive training and knowledge that is an asset

to an investigation. Every effort should be used to utilize a DRE on duty at the time of the incident. However, the specialized training shall not be disregarded simply because a DRE is not on shift.

B. If a DUI suspect shows indicators of impairment that do not match the BAC reading obtained, if the suspect refuses to submit to testing, the shift supervisor should consult a DRE at home.

1. The supervisor should take into consideration the normal shift of the DRE, as well as any vacation or time off concerns.
2. If the DRE responds, he/she shall be compensated from the time of the notification.

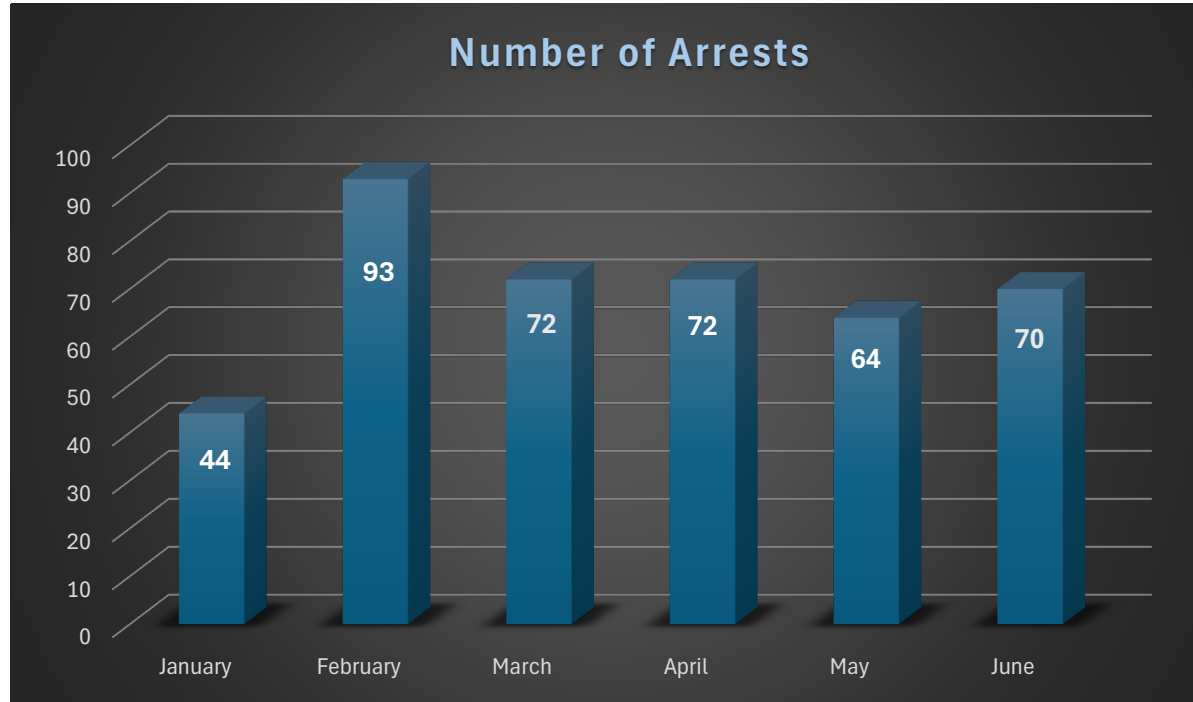
C. The DRE, with prior approval from the Chief and approval from the on duty supervisor may assist any agency within the State of Tennessee with DUI investigations.

ALL PERSONNEL: I have read the above Order and fully understand it.

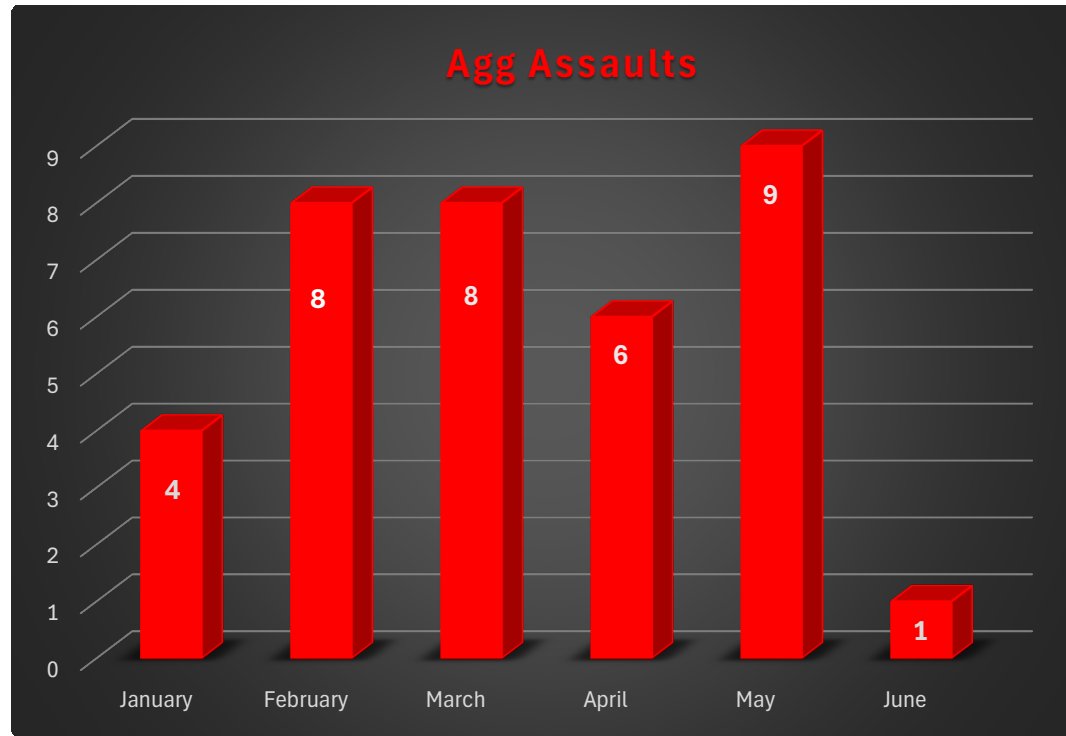
(Signature)

(Date)

