

JAN WADE HENSLEY
Mayor



TINA DUNN
Recorder-Treasurer

City of Covington

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON AUGUST 27, 2024, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Jan Hensley.
2. Invocation to be given by Alderman Jeff Morris.
3. Pledge of Allegiance to the Flag to be led by Alderman Chris Richardson.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
 - Minutes of the General Welfare – Public Relations Committee Meeting
 - Minutes of the Finance & Administration Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Jan Hensley:
 - Updates
9. Report from Recorder-Treasurer Lisa Elam:
 - Sales Tax Report
10. Report from City Attorney Rachel Witherington.
11. Old Business:
12. New Business:
 - Ordinance 1781 (Fire Protection Fee) ready for approval on first reading
 - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on August 13, 2024, at 5:30 p.m. with the following members present: Mayor Jan Hensley, Aldermen: Jeff Morris, C.H. Sullivan, Danny Wallace, Chris Richardson. Jean Johnson, and John Edwards. Also present were Parks and Recreation Director Molly Glass, Fire Chief Richard Griggs, Public Works Director David Gray, Building Official Lessie Fisher, Police Chief Donna Turner, Human Resource Director Cody Bumpus, Assistant to the Mayor Jason Fleming, Recorder-Treasurer Lisa Elam, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Mayor Jan Hensley.

Invocation was given by Alderman C H Sullivan.

Pledge of Allegiance to the Flag was led by Alderman Danny Wallace.

Motion was made by Alderman Edwards and seconded by Alderman Sullivan that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).

Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderman Morris that the Minutes of the Special Called Board Meeting on July 30, 2024, be approved as distributed to the Board (See Attached).

Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderman Richardson that the Minutes of the Beer Board Meeting be approved.

Motion passed.

Motion was made by Alderwoman Johnson and seconded by Alderman Sullivan that the Minutes of the General Welfare – Public Safety Committee Meeting be approved (See Attached).

Motion passed.

Ed Doyle approached the Board giving praise to the Covington Police Department for their help on two different occasions. Felicia Mason, Boys & Girls, reported it has been approved for the facility to host the Issac Hayes Event.

Mayor Hensley reported the city received verbal commitment of approval from Kent Archer with TDEC for the funding of the bridge repair located on Burnett Lane. The tentative date for completion is January 2025.

City Attorney Witherington reported there are two properties that were in the delinquent tax sale that were not sold. These properties are located on Garland Ave. and N. Main Street. The total purchase cost for both properties to the city will be \$3,500.00.

Motion was made by Alderman Sullivan and seconded by Alderman Edwards for the city to purchase the two properties that were not sold during the delinquent tax sale.

Motion passed.

Public Hearing for Ordinance 1780 (Rezoning -800 Tennessee Ave) for third and final reading was called to order. There being no public comments, the public hearing was closed (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Edwards to approve Ordinance 1780 (Rezoning – 800 Tennessee Ave) on third and final reading.

Voting Aye: Wallace, Richardson, Edwards, Morris, Johnson, and Sullivan

Motion passed.

The following bills over/under \$1000.00 were presented for approval:

