

JAN WADE HENSLEY  
Mayor



LISA S. ELAM  
Recorder-Treasurer

# *City of Covington*

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THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF  
COVINGTON, TENNESSEE ON SEPTEMBER 10, 2024, AT 5:30 P.M.

1. Meeting to be called to order by Mayor Jan Hensley.
2. Invocation to be given by Alderman John Edwards.
3. Pledge of Allegiance to the Flag to be led by Alderwoman Jean Johnson.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
  - Minutes of the Beer Board Committee Meeting
  - Minutes of the General Welfare – Public Safety Committee Meeting
  - Minutes of the Public Works Committee Meeting
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Jan Hensley:
  - Updates
9. Report from Recorder-Treasurer Lisa Elam:
10. Report from City Attorney Rachel Witherington.
11. Old Business:
12. New Business:
  - Ordinance 1781 (Fire Protection Fee) ready for approval on second reading
  - Resolution – CDBG Bridge Replacement
  - Resolution – Unclaimed Property Covington Electric
  - Bills Over/Under \$1,000.00 ready for Board Approval

The Board of Mayor and Aldermen met at City of Covington on August 27, 2024, at 5:32 p.m. with the following members present: Mayor Jan Hensley, Alderman: C.H. Sullivan, John Edwards, Jeff Morris, Danny Wallace, Jean Johnson, and Chris Richardson. Also present were Police Chief Donna Turner, Public Works Director David Gray, Building Official Lessie Fisher, Personnel Director Cody Bumpus, City Attorney Rachel Witherington, Assistant to the Mayor Jason Fleming and Treasurer-Recorder Lisa Elam alongside Tina Dunn.

Meeting was called to order by Mayor Jan Hensley.

Invocation was given by Alderman Jeff Morris.

Pledge of Allegiance to the Flag was led by Alderman Chris Richardson.

Motion was made by Alderman Edwards and seconded by Alderman Sullivan that the Minutes of the Preceding Meeting be approved as distributed to the Board (See Attached).  
Motion passed.

Motion was made by Alderwoman Johnson and seconded by Alderman Sullivan that the Minutes of the General Welfare – Public Relations Committee Meeting be approved (See Attached).  
Motion passed.

Motion was made by Alderman Sullivan and seconded by Alderwoman Johnson that the Minutes of the Finance and Administration Committee Meeting be approved (See Attached).  
Motion passed.

Mayor Hensley reported the City of Covington was voted for the Best Tasting Water for the state. They will be proceeding to Washington, D.C. in February of 2025.

Recorder-Treasurer Lisa Elam gave the sales tax report for collections during the month of August in the amount of 401,440 which is a decrease of \$15,500 or -4.4%. Year to date collection for the fiscal year 2024 is \$4,993,000 which is an increase of 103,300 or 2.1%.

Motion was made by Alderman Edwards and seconded by Alderman Sullivan to approve the report from Recorder-Treasurer Elam.  
Motion passed.

Mayor Hensley presented Ordinance 1781 (Fire Protection Fees) for approval on first reading (See Attached).

Motion was made by Alderman Edwards and seconded by Alderman Morris to approve Ordinance 1781 (Fire Protection Fees) on first reading.  
Motion Passed.

The following bills over \$1000.00 were presented for approval:

MEAC	GAS	PURCHASED NATURAL GAS	39,060.00
SYMMETRY	GAS	PURCHASED NATURAL GAS	66,399.84

A2H	CODES	PROFESSIONAL SERVICES	3,376.95
A2H	CODES	PROFESSIONAL SERVICES	2,227.50
A2H	STREET	PROFESSIONAL SERVICES	3,306.04
A2H	SEWER	PROFESSIONAL SERVICES	3,900.00
BRENNTAG MIDSOUTH	WTP	CHEMICALS	3,459.50
BRENNTAG MIDSOUTH	WWTP	CHEMICALS	3,921.00
BSN SPORTS	PARKS/REC	SOCCER FLAGS / PAINT	1,650.00
CITY OF COVINGTON	ALL	UTILITIES	5,075.53
COMMUNITY DEVELOP	SEWER	TDEC ARPA PROJECT	5,000.00
COTTRELL ELECTRIC	WWTP	SERVICE CALL - RELAY INST	1,234.94
COVINGTON ELECTRIC	ALL	UTILITIES	45,364.92
COVINGTON ELECTRIC	ALL	UTILITIES	6,994.30
COVINGTON TIPTON CHAM	GENERAL	HERITAGE FESTIVAL SPON	2,000.00
FIRST NET ~ A T & T	ALL	TELEPHONE SERVICE	2,400.32
G & C SUPPLY CO INC	WATER	MISCELLANEOUS MATERIALS	1,815.94
G & C SUPPLY CO INC	GAS	MISCELLANEOUS MATERIALS	1,342.80
HOME DEPOT	VARIOUS	MISCELLANEOUS PURCHASES	1,100.63
KEVIN HENDERSON CONS	ALL	UNDERGROUND STORAGE	4,872.60
KONICA MINOLTA	ALL	MONTHLY FEE	5,595.69
KRISTIE GLASS MAXWELL	GENERAL	AUGUST 2024 MIXED DRINK	2,092.41
MALIK MASON	WATER	TRAVEL	230.00
MCKEE CONSTRUCTION	PARKS/REC	SOFTBALL FIELD	4,796.00
MEMPHIS POOL SUPPLY	PARKS/REC	POOL PUMP REPLACEMENT	2,760.25
NORDICOM TECHNOLOGIES	ALL	PROFESSIONAL SERVICES	2,121.42
OWEN & WITHERINGTON	ATTORNEY	PROFESSIONAL SERVICES	3,262.50
PURVIS INDUSTRIES	WWTP	BEARINGS / AE BRUSHES /	15,557.73
R & B METAL STRUCTURES	POLICE	GARAGE INSTALLATION	4,990.80
RICHARD GRIGGS	FIRE	TRAVEL	108.00
RICHARD GRIGGS	FIRE	TUITION REIMBURSEMENT	2,187.00
ROGERS TURNING WRENCH	POLICE	LIFTER REPLACEMENT	2,483.67
SIMONTON'S	PRKS&REC/MUSEUM	CLEAN OUT GUTTERS	1,200.00
SIMONTON'S	PARKS/REC	BATHROOM / WALKWAY	5,050.00
SOUTHWEST TN EMC	ST/SWR/GAS/AIRPORT	UTILITIES	2,099.45
STRINGFELLO	SOLID WASTE	KNUCKLEBOOM LOADER	213,779.64
SULLIVAN NATURAL GAS	GAS	SURVEYS	5,100.00
TENN ELEC COOPERATIVE	WTR/SWR/GAS	J T & S PUBLIC WORKS DUES	3,000.00
TIPTON CO CHANCERY	GENERAL	DELINQUENT TAX PROPERTY	23,166.94
TIPTON CO GIS	GIS	TIPTON CO GIS SERVICES	5,500.00
TIPTON COUNTY	GENERAL	VCIF GRANT - JUNE 2024 -	34,677.97
TRI STATE METER / REG	GAS	METERS	4,445.06
VERMEER	WTR/SWR/GAS	REVERSE REPLACEABLE TOOL	4,285.00

WALMART - CAPITAL ONE	VARIOUS	MISCELLANEOUS PURCHASES	2,987.10
WOOTEN OIL CO	DIESEL INV	LOAD OF DIESEL	2,396.52
YARD DOCTOR	CODES	LAWN MAINTENANCE	1,610.00
		<b>TOTAL</b>	<b>\$ 559,985.96</b>

Motion was made by Alderman Morris and seconded by Alderman Richardson that the preceding bills over/under \$1000.00 be paid when properly approved.  
Motion passed.

There being no further business, the meeting was adjourned at 5:39 p.m.

Attest: \_\_\_\_\_  
Recorder-Treasurer                      Mayor

The Beer Board of the City of Covington, Tennessee met at City Hall on August 27, 2024, at 5:39 p.m. with the following members present: Mayor Jan Hensley, Aldermen: Jeff Morris, C.H. Sullivan, Danny Wallace, Chris Richardson. Jean Johnson, and John Edwards. Also present were Parks and Recreation Director Molly Glass, Fire Chief Richard Griggs, Public Works Director David Gray, Building Official Lessie Fisher, Police Chief Donna Turner, Human Resource Director Cody Bumpus, Assistant to the Mayor Jason Fleming, Recorder-Treasurer Lisa Elam, and City Attorney Rachel Witherington.

Meeting was called to order by Mayor Jan Hensley.