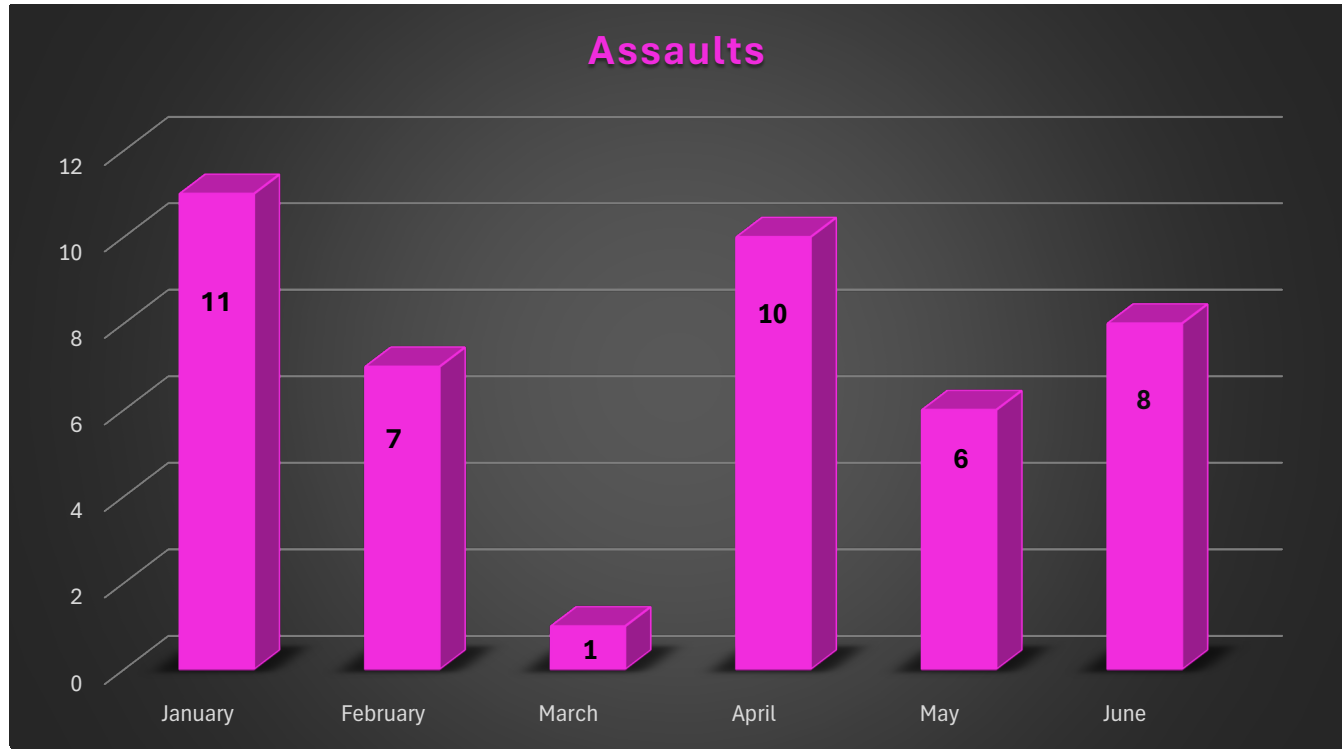
Month	Number of Arrests
January	44
February	93
March	72
April	72
May	64
June	70



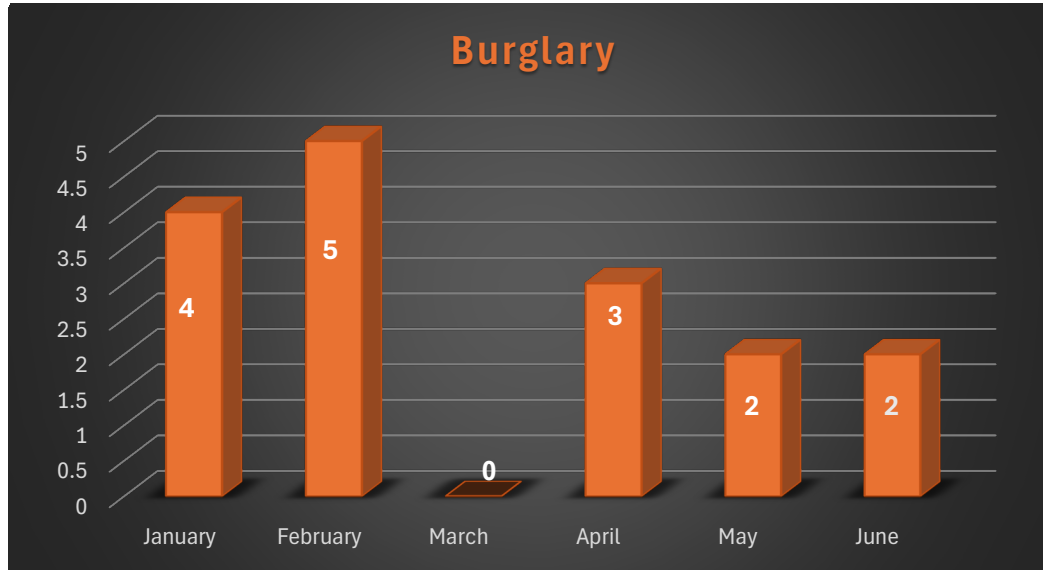
Month	Agg Assaults
January	4
February	8
March	8
April	6
May	9
June	1



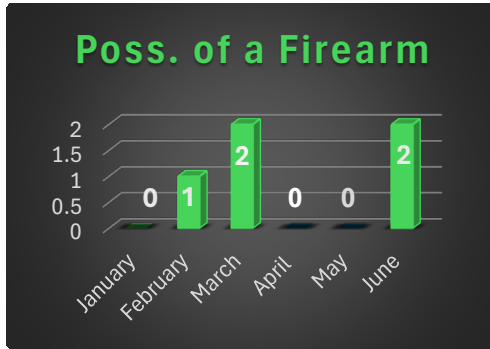
Month	Assaults
January	11
February	7
March	1
April	10
May	6
June	8



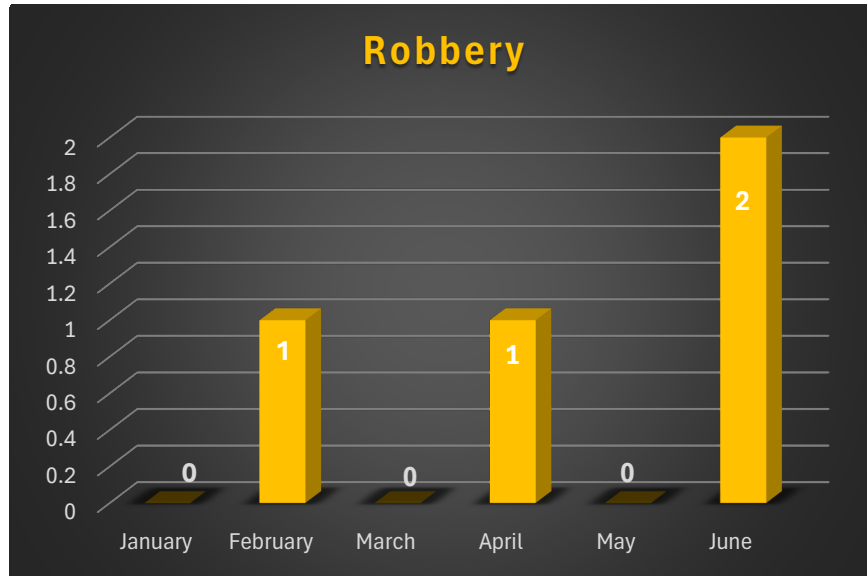
Month	Burglary
January	4
February	5
March	0
April	3
May	2
June	2



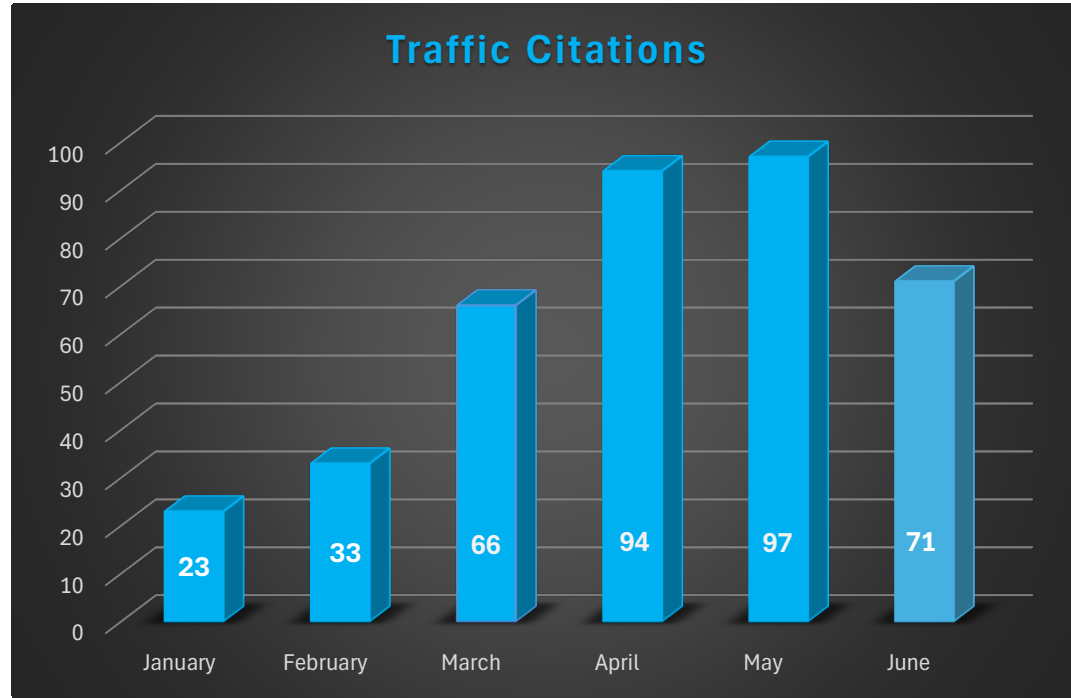
Month	Poss. of a Firearm
January	0
February	1
March	2
April	0
May	0
June	2