A JASON FLEMING	GENERAL	TRAVEL	698.38
A T & T	VARIOUS	TELEPHONE SERVICE	2,010.23
A T & T	VARIOUS	TELEPHONE SERVICE	3,798.37
AMERICAN ELEC CONTRACT	PARKS/REC	MUELLER SOFTBALL FIELDS	156,600.00
AMERICAN ELEC CONTRACT	PARKS/REC	100 AMP SERVICE	4,750.00
AMERICAN EXPRESS	VARIOUS	MISC PURCHASES (INCLUDES REPUBLIC)	101,878.29
BEST WADE PETROLEUM	WWTP	MOBILEGEAR OIL	3,257.89
BFI NORTH SHELBY LANDFILL	WWTP	SLUDGE REMOVAL	3,743.73
BNY MELLON	BIOMASS	INTEREST PYMT ON BOND	5,184.96
BOB AUSTILL	WWTP	SLAB FOR BUILDING	1,944.00
BREAD OF LIFE	GENERAL	ROUND UP / MAY - JUNE 2024	3,585.93
BRENNTAG MID SOUTH	WWTP	CHEMICALS	5,899.00
BRENNTAG MID SOUTH	WWTP	CHEMICALS	1,943.00
BRENNTAG MID SOUTH	WWTP	CHEMICALS	7,777.00
BRENNTAG MID SOUTH	WTP	CHEMICALS	2,667.00
CADENCE BANK	VARIOUS	MISCELLANEOUS PURCHASES	3,744.68
CHRISTIAN GEARY ELECTRIC	POLICE	REWIRE SHOOTING RANGE / SHED	3,850.00
CITY OF COVINGTON UTILITY	ALL	UTILITIES	5,034.93
COVINGTON TIPTON CHAMB	GAS	CONTRIBUTIONS	13,925.00
COVINGTON TURF SUPPLY	VARIOUS	CUT QUIK W/14" GUARD	1,299.99
DABNEY MAXWELL	FIRE	CLOSET/CABINET INSTALLATION - S STAT	12,800.00
G & C SUPPLY CO INC	WATER	MISC SUPPLIES	1,592.04
G & C SUPPLY CO INC	WATER	MISC SUPPLIES	1,413.03
G & C SUPPLY CO INC	WATER	MISC SUPPLIES	1,310.15
G T DISTRIBUTORS	POLCIE	MISCELLANEOUS SUPPLIES	1,198.40
GT DISTRIBUTORS	POLICE	FIREARMS / ACCESSORIES	2,327.91
HC3	VARIOUS	UTILITY BILLING POSTAGE / SUPPLIES	3,626.90
HC3	VARIOUS	UTILITY BILLING POSTAGE / SUPPLIES	3,258.06
JAN HENSLEY	GENERAL	TRAVEL	439.52
KIDD FENCE & CONSTR	PARKS/REC	SOFTBALL COMPLEX - 3RD DRAW	75,000.00
LEGAL/LIABILITY RISK MGMT	POLICE	TRAINING - NELSON/ROBERTSON/TEMP	1,650.00

LOCAL GOVERNMENT CORP	DATA	ANNUAL MAINTENANCE AGREEMENT	67,622.00
MEMPHIS POOL	PARKS/REC	CHLORINE	3,620.00
MEMPHIS POOL	PARKS/REC	PARTS & REPAIRS / KIDDIE POOL	6,962.11
MHC KENWORTH	WWTP	DIAGNOSTICS / REPAIR	5,073.02
NAIFEH CASH SAVER	VARIOUS	MISCELLANEOUS PURCHASES / PW LUNCH	2,246.87
NATIONAL WATER SERVICES	WTP	PUMP REMOVAL / EVALUATION - PUMP 4	14,725.00
NORDICOM TECHNOLOGIES	ALL	PROFESSIONAL SERVICES/FIREWALL	4,621.42
PAVEMENT RESTORATION	STREET	MATERIALS FOR REPAIR	3,258.75
POLYDYNE INC	WWTP	CHEMICALS	6,148.08
PUBLIC ENTITY PARTNERS	ALL	WORKERS COMPENSATION RENEWAL	191,483.00
PUBLIC ENTITY PARTNERS	ALL	PERSONAL PROPERTY RENEWAL	337,286.00
PUBLIC ENTITY PARTNERS	ALL	LIABILITY RENEWAL	211,351.00
QT POD	AIRPORT	NETWORK ACCESS & SUPPORT	1,675.00
SAFE INDUSTRIES	FIRE	SCBA / MASK FLOW TEST	2,597.30
SEZ SEW INC	VARIOUS	TEE SHIRTS	1,064.50
SIDDONS-MARTIN	FIRE	SEAT REPAIR / E-4	2,109.15
SIDDONS-MARTIN	FIRE	REPAIRS TO E-4	11,725.55
SIMONTON'S	PARKS/REC	DOOR INSTALL/MOVE & PAINT DIVING	3,400.00
SOUTHWEST TN EMC	VARIOUS	UTILITIES	1,903.67
STEPHANIE PUGH	GENERAL	TRAVEL	923.86
STRINGFELLOW	SANITATION	KNUCKLEBOOM LOADER / FREIGHTLINER	213,779.64
SULLIVANS NATURAL GAS	GAS	REPAIRS / TESTING	6,106.75
SymbolArts	POLICE	COINS/PINS	2,391.50
CHRIS TAYLOR	POLICE	TRAVEL	394.83
TENNESSEE MUNICIPAL LEAG	BOARD	ANNUAL MEMBERSHIP DUES	3,312.00
TITAN AVIATION FUELS	AIRPORT	AV GAS JET A	22,406.30
TK ELEVATOR CORP	CIVIC CTR	MAINTENANCE	1,694.39
TN DEPT ENV & CONSERV	WTP	ANNUAL FEE CONNECTIONS	6,631.30
TRI STATE METER	GAS	MISC SUPPLIES	2,071.59
WALKER'S COMM CUT&TRIM	SWR/SW	CUT TREES	5,000.00
WILLIE & SHERRON TAYLOR	AIRPORT	REIMBURSE FOR TREE - OBSTRUCTION	2,000.00
WITHERINGTON SERVICES	CODES	REMOVE DUCT & INDOOR HVAC EQUIP	1,200.00
WOOTEN OIL CO	INV	LOAD OF GAS	18,761.46
		TOTAL	\$ 1,603,754.43