Public Hearing regarding the consideration of a Special Use – Event Beer Permit for the Covington Economic Development Corporation (CEDC) for the Highway 51 Music Fest to be held on September 7<sup>th</sup> – 8<sup>th</sup> 2024 was called to order.

Motion was made by Alderman Morris and seconded by Alderman Sullivan to approve the Special Use – Event Beer Permit for the Covington Economic Development Corporation (CEDC) for the Highway 51 Music Fest.

Motion passed.

There being no further business, the meeting adjourned at 5:40 p.m.

The General Welfare – Public Safety Committee met at City of Covington on August 27, 2024, at 4:00 p.m. with the following members present: Mayor Jan Hensley, Vice - Mayor Jeff Morris, Alderman John Edwards, Alderman C. H. Sullivan, Alderman Danny Wallace, and Alderwoman Jean Johnson. Also present were Police Chief Donna Turner, Assistant Fire Chief, Jeremy Channel, Director of Human Resource Cody Bumpus, and Chief of Staff Jason Fleming, and Recorder – Treasurer Lisa Elam.

Meeting was called to order by Chairman Alderman Chris Richardson.

Assistant Fire Chief Channel addressed the schedule shift divide changes with concerns of the 7-hour difference in the shift change loss on the schedule hours worked. Assistant Fire Chief Channel reported 16 hours of Volunteer Hours worked for the month of July. County coverage area collections for 2024 total \$78,6000.00.

Motion made by Alderman Edwards and seconded by Alderman Richardson to table the discussion on fire pay divide and freeze any changes until the next fiscal year.

Voting Aye: Alderman Richardson and Alderman Edwards

Voting Nay: Alderman Sullivan and Mayor Hensley.

Motion failed.

Police Chief Turner introduced special guest Dan Land with MPS. Mr. Land explained the process of implementing and maintaining the company's safety stick parking monitor. He further explained maintenance of the safety stick is free of charge and payment of the service will be 40% of ticket fines collected by the City of Covington Police Department. The company will offer a 90-day grace period before any payment will be expected. Mr. Land added parking fines differ from driving fines due to parking fines following the vehicle not the driver.

Chief Turner presented statistics about the Fentanyl and Methamphetamine issue that the police task force is dealing with. Tennessee Dangerous Drug Task Force will be hosting a meeting about trends on drugs on September 18, 2024. More information will be given at a later date.

On September 18<sup>th</sup>, 2024, the Civic Center will host the State Awareness Awards Event to discuss grants for the purchase of the Safe Room.

Motion was made by Mayor Hensley and seconded by Alderman Edwards to accept the report given by Police Chief Turner.

There being no further business, the meeting adjourned at 5:20 p.m.

The Public Works Committee met at City of Covington on September 3, 2024, at 4:00p.m. with the following members present. Chairman Alderman Danny Wallace, Alderman Jeff Morris, Alderwoman Jean Johnson, Alderman C.H. Sullivan, Alderman John Edwards and Alderman Chris Richardson. Also present were Public Director David Gray, Building Official Lessie Fisher, Police Chief Donna Turner, Human Resource Director Cody Bumpus, Mayor Jan Hensley, Assistant to the Mayor Jason Flemming, and Recorder-Treasurer Lisa Elam.

Chairman Alderman Wallace called meeting to order.

Public Works Director David Gray recognizes the City of Covington being awarded first place in the Tennessee Association of Utilities District for having the best tasting water. The Tennessee Best Tasting Water Award was accepted by Joseph Bloechl and Calvin Johnson in Gatlinburg, TN. The TAUD will pay for these employees to travel to Washington, DC for the National Competition. Director Gray recommended implementing a sewer surcharge fee to assist in the cost of extending the potential south city sewer service area. Director Gray suggested a charge of approximately \$2,000 per lot. This project will include 4,600 acres having access to the sewer line. David Smith with A2H will be contacted for attendance at the Finance and Administration Committee Meeting. Two Sanitation Trucks have been purchased and delivered. This purchase is covered by the USDA Grant. Well number four repairs should be completed by next month.

Motion was made by Alderman Wallace and seconded by Mayor Hensley to approve the report from Director Gray.

Motion passed.

Building Official Lessie Fisher reported one employee will be out of the office for an extended time. Training continues ongoing for numerous subjects. The city will be taking care of two properties that was bought in the delinquent tax sale. Tipton/Covington Village Apartments will be entering into a \$2 million renovation process. The plans for the Country Club had to be sent back for another approval.