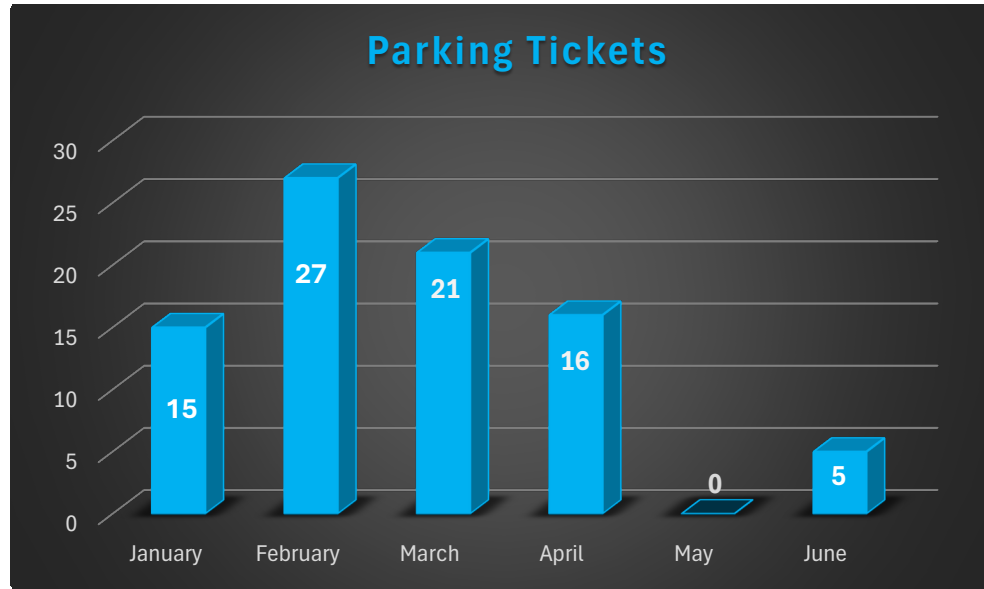
Month	Robbery
January	0
February	1
March	0
April	1
May	0
June	2



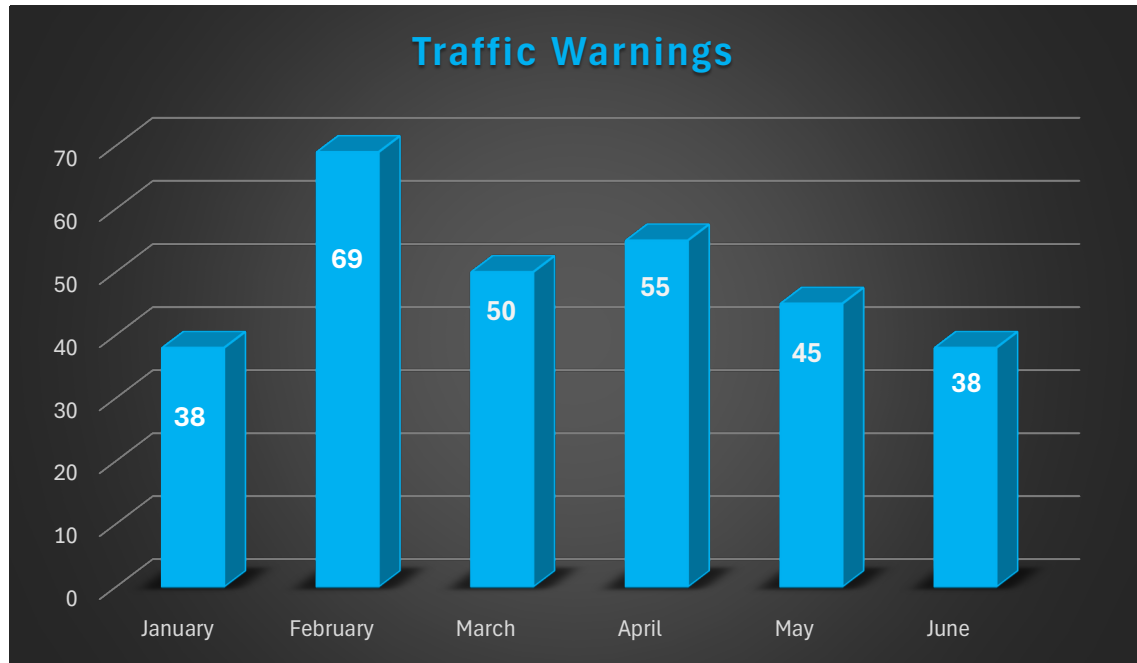
Month	Traffic Citations
January	23
February	33
March	66
April	94
May	97
June	71



Month	Parking Tickets
January	15
February	27
March	21
April	16
May	0
June	5



Month	Traffic Warnings
January	38
February	69
March	50
April	55
May	45
June	38



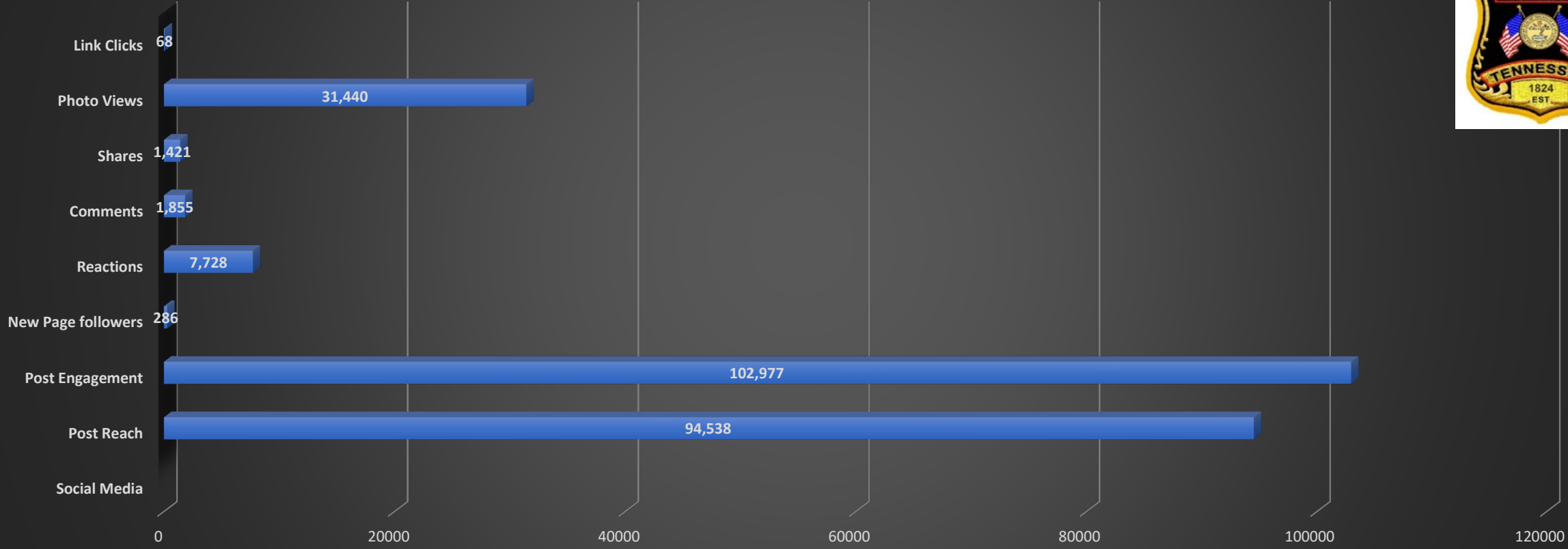
Covington Police Department Patrol Division - Monthly Statistics