Motion was made by Alderman Wallace and seconded by Alderman Edwards that the preceding bills over/under \$1000.00 be paid when properly approved.

Motion passed.

There being no further business, the meeting was adjourned at 6:08 p.m.

Attest: _____

The General Welfare – Public Relations Committee met at City of Covington on August 13, 2024, at 4:00 p.m. with the following members present: Chairman Alderman John Edwards, Mayor Jan Hensley, Alderman Danny Wallace, and Alderman Jeff Morris. Also, present were Alderman C H Sullivan, Alderwoman Jean Johnson, Alderman Chris Richardson, Parks and Recreation Director Molly Glass, Museum Director Katherine Markley, Police Chief Donna Turner, Airport Manager Bill Labermeier, Fire Chief Richard Griggs, Public Works Director David Gray, Assistant to the Mayor Jason Fleming, and Recorder-Treasurer Tina Dunn.

Meeting was called to order by Alderman John Edwards.

Airport Manager Bill Labermier gave an update on the airport improvements. The AWOS is currently being repaired.

Motion was made by Mayor Hensley and seconded by Alderman Morris to accept the airport report from Manger Labermier.

Motion passed.

Downtown Director Stephanie Pugh reported the Music Festival has been rescheduled to September 7th – 8th. An application for a Downtown Improvement Grant has been submitted for the maximum amount of \$300,000.00. This grant will require a 25% match.

Motion was made by Mayor Hensley and seconded by Alderman Morris to accept the report from Downtown Director Stephanie Pugh.

Motion passed.

Museum Director Katherine Markley reported the Veteran of the Month is Chad Bohnert and will be recognized on August 13, 2024, at 6:30 p.m. The museum had 612 visitors for the month. Upcoming events were presented. The annual Living History Day has been postponed. The Hatchie River Conservancy Exhibit and Reception will be September 28, 2024.

Motion was made by Alderman Morris and seconded by Alderman Wallace to accept the museum report from Director Markley.

Motion passed.

Parks and Recreation Director Glass gave an update on fall sports. Volleyball registration will open on August 19, 2024. There were 116 total participants in the summer camps. There will be renovations at the aquatic center and the center will be closed from August 12th-18th. The final lifeguard certification class was completed, and the department is fully staffed. The project at the Mueller Complex is ongoing. The Saddle Club has begun their monthly payments as well as the 15% concession/gate from events. Application has been made for the Delta Regional Authority – Strategic Planning Grant. An application will be submitted for the Blue Cross Healthy Places Grant. This grant will be used to install playgrounds, pavilions, sidewalks, etc. The August Special Events Committee Meeting was cancelled due to no items on the agenda.

Motion was made by Alderman Morris and seconded by Mayor Hensley to accept the park and recreation report from Director Glass.
Motion passed.