Motion was made by Mayor Hensley and seconded by Alderman Morris to approve the report from Building Official Lessie Fisher.

Motion passed.

There being no further business, the meeting adjourned at 4:45 p.m.

**ORDINANCE NO. 1781**

AN ORDINANCE TO ESTABLISH THE TEXT OF THE COVINGTON MUNICIPAL CODE, (FIRE PROTECTION FEE) TITLE 7, CHAPTER 5.

WHEREAS, the Board of Mayor and Alderman has deemed it necessary, for the purpose of promoting the health, safety, prosperity, morals, and general welfare of the City, to establish the following Fire Protection Fee.

WHEREAS, the Board of Mayor and Alderman have discussed and reviewed the above stated proposed addition and,

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF MAYOR AND ALDERMAN OF THE CITY OF COVINGTON:**

**Section 1.** That the following attached Title 7, Chapter 5 be added.

**Section 2.** BE IT FURTHER ORDAINED that this Ordinance shall become effective immediately upon its passage after the third and final reading, this ordinance shall take effect from and after its passage, the welfare of the City requiring it.

Passed First Reading \_\_\_\_\_  
\_\_\_\_\_  
Mayor

Passed Second Reading \_\_\_\_\_

Passed Public Hearing \_\_\_\_\_  
\_\_\_\_\_  
Recorder-Treasurer

Passed Third Reading \_\_\_\_\_



RESOLUTION

CITY OF COVINGTON, TENNESSEE

WHEREAS, the Tennessee Community Development Block Grant Program has been established to assist local governments in meeting community development and housing needs consistent with the objectives as set forth in Title I of the Housing and Community Development Act of 1974, as amended; and

WHEREAS, the City of Covington acting by and through its Board of Aldermen proposes to apply for Community Development Block Grant (CDBG) funds for the purpose of performing eligible community development activities that will benefit the majority of the residents in the City of Covington.

WHEREAS, the City of Covington will provide local financial support in conjunction with the CDBG funds to complete the above project; and

WHEREAS, under the terms and provisions of Title I of the Housing and Community Development Act of 1974, as amended, the City of Covington as a recipient is required to designate and appoint a Financial Officer to perform certain duties in the administration of said grant.

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen of the City of Covington as follows:

THAT, Jan Hensley, Mayor, is hereby authorized to execute and submit an application with appropriate assurances to the State of Tennessee, Department of Economic and Community Development, Office of Program Management, requesting Fiscal Year 2024 Community Development Block Grant funds in the amount not to exceed \$1,000,000 plus any eligible Three-Star bonus allowance, for a Bridge Replacement project; and

**THAT, the City of Covington will be responsible for the local cash/match to be provided in full by the general account; and**

THAT, Jan Hensley, Mayor, be and is hereby designated and appointed as Financial Officer under the terms and pursuant to the provisions of Title I of the Housing and Community Development Act of 1974, as amended, and to perform on behalf of the City of Covington, Tennessee, those acts and assume such duties as are consistent with said position.

READ AND ADOPTED this the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

CITY OF COVINGTON

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTEST:

\_\_\_\_\_

**COVINGTON, TENNESSEE**

**STATEMENT OF QUALIFICATIONS - EVALUATION WORKSHEET**

**ADMINISTRATIVE SERVICES**

In response to solicitations for Statements of Qualifications for Administrative Services for the City of Covington FY 2024. Community Development Block Grant Program Imminent Threat application, submittals were received from the following firms on or before the designated deadline of 4:30 p.m. CST, August 24, 2024.

A. Community Development Partners, LLC

B. \_\_\_\_\_

C. \_\_\_\_\_

The following summarizes the evaluation made of these responses with respect to the previously established evaluation criteria:

		SCORING		
		A	B	C
1. Specialized Experience or technical expertise of firm in connection with type of services to be provided. <b>Maximum 20 points</b>	20			
2. Past record of performance on State and Federally funded projects with community and other clients including quality of work, timeliness, and cost control. <b>Maximum 20 points</b>	20			
3. Capacity of firm to perform work, considering current and planned workload. <b>Maximum 20 points</b>	20			
4. Familiarity of firm with CDBG Program. <b>Maximum 20 points</b>	20			
5. Familiarity with local conditions. <b>Maximum 20 points</b>	20			
<b>Total score out of 100 possible points</b>	100			

Based on the foregoing evaluation,

Community Development Partners, LLC

is determined to be the most qualified organization to undertake the solicited CDBG application preparation and project administration services and is recommended for contract award. In the event that the parties are unable to negotiate and agree upon a contract price, the next highest rated firm will begin negotiations.