Agg. Assault	Animal Cruelty	Arson	Assault	Burglary	Child Abuse/Neglect	Contributing to Del.	Criminal Impers.	Custodial Interference	Disorderly Conduct	Domestic Assaults	Drug Arrests	DUI	False Report	Fraud/False pretenses	Harassment	Intimidation	Leaving the Scene	Littering	Minor in Poss.	Poss. Firearm	Public Indecency	Public Intox.	Rape	Reckless Driving	Reckless Endangerment	Resist Arrest	Rev/Sus/Can	Robbery	Sexual Battery	Shoplifting	Theft	Trespassing	Uhruly Juvenile	Vandalism	Warrant Arrest	Reports Filed	Total Arrests	Traffic Citation	Parking Tickets	Traffic Warning
--------------	----------------	-------	---------	----------	---------------------	----------------------	------------------	------------------------	--------------------	-------------------	--------------	-----	--------------	-----------------------	------------	--------------	-------------------	-----------	----------------	---------------	------------------	---------------	------	------------------	-----------------------	---------------	-------------	---------	----------------	-------------	-------	-------------	-----------------	-----------	----------------	---------------	---------------	------------------	-----------------	-----------------

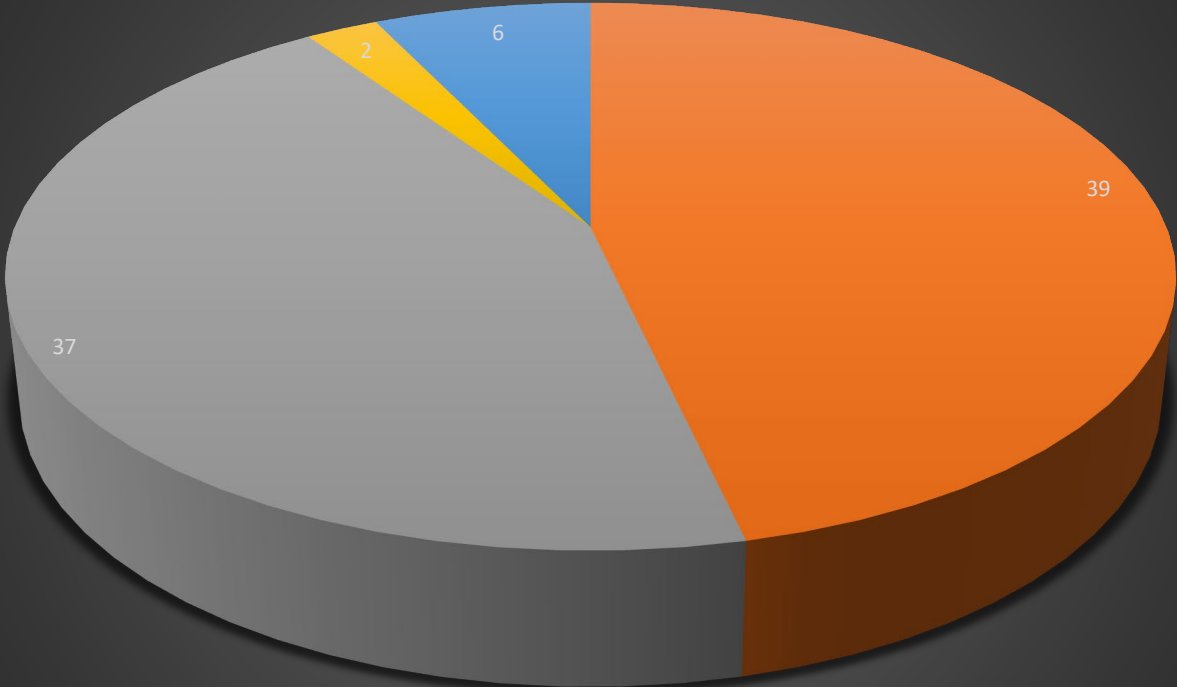
Jun-24																																							Days Worked	Details	Extra Patrol	Training Hrs.	Volunteer Hrs.																											
ALPHA 6am- 6pm																																																																						
Bohnert	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	2	0	1	0	0	17	1	4	40	0																									
Guarian	0	0	0	1	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	1	0	1	0	18	0	14	5	2	25	0	9	0	0																									
Westbook	0	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	2	0	0	0	1	1	0	0	0	3	0	0	3	2	3	0	2	0	24	5	4	0	1	16	1	0	0	0																										
Gill	0	0	0	1	0	0	0	0	0	1	0	0	1	0	0	0	0	0	0	0	1	0	0	0	0	1	0	0	0	0	0	0	1	0	15	4	14	0	8	23	0	7	0	0																										
Braddic	0	0	0	1	0	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	1	0	3	1	17	3	11	0	1	18	0	6	0	0																										
SRO																																																																						
Robertson														1														1														11	2	1	0	0	20	0	1	40																				
Smith				1																												1														2														1	9	3	8	0	1	20	2	2	40	
C. Taylor																																1														1														8	1	0	0	0	20	0	2	80		
Bravo 6pm-6am																																																																						
J.Taylor	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	0	0	2	0	0	0	0	0	0	0	0	4	3	4	0	1	12	0	0	0	0																									
B.Taylor	0	0	0	0	0	0	0	0	0	0	1	4	1	0	0	1	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	1	0	2	18	5	3	0	0	17	0	0	0	0																									
Hutcheson	1	0	0	1	0	0	0	0	0	0	0	1	0	0	0	1	0	0	0	0	0	0	0	0	0	1	0	0	1	1	0	0	0	0	15	3	0	0	0	18	0	2	0	0																										
Moore	0	0	0	2	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	9	8	5	0	2	14	0	1	0	0																										
Muex	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	0	0	1	0	9	7	1	0	1	16	0	0	0	0																										
Hunt	0	0	0	0	0	0	0	0	0	1	1	2	1	0	0	1	0	0	0	1	0	1	0	0	0	0	0	0	0	0	1	0	1	0	1	18	15	4	0	4	19	0	1	0	0																									
Nelson	0	1	0	0	0	0	0	0	0	1	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	1	0	0	1	1	0	0	0	6	4	0	0	0	19	0	0	0	0																										
K-9 3pm-1am																																																																						
VanVleet	0	0	0	1	0	0	0	0	0	0	4	0	0	0	0	0	0	0	0	1	0	0	0	0	0	1	0	0	0	0	0	0	0	0	10	7	1	0	17	17	0	0	0	0																										
Totals	1	1	0	8	2	0	0	0	0	3	3	12	3	0	2	4	1	0	2	0	2	1	4	1	0	0	10	2	0	7	8	9	3	9	5	193	70	71	5	38	291	4	35	160	0																									