There being no further business, the meeting adjourned at 4:20 p.m.

The Finance and Administration Committee met at City of Covington on August 20, 2024, at 4:00 p.m. with the following members present: Chairman Alderman C H Sullivan, Mayor Jan Hensley, Aldermen: Jeff Morris, Jean Johnson, John Edwards, Chris Richardson, and Danny Wallace. Also, present were Police Chief Donna Turner, Fire Chief Richard Griggs, Human Resource Director Cody Bumpus, Park and Recreation Director Molly Glass, Assistant to the Mayor Jason Fleming, Public Works Director David Gray, Building Official Lessie Fisher, City Attorney Rachel Witherington, and Recorder-Treasurer Tina Dunn.

Chairman Alderman Sullivan called the meeting to order.

Human Resource Director Cody Bumpus reported there were eleven new hires and only one resignation in the past month. There is a vacancy for a senior accountant position and applications will be received until August 28, 2024. The open enrollment period for health benefits will begin October 1, 2024.

Park and Recreation Director Glass requested to take the concrete work and the crowning of the fields at Mueller Brass Complex to bid.

Motion was made by Mayor Hensley and seconded by Alderman Morris to approve the bidding process of the concrete and crowning projects.
Motion passed.

Alderman Sullivan presented the A2H Contract for the TDEC ARPA State Strategic Grant Program for the Wastewater Collection Extension for approval (See Attached).

Motion was made by Alderman Edwards and seconded by Alderwoman Morris to approve the contract with A2H in the amount of \$370,300.00.
Motion passed.

Fire Chief Richard Griggs presented an ordinance for fire protection fees for review. This ordinance will allow to collect fire protection fees on new residential, commercial, or industrial building or a change of occupancy use in commercial and industrial buildings. Two options for the computation of fees were presented (See Attached).

Motion was made by Alderman Sullivan and seconded by Alderman Edwards to send the ordinance for fire protection fees to full board for approval with the selection of option 2 which will charge .12 per sq fee for new residential units, .18 per sq ft. for new/change of occupancy for business/mercantile structures, and .24 per sq ft. for all new/change of occupancy in factory/industrial structures.
Motion passed.

Attorney Witherington provided information on the Covington Electric Tax Equivalent. She informed the Board there may be upcoming litigation on this issue and if anyone would like to discuss it contact her and a meeting will be set up.

Mayor Hensley began discussion on the Newman Property Proposal from Renaissance Development. Renaissance Development requested approval to apply for a yellow book appraisal and also made a request to purchase this property for \$10,000.00 per acre. Once a contract is written and approved, Renaissance would proceed with the conversion process. During the conversion process, the company will present three options of how the purchase proceeds could be used in the existing parks, development of a new park, or the acquisition of land to replace the dollar value of the Newman Property. Attorney Witherington verified the surplus property requirement has been met.

Motion was made by Alderman Morris and seconded by Alderman Sullivan to move forward with Attorney Witherington writing the contract for the sale of Newman Property for the \$10,000 an acre purchase price as the floor value for the Newman Property. Attorney Witherington will present the formal agreement to the Board for full approval. A Resolution will need to be approved by the Board for the sale of this property.
Motion passed with Alderman Edwards abstaining from vote.

There being no further business, the meeting adjourned at 5:00 p.m.

MONTH TO DATE (2.75%)

REC/SALE	ACTUAL 2022-23	ACTUAL 2023-24	MONTH INC/(DEC)	MONTH INC/DEC %
SEPT/JUL	\$ 385,626	\$ 424,341	\$ 38,715	10.0
OCT/AUG	\$ 399,222	\$ 363,126	\$ (36,096)	-9.0
NOV/SEP	\$ 393,378	\$ 343,912	\$ (49,466)	-12.6
DEC/OCT	\$ 385,323	\$ 395,998	\$ 10,675	2.8
JAN/NOV	\$ 393,422	\$ 413,212	\$ 19,790	5.0
FEB/DEC	\$ 492,439	\$ 588,135	\$ 95,696	19.4
MAR/JAN	\$ 373,007	\$ 380,906	\$ 7,899	2.1
APRIL/FEB	\$ 368,132	\$ 405,324	\$ 37,192	10.1
MAY/MAR	\$ 427,767	\$ 436,942	\$ 9,175	2.1
JUNE/APR	\$ 415,285	\$ 419,889	\$ 4,604	1.1
JULY/MAY	\$ 438,247	\$ 419,862	\$ (18,385)	-4.2
AUG/JUNE	\$ 419,951	\$ 401,440	\$ (18,511)	-4.4