Approved by:

Jan Hensley

Mayor

Name

Title

Jan W. Hensley  
Signature

8-29-24  
Date

**COVINGTON, TENNESSEE**

**STATEMENT OF QUALIFICATIONS - EVALUATION WORKSHEET**  
**ENGINEERING SERVICES**

In response to solicitations for Statements of Qualifications for Administrative Services for the City of Covington FY 2024. Community Development Block Grant Program Imminent Threat application, submittals were received from the following firms on or before the designated deadline of 4:30 p.m. CST, August 24, 2024.

- A. A2H
- B. \_\_\_\_\_
- C. \_\_\_\_\_

The following summarizes the evaluation made of these responses with respect to the previously established evaluation criteria:

SCORING			
	A	B	C
1. Specialized Experience or technical expertise of firm in connection with type of services to be provided. <b>Maximum 20 points</b>	20	_____	_____
2. Past record of performance on State and Federally funded projects with community and other clients including quality of work, timeliness, and cost control. <b>Maximum 20 points</b>	20	_____	_____
3. Capacity of firm to perform work, considering current and planned workload. <b>Maximum 20 points</b>	20	_____	_____
4. Familiarity of firm with CDBG Program. <b>Maximum 20 points</b>	20	_____	_____
5. Familiarity with local conditions. <b>Maximum 20 points</b>	20	_____	_____
<b>Total score out of 100 possible points</b>	100	_____	_____

Based on the foregoing evaluation,

A2H

is determined to be the most qualified organization to undertake the solicited CDBG application preparation and project administration services and is recommended for contract award. In the event that the parties are unable to negotiate and agree upon a contract price, the next highest rated firm will begin negotiations.

Approved by:

Jan Hensley

Mayor

Name

Title

Jan Hensley  
Signature

8-29-24  
Date

## Chapter 5

### FIRE PROTECTION FEE

#### SECTION

**7-501. Short title.**

**7-502. Purpose and findings.**

**7-503. Definitions.**

**7-504. Issuance of building permit and certification of occupancy.**

**7-505. Collection of fire fee.**

**7-506. Computation of the amount of fire fee.**

**7-507. Use of funds.**

**7-508. Amendments.**

**7-509. Exemptions.**

**7-510. Appeals and protests.**

**7-511. Severability.**

**7-501. Short title.** This chapter shall be known and cited as the City of Covington Fire Protection Fees Ordinance.

**7-502. Purpose and findings.** The Board of Mayor and Alderman (the "board") finds that:

- (1) The fire protection systems of the City of Covington (the "city") needs expansion, repair, and constant maintenance, to provide adequate protection for persons and property.
- (2) A fire protection fee is required to provide a capital improvement plan (CIP) needed to aid in maintaining and expanding fire protection and emergency services throughout the city's fire district; and
- (3) The fee established by this chapter will be imposed and collected for the purpose of providing additional funds necessary to ensure the city's ability to maintain and expand fire protection and emergency services in accordance with its current standards.

**7-503. Definitions.** Definitions are extracted from (1) IFC (2018), (2) IBC (2018) and (3) NFPA 101, (2018) as used in this chapter, unless the context otherwise requires:

- (1) "Building;" means a structure utilized or intended for supporting or sheltering any occupancy.
- (2) "Building permit" means a permit issued by the city building official authorizing the construction or placement of a building or structure within the city municipal limits.
- (3) "Certificate of occupancy" means a license for occupancy of a building or structure after the building or structure has been inspected to determine the construction has been undertaken in compliance with the building permit application in conformity with the zoning ordinance and other pertinent ordinances and codes adopted by the city.
- (4) "Change of occupancy;" means a change in the use of a building or a portion of a building which results in one of the following:
  - A. A change of occupancy classification.
  - B. A change from one group to another group within an occupancy classification.
  - C. A change in use within a group for which there is a change in application of the requirements of the 2018 IFC.