CPD Social Media Engagements



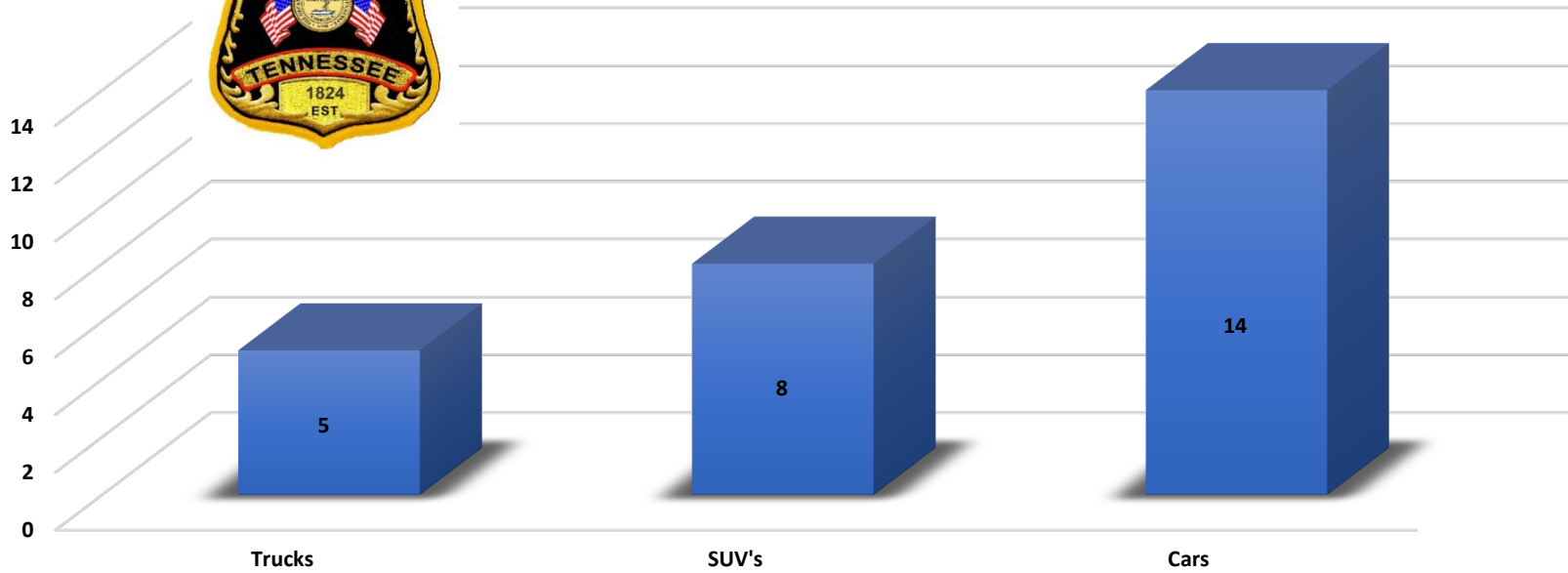
Personnel

- Personnel
- Positions
- Sworn
- Not Sworn
- Openings

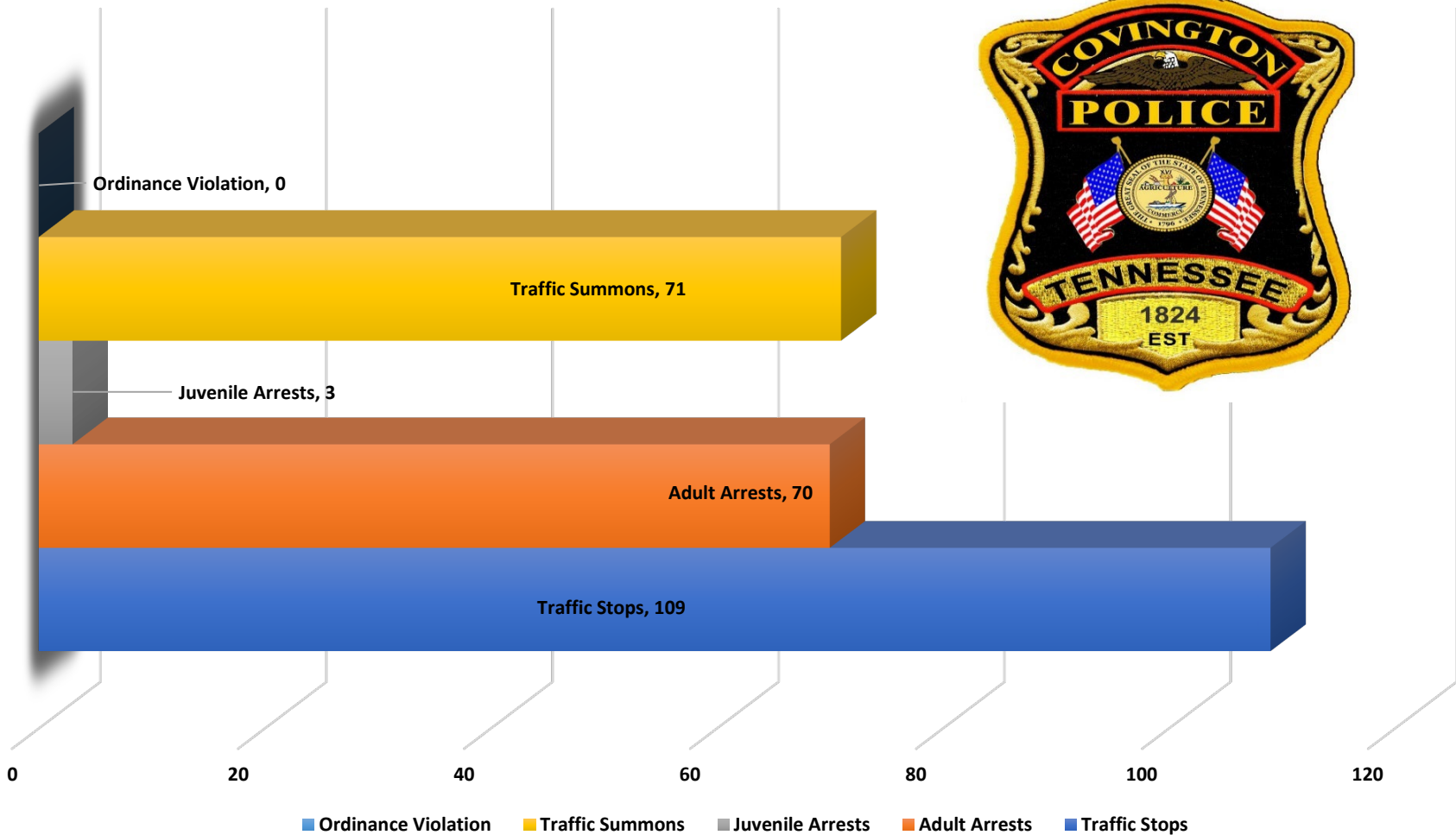




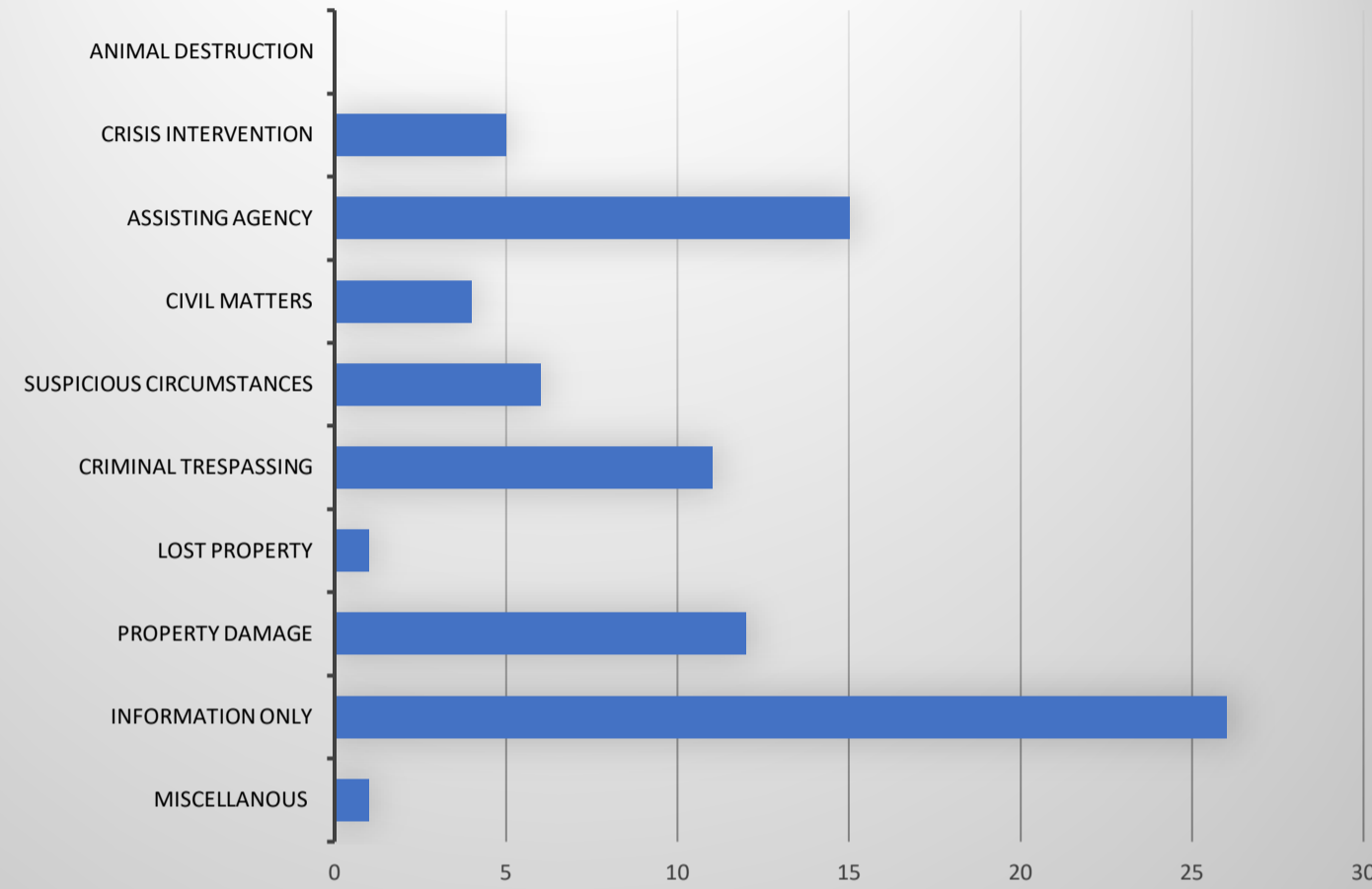
Fleet



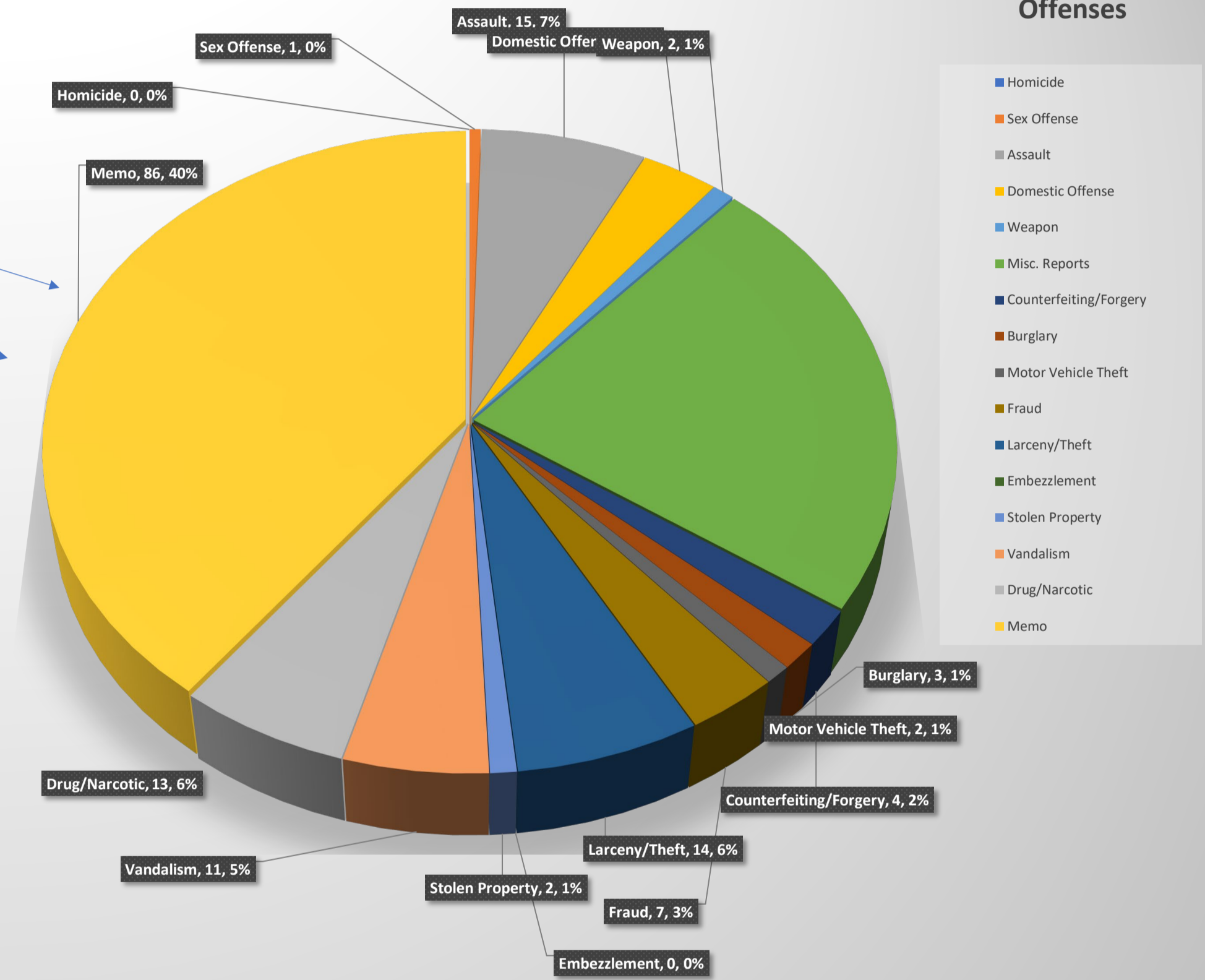
Statistics



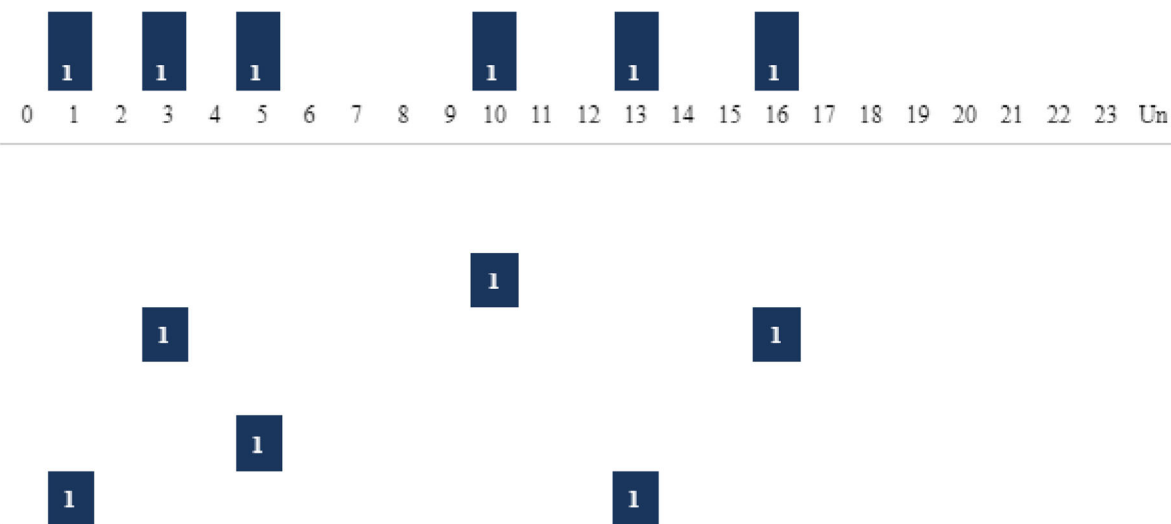
Memos



Offenses



Crashes by Hour and Day of Week



?

Special Stats

?

Background Color

of Crashes

% of Fatality

Distracted Driver	
Drowsy Driver	
Drinking Driver	
Driver has used Drugs	1
Speeding Driver	
Unbelted Occupant	3
Teen Driver (13-19)	
Senior Driver (65-99)	1
Pedestrian Involved	2
Pedalcyclist Involved	
Other Non-Motorist Involved	
Large Truck Involved	

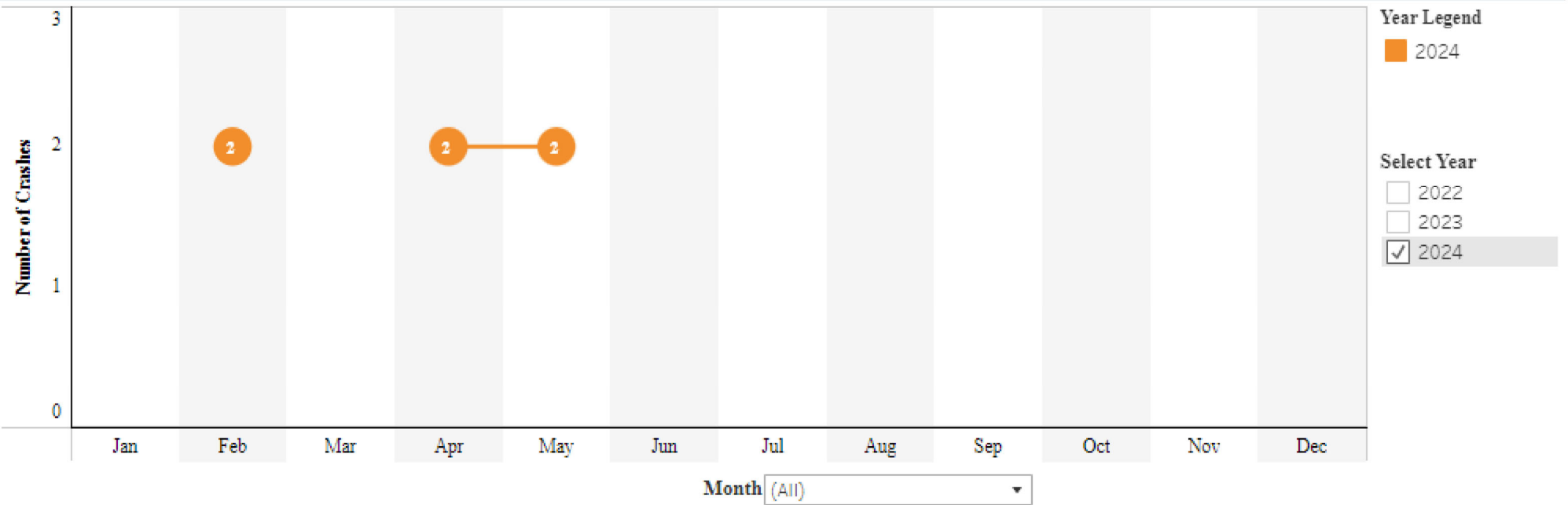
Summarized Table

Work Zone

?

Crashes by Month / Year

?



Geospatial Distribution of Crashes

?



Crash Type ■ Fatal

■ Serious Injury

(All) ▼



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PRESS RELEASE

13 June 2024

For Immediate Release

UPDATE:

The Covington Police Department and Tipton County Sheriff's Office are investigating additional burglaries that occurred overnight.

On 13 June 2024, CPD Officers responded to multiple residences in Covington related to vandalism and burglaries of multiple vehicles. The burglaries were committed on Simonton Street, Herring Drive, Wilcox Avenue, Whitley Street, and Roane Avenue. Officers continue to canvas the areas seeking information in the cases.