TOTAL

YEAR TO DATE (2.75%)

REC/SALE	ACTUAL 2022-23	ACTUAL 2023-24	MONTH INC/(DEC)	MONTH INC/DEC %
SEPT/JUL	\$ 385,626	\$ 424,341	\$ 38,715	10.0
OCT/AUG	\$ 784,848	\$ 787,467	\$ 2,619	0.3
NOV/SEP	\$ 1,178,226	\$ 1,131,379	\$ (46,847)	-4.0
DEC/OCT	\$ 1,561,532	\$ 1,527,377	\$ (34,155)	-2.2
JAN/NOV	\$ 1,954,954	\$ 1,940,589	\$ (14,365)	-0.7
FEB/DEC	\$ 2,447,393	\$ 2,528,724	\$ 81,331	3.3
MAR/JAN	\$ 2,820,400	\$ 2,909,630	\$ 89,230	3.2
APRIL/FEB	\$ 3,188,532	\$ 3,314,954	\$ 126,422	4.0
MAY/MAR	\$ 3,616,299	\$ 3,751,896	\$ 135,597	3.7
JUNE/APR	\$ 4,031,584	\$ 4,171,785	\$ 140,201	3.5
JULY/MAY	\$ 4,469,831	\$ 4,591,647	\$ 121,816	2.7
AUG/JUNE	\$ 4,889,782	\$ 4,993,087	\$ 103,305	2.1



Revenue Collection Summary

Month

07 - July

Year

2024

Search

Collected In	Collections Type	Amount
8401 - Covington	Business Tax	-7,704.98
8401 - Covington	Local Option - DOR Admin Fee	1,404.19
8401 - Covington	Gasoline 3 Cent	-3,811.96
8401 - Covington	Gasoline 1989 Increase	-2,064.43
8401 - Covington	Gasoline And Motor Fuel	-13,647.78
		-812,485.21

Export Filter

Collected In	Collections Type	Amount
8401 - Covington	Petroleum Special	-1,318.35
8401 - Covington	TV Telecom	-720.78
8401 - Covington	Liquor by the Drink	-4,184.82
8401 - Covington	Local Option	-124,817.04
8401 - Covington	State Sales	-93,344.39
8401 - Covington	Local Option - DOR Admin Fee	6,318.90
8401 - Covington	Local Option	-561,679.63
		-812,485.21



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225
925 do
split 50/50
561,679.63
6,318.90

568,360.73 / 2 = 277,680.37

10%

(2776.80)

274,903.57

Online sales (3,124.06)

278,027.63

.5% >
city only

124,817.04
1,404.19)

123,412.85

278,027.63

401,440.48

ORDINANCE NO. 1781

AN ORDINANCE TO ESTABLISH THE TEXT OF THE COVINGTON MUNICIPAL CODE, (FIRE PROTECTION FEE) TITLE 7, CHAPTER 5.

WHEREAS, the Board of Mayor and Alderman has deemed it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City, to establish the following Fire Protection Fee.

WHEREAS, the Board of Mayor and Alderman have discussed and reviewed the above stated proposed addition and,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMAN OF THE CITY OF COVINGTON:

Section 1. That the following attached Title 7, Chapter 5 be added.

Section 2. BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after the third and final reading, this ordinance shall take effect from and after its passage, the welfare of the City requiring it.

Passed First Reading _____

Mayor

Passed Second Reading _____

Passed Public Hearing _____

Recorder-Treasurer

Passed Third Reading _____

Chapter 5

FIRE PROTECTION FEE

SECTION

7-501. Short title.

7-502. Purpose and findings.

7-503. Definitions.

7-504. Issuance of building permit and certification of occupancy.