- (5) "Emergency Services" for the purpose of this chapter means emergency response that threatens the safety and well-being of people in their area.
- (6) "Feepayer" is a person who applies to the city for a permit of any new residential, commercial or industrial structures or change of occupancy in existing buildings.
- (7) "Fire protection" for the purpose of this chapter means the prevention and extinguishment of fires, the protection of life and property from fire, and the enforcement of federal, state, and municipal fire codes.
- (8) "Governing body" means the Board of Mayor and Alderman.
- (9) "Gross Floor Area" means the floor area within the inside perimeter of the outside walls of the building under consideration for hallways, stairs, closets, thickness of interior walls, columns, elevator and building service shafts, or other feature, but excluding floor openings associated with atriums and communicating spaces.
- (10) "IBC" means International Building Code (2018).
- (11) "IFC" means International Fire Code (2018).
- (12) "NFPA" means National Fire Protection Association- 101 Life Safety Code (2018).
- (13) "Person," means an individual, heirs, executors, administrators, assigns, and also includes a firm, partnership or corporation, its or their successors or assigns, or the agent of any of the aforesaid. the plural as well as the singular number.
- (14) "Public building" for the purpose of this chapter, means a building owned by the State of Tennessee or any agency thereof, a political subdivision of the State of Tennessee, including but not necessarily limited to the counties, cities, towns, school districts and special districts, or the federal government or any agency thereof.
- (15) "Occupancy Classification," for the purpose of this chapter means the Fire Code Official's interpretation, in good faith, of the terms which defines certain occupancies and their groups, per the IBC (2018):
- A. "Commercial= Business/Mercantile/Assembly" means the use of a building or structure, or a portion thereof, for office, professional or service-type transactions, including storage of records and accounts- Group B; or for the display and sale of merchandise, and involves stocks of goods, wares or merchandise incidental to such purposes and accessible to the public- Group M; or the use for gathering of persons for purposes such as civic, social or religious functions; recreation, food or drink consumption, or awaiting transportation- Group A.
  - B. "Industrial= Factory/Industrial/Storage" means the use of a building or structure, or portion thereof, for assembling, disassembling, fabrication, finishing, manufacturing, packaging, repair or processing operations and/or storage of any products- Group H, F, or S.
  - C. "Residential" means the use of a building or structure, or portions thereof, for sleeping purposes when not classified as Institutional Group I or when not regulated by the *International Residential Code* in accordance with Section 101.2 of the *International Building Code (2018 IBC 101.2 Scope)* -Group R.

**7-504. Issuance of building permit and certificate of occupancy.**

No building permit for new residential, commercial, or industrial building(s) or certificate of occupancy for a change of occupancy in commercial and industrial building(s), within the

city, shall be issued until the fire protection fee has been paid in full by the person engaging in such building or change.

**7-505. Collection of fire protection fee.** (1) Each applicant/feepayer seeking a building permit for new residential, commercial, or industrial structure(s), or for a change of occupancy, must declare the total gross square footage of the structure(s) on a form provided by the building or fire official.

(2) The building official shall calculate the fee due on the permit and collect such fee, prior to issuance of the building permit.

(3) In the event that a new building permit or a change of occupancy permit is not obtained for any structure(s), the applicant/feepayer for a certificate of occupancy shall state the amount of gross square footage contained in the project subject to application. The building official shall calculate the fee due on the project and collect the appropriate fee, prior to issuance of the certificate of occupancy.

(4) No building permit or certificate of occupancy shall be issued until the fee required has been paid.

**7-506. Computation of the amount of fire protection fees.** (1) The fee schedule shall be as currently adopted in the Administrative Ordinance for all new structures or change of occupancy in existing commercial or industrial buildings.

(2) All funds collected pursuant to this chapter shall be identified as fire protection fee and transferred for deposit into the appropriate fire protection fee fund.

(3) These fire protection fees shall be used solely for the purposes specified herein.

**7-507. Use of funds.** (1) Funds collected from fire protection fees shall be used for the purposes of maintaining and expanding fire protection and emergency services.

(2) Each fiscal year the Fire Chief shall present to the Board of Mayor and Aldermen, a proposed CIP for the fire department. Monies including any accrued interest, not obligated in any fiscal year, shall be retained in the same fire protection fee fund until the next fiscal year.