The Tipton County Sheriff's Office (TCSO) is also investigating vehicle burglaries. Detectives from TCSO and CPD have jointly been following up on leads related to the rash of vehicle burglaries. We have detained individuals and continue to proactively seek out the remaining suspects. There has been a total of eight 8 burglaries in the last two (2) days. During the burglaries, assorted electronic, personal items, and firearms were stolen. We will continue to update as progress is made in the investigations.

"We are asking for assistance from the community who may have seen a subject walking in the subdivisions or any suspicious vehicles overnight. If citizens would check their home surveillance systems, it could aid us in getting a break on the case." said Chief Donna Turner "If you check your vehicle and you feel it was entered and ransacked, please report the incident. This will help us determine all of the locations that were burglarized to develop to more leads in the cases."

If anyone has information about these incidents, please contact the CPD Criminal Investigations Division at 901-475-1261. Tips can be sent through Facebook messenger Covington Police Department or the City of Covington website.

The Covington Police Department is seeking the community's assistance in a series of overnight vehicle burglaries.

On 12 June 2024, CPD Officers responded to two subdivisions in Covington related to vandalism and burglaries of multiple vehicles. At the scene, officers confirmed there were a

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total of five (5) vehicle burglaries which had occurred between the hours of 3:00 AM to 4:00 AM. The burglaries were committed on Simonton Street, Herring Drive, and Roane Street. Officers continue to canvas the areas seeking information in the cases. Detectives confirmed vehicles were forcibly broken into and if unlocked, then they were entered and ransacked. During the burglaries assorted electronic, personal items, and two firearms were stolen.

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PRESS RELEASE

21 June 2024

For Immediate Release

Update:

Suspect involved in an overnight rash of burglaries apprehended.

On 20 June 2024, Broderick Royster turned himself in to Covington officials at the CPD's Criminal Investigation Division. CPD detectives interviewed Royster regarding the ongoing investigation. Royster was transported to the Tipton County Criminal Justice Center where he was formally charged with 8 counts of Burglary of a motor vehicle and 8 counts of Vandalism. General Sessions Judge M.O. Eckel III set a \$100,000 bond. Royster is slated to appear at the Tipton County General Sessions Court on 28 June 2024.