7-505. Collection of fire fee.

7-506. Computation of the amount of fire fee.

7-507. Use of funds.

7-508. Amendments.

7-509. Exemptions.

7-510. Appeals and protests.

7-511. Severability.

7-501. Short title. This chapter shall be known and cited as the City of Covington Fire Protection Fees Ordinance.

7-502. Purpose and findings. The Board of Mayor and Alderman (the "board") finds that:

- (1) The fire protection systems of the City of Covington (the "city") needs expansion, repair, and constant maintenance, to provide adequate protection for persons and property.
- (2) A fire protection fee is required to provide a capital improvement plan (CIP) needed to aid in maintaining and expanding fire protection and emergency services throughout the city's fire district; and
- (3) The fee established by this chapter will be imposed and collected for the purpose of providing additional funds necessary to ensure the city's ability to maintain and expand fire protection and emergency services in accordance with its current standards.

7-503. Definitions. Definitions are extracted from (1) IFC (2018), (2) IBC (2018) and (3) NFPA 101, (2018) as used in this chapter, unless the context otherwise requires:

- (1) "Building" means a structure utilized or intended for supporting or sheltering any occupancy.
- (2) "Building permit" means a permit issued by the city building official authorizing the construction or placement of a building or structure within the city municipal limits.
- (3) "Certificate of occupancy" means a license for occupancy of a building or structure after the building or structure has been inspected to determine the construction has been undertaken in compliance with the building permit application in conformity with the zoning ordinance and other pertinent ordinances and codes adopted by the city.
- (4) "Change of occupancy" means a change in the use of a building or a portion of a building which results in one of the following:
 - A. A change of occupancy classification.
 - B. A change from one group to another group within an occupancy classification.
 - C. A change in use within a group for which there is a change in application of the requirements of the 2018 IFC.

(5) "Emergency Services" for the purpose of this chapter means emergency response that threatens the safety and well-being of people in their area.

(6) "Feepayer" is a person who applies to the city for a permit of any new residential, commercial or industrial structures or change of occupancy in existing buildings.

(7) "Fire protection" for the purpose of this chapter means the prevention and extinguishment of fires, the protection of life and property from fire, and the enforcement of federal, state, and municipal fire codes.

(8) "Governing body" means the Board of Mayor and Alderman.

(9) "Gross Floor Area:" means the floor area within the inside perimeter of the outside walls of the building under consideration for hallways, stairs, closets, thickness of interior walls, columns, elevator and building service shafts, or other feature, but excluding floor openings associated with atriums and communicating spaces.

(10) "IBC" means International Building Code (2018).

(11) "IFC" means International Fire Code (2018).

(12) "NFPA" means National Fire Protection Association- 101 Life Safety Code (2018).

(13) "Person," means an individual, heirs, executors, administrators, assigns, and also includes a firm, partnership or corporation, its or their successors or assigns, or the agent of any of the aforesaid. the plural as well as the singular number.

(14) "Public building" for the purpose of this chapter, means a building owned by the State of Tennessee or any agency thereof, a political subdivision of the State of Tennessee, including but not necessarily limited to the counties, cities, towns, school districts and special districts, or the federal government or any agency thereof.

(15) "Occupancy Classification," for the purpose of this chapter means the Fire Code Official's interpretation, in good faith, of the terms which defines certain occupancies and their groups, per the IBC (2018):

- A. "Commercial= Business/Mercantile/Assembly" means the use of a building or structure, or a portion thereof, for office, professional or service-type transactions, including storage of records and accounts- Group B; or for the display and sale of merchandise, and involves stocks of goods, wares or merchandise incidental to such purposes and accessible to the public- Group M; or the use for gathering of persons for purposes such as civic, social or religious functions; recreation, food or drink consumption, or awaiting transportation- Group A.
- B. "Industrial= Factory/Industrial/Storage" means the use of a building or structure, or portion thereof, for assembling, disassembling, fabrication, finishing, manufacturing, packaging, repair or processing operations and/or storage of any products- Group H, F, or S.
- C. "Residential" means the use of a building or structure, or portions thereof, for sleeping purposes when not classified as Institutional Group I or when not regulated by the *International Residential Code* in accordance with Section 101.2 of the *International Building Code (2018 IBC 101.2 Scope)* -Group R.