**7-508. Amendments.** The Board of Mayor and Alderman may, from time to time, amend this chapter and the fee, based upon adoption of a revised capital improvements program for fire services, which identifies new capital improvements and costs reasonably attributed to new residential, commercial or industrial structures or change of occupancy.

**7-509. Exemptions.** No fee shall be assessed or collected for the new construction or change of occupancy of: (1) Buildings used for agricultural purposes.

(2) Public buildings or public tenant spaces. (3) Fully sprinkled buildings or tenant space(s) of less than four thousand five hundred square feet (4,500 sq. ft.) in accordance with NFPA standards. (4) Uninhabited residential accessory structures.

**7-510. Appeals.** Any person aggrieved by the calculation or assessment of the fee authorized by this chapter may appeal such assessment pursuant to the laws of the State of Tennessee.

**7-511. Severability.** If any of the provisions of this chapter, or the application thereof to any person or circumstance, is held invalid, such invalidity shall not affect other provisions or applications of this chapter which can be given effect without the invalid provision or application, and to that end the provisions of this chapter are declared to be severable.

## **Administrative Ordinance Change**

### **7-507. Computation of the amount of fire protection fee.**

- 1) The fee schedule for the purpose of this chapter, shall be calculated at twelve cents (\$0.12) per square foot of enclosed floor area for all new or change of use on Residential structures.
- 2) The fee schedule for the purpose of this chapter, shall be calculated at eighteen cents (\$0.18) per square foot of enclosed floor area for all new or change of use on Commercial structures.
- 3) The fee schedule for the purpose of this chapter, shall be calculated at twenty-four cents (\$0.24) per square foot of enclosed floor area for all new or change of use on Industrial structures.

RESOLUTION TO REQUEST UNCLAIMED BALANCE  
OF ACCOUNTS REMITTED TO STATE TREASURER  
UNDER UNCLAIMED PROPERTY ACT

WHEREAS, Tennessee Code Annotated Section 66-29-146(c) provides that a municipality or county in Tennessee may request payment for the unclaimed balance of funds reported and remitted by or on behalf of the local government and its agencies if it exceeds \$100, less a proportionate share of the cost of administering the program; and

WHEREAS, CITY OF COVINGTON and/or its  
Name of County or Municipality  
agencies have remitted unclaimed accounts to the State Treasurer in accordance with the Uniform Unclaimed Property Act; and

WHEREAS, CITY OF COVINGTON agrees to  
Name of County or Municipality  
meet all of the requirements of Tennessee Code Annotated Section 66-29-101 et seq. and to accept liability for future claims against accounts represented in funds paid to it and

WHEREAS, it is agreed that this local government will retain a sufficient amount to insure prompt payment of allowed claims and that the balance of funds will be deposited in this local government's general fund;

THEREFORE, BE IT RESOLVED that the MAYOR & BOARD OF ALDERMAN  
Name of Governing Body  
of CITY OF COVINGTON requests the State Treasurer to pay the unclaimed  
Name of County or Municipality  
balance of funds to it in accordance with the provisions of Tennessee Code Annotated Section 66-29-146(c). A list of remittances made by or on behalf of the local government and its agencies is attached.

I hereby certify that this is a true and exact copy of the foregoing resolution, which was approved and adopted at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, original that is on file in this office. I further certify that the MAYOR & BOARD OF ALDERMAN consists of \_\_\_\_\_ members, and that \_\_\_\_\_  
Name of Governing Body  
members voted in favor of the resolution.

\_\_\_\_\_  
(Signature)

Seal

\_\_\_\_\_  
(Title)



REMITTANCES FILED BY OR ON BEHALF  
OF LOCAL GOVERNMENT AND ITS AGENCIES

Name of County/Municipality CITY OF COVINGTON

Mailing Address PO BOX 488

COVINGTON, TN 38019

Name of Holder or Agency Submitting Report and Remittance	Holder Identification Number	Amount of Remittance (If Available)	Date of Remittance (If Available)	Federal Employer Tax ID#
COVINGTON ELECTRIC	9674	\$ 2880.63	9/2/2024	62-0647069

I certify that any agencies included in this request are chartered under this local government.

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Title

Date \_\_\_\_\_

This report and accompanying Resolution may be filed with the Unclaimed Property office of the State Treasury Department at any point between the actual remittance of unclaimed accounts and the June 1 eighteen months following.

10-Sep-2024

[illegible]