The Violent Crime Unit leads to multiple arrests in gang-related vehicle burglary thefts.

On 11 June 2024 through 13 June 2024, the Covington Police Department (CPD) received an influx of calls regarding multiple vehicles that had been ransacked. CPD officers received multiple reports of assorted items that were taken including a firearm in seven (7) separate vehicle burglaries. The thieves traveled to the following areas to commit their crimes: Simonton Street (2), Herring Drive, Wilcox Avenue, Roane Street, and Whitley Street. Detectives confirmed that approximately \$4,500 of various items were taken from the vehicles and \$1,800 of estimated damage during the burglaries.

Officers began canvassing the communities and received reports of male subjects entering residential areas and fleeing in two suspect vehicles. Upon utilizing the license plate readers, officers were able to identify the vehicles that were involved. The two vehicles that were identified were a blue Chevy Cruz and a gray colored Nissan Altima.

On 13 June 2024, officers received a BOLO from the Tipton County Sheriff's Office informing agencies of a Nissan Altima that was involved in an attempted burglary of a motor vehicle in the 300 block of Anthony Street in Terrytown. The victim provided a possible tag number and observed at least three (3) suspects running from his property. CPD Officers were able to locate the vehicle on Virginia Street, Covington, TN and identify the registered owner. Officers confirmed the temperature of the vehicle which led them to know the car had recently been utilized. Officers spoke with the owner of the residence/vehicle and the TCSO towed the vehicle

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for forensic processing related to the burglary case. CPD officers began searching the area and recovered a backpack containing two electronic devices that were stolen from the vehicle burglary in dumpsters.

The Violent Crime Unit (VCU) members and detectives secured a search warrant for the residence and recovered property from the vehicle burglaries. In addition during the search, other items were recovered from a current CPD 08 June 2024 gang-related incident which occurred in the area of Frazier Park in Covington, TN. During the incident, a Radical Firearm AR Pistol was recovered at the scene. Officers arrested a 16-year-old male who was cited into juvenile court where he was formally charged with Possession of a Stolen Weapon, Carrying a Weapon on School Property, Unlawful Carrying or Possession of a Weapon, and Evading Arrest.

After further investigation, CPD's Intelligence Analysts began running leads on the vehicles which confirmed the areas in which the vehicles traveled. Analysts were able to determine the owner of the blue Chevy Cruz which was registered to a Dawson Road address in Tipton County. The (VCU) responded to Dawson Road and was able to locate the occupant and owner of the Chevy Cruz. The occupant of the Chevy Cruz was identified as a 16-year-old male juvenile. The juvenile and parent were transported to the Tipton County Criminal Justice Center by TCSO deputies for questioning.

After burglary ring, the juveniles were interviewed with their parents at TCSO Criminal Investigation Division. Detectives from CPD and TCSO began identifying six (6) possible suspects in the vehicle burglary ring. The suspects included five (5) juveniles ranging from 15 to 17 years of age. The sixth possible suspect was identified as Broderick Royster, 18, of Memphis, TN. The joint investigations confirmed that all of the suspects involved in the rash of vehicle burglaries are affiliated with the Vice Lord gang. The juveniles have been formally petitioned into Tipton County Juvenile Court on 8 counts of Burglary of a Motor Vehicle, and 8 counts of Vandalism. The juveniles were arraigned at their initial court hearing by Juvenile Judge M.O. Eckel, III and ordered them remanded at a juvenile facility awaiting their court date. Youth Service Officer Clayton Pattat was able to secure three (3) beds in facilities located in Madison County and Putnam County. CPD officers transported the juveniles to the facilities. Two (2) of the juveniles were remanded to house arrest with an ankle monitor awaiting their court date. Due to the unavailability to secure beds for the remaining juveniles. Detectives continue to attempt to locate Broderick Royster who is fleeing from officials and has personal ties and resides in Shelby County. Detectives are working jointly with Shelby County officials to locate Royster (photo attached).

"I commend the quick efforts of the VCU team, CPD detectives, officers, deputies, and analysts who quickly identified the suspects in these cases. A huge piece of this investigation was our citizens who saw something and immediately called resulting breaking the case. It was an example of great police work to focus on the safety of our communities," said Chief Donna Turner. "We have seen an uptick in gang activity and have been monitoring social media and those known to be involved in their criminal activity. The VCU continues to work with surrounding counties to proactively reduce violence before it occurs in Tipton County."

"This was another great example of how our agencies are working together in Tipton County to combat crime," said Sheriff Shannon Beasley. "We are thankful for the witness being alert and observing these two vehicles and contacting law enforcement. This is an example of "if you see something, say something". This was the break in the case we needed to help this burglary ring unfold. The VCU team, along with Sheriff's Office detectives and CPD detectives, worked tirelessly to solve these burglaries, execute search warrants and recover stolen property. I am thankful for the hard work these men and women did in order to bring those responsible to justice."

If anyone has information about these incidents, please contact the CPD Criminal Investigations Division at 901-475-1261 or the TCSO Criminal Investigations Division at 901-475-3300. Tips can be sent through Facebook messenger Covington Police Department or Sheriff Shannon Beasley.



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PRESS RELEASE

12 June 2024

For Immediate Release

The Covington Police Department is seeking the community's assistance in a series of overnight vehicle burglaries.

On 12 June 2024, CPD Officers responded to two subdivisions in Covington related to vandalism and burglaries of multiple vehicles. At the scene, officers confirmed there were a total of five (5) vehicle burglaries which had occurred between the hours of 3:00 AM to 4:00 AM. The burglaries were committed on Simonton Street, Herring Drive, and Roane Street. Officers continue to canvas the areas seeking information in the cases.

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PRESS RELEASE

14 June 2024

For Immediate Release

The Covington Police Department makes an arrest for elderly abuse this week.

On 12 June 2024, CPD detectives received a referral from the State of Tennessee Adult Protective Services (APS) regarding a sexual abuse allegation. APS staff responded and advised that the victim was a 90-year-old male from Covington, Tennessee, who receives extended homecare services 7 days a week, and he had been photographed while partially clothed by his caregiver. Upon speaking with the APS investigator, detectives worked to contact the caregiver to request her to come in for questioning. The caregiver was identified as Cecily Ware (34, of Covington, Tennessee).

CPD Detectives and APS staff conducted an interview with Ware at the Covington Police Department Criminal Investigation Division (CID). During the interview process with Ware, it was revealed that Ware allegedly took an image of the compromised elderly male in his wheelchair and disseminated the image on social media through an app "Snapchat". After the interview, Ware was taken into custody and transported to the Tipton County Jail, where she is free on a \$50,000.00 bond. Ware was charged with Unlawful Photography in Privacy, Neglect of An Elderly or Vulnerable Adult, Sexual Exploitation of an Elderly or Vulnerable Adult. Ware is slated to appear in Tipton County General Sessions Court on 5 July 2024.

"The detectives and APS staff worked jointly with the victim's family to uncover the incident. These cases are sometimes challenging to investigate due to the physical or mental challenges the victims already face" said Chief Donna Turner "If you or a family member are in an abusive situation, please notify the Adult Protective Services (APS) at 1-888-277-8366 or make a complaint at www.reportadultabuse.dhs.tn.gov or contact your local law enforcement agency."

If anyone has information in this investigation, please contact the CPD Criminal Investigations Division at 901-475-1261. Tips can be sent in through Facebook messenger Covington Police Department or the City of Covington website.

"Serving – Protecting- Caring"