7-504. Issuance of building permit and certificate of occupancy.

No building permit for new residential, commercial, or industrial building(s) or certificate of occupancy for a change of occupancy in commercial and industrial building(s), within the

city, shall be issued until the fire protection fee has been paid in full by the person engaging in such building or change.

7-505. Collection of fire protection fee. (1) Each applicant/feepayer seeking a building permit for new residential, commercial, or industrial structure(s), or for a change of occupancy, must declare the total gross square footage of the structure(s) on a form provided by the building or fire official.

(2) The building official shall calculate the fee due on the permit and collect such fee, prior to issuance of the building permit.

(3) In the event that a new building permit or a change of occupancy permit is not obtained for any structure(s), the applicant/feepayer for a certificate of occupancy shall state the amount of gross square footage contained in the project subject to application. The building official shall calculate the fee due on the project and collect the appropriate fee, prior to issuance of the certificate of occupancy.

(4) No building permit or certificate of occupancy shall be issued until the fee required has been paid.

7-506. Computation of the amount of fire protection fees. (1) The fee schedule shall be as currently adopted in the Administrative Ordinance for all new structures or change of occupancy in existing commercial or industrial buildings.

(2) All funds collected pursuant to this chapter shall be identified as fire protection fee and transferred for deposit into the appropriate fire protection fee fund.

(3) These fire protection fees shall be used solely for the purposes specified herein.

7-507. Use of funds. (1) Funds collected from fire protection fees shall be used for the purposes of maintaining and expanding fire protection and emergency services.

(2) Each fiscal year the Fire Chief shall present to the Board of Mayor and Aldermen, a proposed CIP for the fire department. Monies including any accrued interest, not obligated in any fiscal year, shall be retained in the same fire protection fee fund until the next fiscal year.

7-508. Amendments. The Board of Mayor and Alderman may, from time to time, amend this chapter and the fee, based upon adoption of a revised capital improvements program for fire services, which identifies new capital improvements and costs reasonably attributed to new residential, commercial or industrial structures or change of occupancy.

7-509. Exemptions. No fee shall be assessed or collected for the new construction or change of occupancy of:

(1) Buildings used for agricultural purposes.
(2) Public buildings or public tenant spaces.
(3) Fully sprinkled buildings or tenant space(s) of less than four thousand five hundred square feet (4,500 sq. ft.) in accordance with NFPA standards.
(4) Uninhabited residential accessory structures.

7-510. Appeals. Any person aggrieved by the calculation or assessment of the fee authorized by this chapter may appeal such assessment pursuant to the laws of the State of Tennessee.

7-511. Severability. If any of the provisions of this chapter, or the application thereof to any person or circumstance, is held invalid, such invalidity shall not affect other provisions or applications of this chapter which can be given effect without the invalid provision or application, and to that end the provisions of this chapter are declared to be severable.

Administrative Ordinance Change

7-507. Computation of the amount of fire protection fee.

- 1) The fee schedule for the purpose of this chapter, shall be calculated at twelve cents (\$0.12) per square foot of enclosed floor area for all new or change of use on Residential structures.
- 2) The fee schedule for the purpose of this chapter, shall be calculated at eighteen cents (\$0.18) per square foot of enclosed floor area for all new or change of use on Commercial structures.
- 3) The fee schedule for the purpose of this chapter, shall be calculated at twenty-four cents (\$0.24) per square foot of enclosed floor area for all new or change of use on Industrial structures.

MEAC	GAS	PURCHASED NATURAL GAS	39,060.00
SYMMETRY	GAS	PURCHASED NATURAL GAS	66,399.84
A2H	CODES	PROFESSIONAL SERVICES	3,376.95
A2H	CODES	PROFESSIONAL SERVICES	2,227.50
A2H	STREET	PROFESSIONAL SERVICES	3,306.04
A2H	SEWER	PROFESSIONAL SERVICES	3,900.00
BRENNTAG MIDSOUTH	WTP	CHEMICALS	3,459.50
BRENNTAG MIDSOUTH	WWTP	CHEMICALS	3,921.00
BSN SPORTS	PARKS/REC	SOCCER FLAGS / PAINT MACHINE / PAINT	1,650.00
CITY OF COVINGTON	ALL	UTILITIES	5,075.53
COMMUNITY DEVELOP PARTNE	SEWER	TDEC ARPA PROJECT	5,000.00
COTTRELL ELECTRIC	WWTP	SERVICE CALL - RELAY INSTALLATION	1,234.94
COVINGTON ELECTRIC	ALL	UTILITIES	45,364.92
COVINGTON ELECTRIC	ALL	UTILITIES	6,994.30
COVINGTON TIPTON CO CHAM	GENERAL	HERITAGE FESTIVAL SPONSORSHIP	2,000.00
FIRST NET ~ A T & T	ALL	TELEPHONE SERVICE	2,400.32
G & C SUPPLY CO INC	WATER	MISCELLANEOUS MATERIALS / SUPPLIES	1,815.94
G & C SUPPLY CO INC	GAS	MISCELLANEOUS MATERIALS / SUPPLIES	1,342.80
HOME DEPOT	VARIOUS	MISCELLANEOUS PURCHASES	1,100.63
KEVIN HENDERSON CONSULTIN	ALL	UNDERGROUND STORAGE	4,872.60
KONICA MINOLTA	ALL	MONTHLY FEE	5,595.69
KRISTIE GLASS MAXWELL	GENERAL	AUGUST 2024 MIXED DRINK TAX	2,092.41
MALIK MASON	WATER	TRAVEL	230.00
MCKEE CONSTRUCTION	PARKS/REC	SOFTBALL FIELD	4,796.00
MEMPHIS POOL SUPPLY	PARKS/REC	POOL PUMP REPLACEMENT	2,760.25
NORDICOM TECHNOLOGIES	ALL	PROFESSIONAL SERVICES	2,121.42
OWEN & WITHERINGTON	ATTORNEY	PROFESSIONAL SERVICES	3,262.50
PURVIS INDUSTRIES	WWTP	BEARINGS / AE BRUSHES / DIE BRUSHES	15,557.73
R & B METAL STRUCTURES	POLICE	GARAGE INSTALLATION	4,990.80
RICHARD GRIGGS	FIRE	TRAVEL	108.00
RICHARD GRIGGS	FIRE	TUITION REIMBURSEMENT	2,187.00
ROGERS TURNING WRENCHES	POLICE	LIFTER REPLACEMENT	2,483.67
SIMONTON'S	KS&REC/MUSEU	CLEAN OUT GUTTERS	1,200.00
SIMONTON'S	PARKS/REC	BATHROOM / WALKWAY RENOVATIONS	5,050.00
SOUTHWEST TN EMC	SWR/GAS/AIRPO	UTILITIES	2,099.45
STRINGFELLO	SOLID WASTE	KNUCKLEBOOM LOADER	213,779.64
SULLIVAN NATURAL GAS	GAS	SURVEYS	5,100.00
TENN ELEC COOPERATIVE ASSO	WTR/SWR/GAS	J T & S PUBLIC WORKS DUES	3,000.00
TIPTON CO CHANCERY COURT	GENERAL	DELINQUENT TAX PROPERTY PURCHASE	23,166.94
TIPTON CO GIS	GIS	TIPTON CO GIS SERVICES 2024-2025	5,500.00
TIPTON COUNTY	GENERAL	VCIF GRANT - JUNE 2024 - REIMBURSEMENT	34,677.97
TRI STATE METER / REGULATOR	GAS	METERS	4,445.06
VERMEER	WTR/SWR/GAS	REVERSE REPLACEABLE PIERCING TOOL	4,285.00
WALMART - CAPITAL ONE	VARIOUS	MISCELLANEOUS PURCHASES	2,987.10
WOOTEN OIL CO	DIESEL INV	LOAD OF DIESEL	2,396.52
YARD DOCTOR	CODES	LAWN MAINTENANCE	1,610.00
TOTAL			\$ 559,985.96