

JAN WADE HENSLEY  
Mayor



LISA S. ELAM  
Recorder-Treasurer

# *City of Covington*

POST OFFICE BOX 768  
200 West Washington Avenue, Covington, Tennessee 38019  
Telephone (901) 476-9613 Fax (901) 476-6699

## **THE MEETING OF THE BOARD OF MAYOR AND ALDERMEN OF THE CITY OF COVINGTON, TENNESSEE ON MARCH 11, 2025, AT 5:30 P.M.**

1. Meeting to be called to order by Mayor Jan Hensley.
2. Invocation to be given by Alderman Danny Wallace.
3. Pledge of Allegiance to the Flag to be led by Alderman C.H. Sullivan.
4. Minutes of the Preceding Meeting to be approved.
5. Report from Committees:
  - Minutes of Beer Board
  - Minutes of Public Safety Committee
  - Minutes of Public Works Committee
6. Additions to the Agenda.
7. Welcome to visitors and grievances from citizens.
8. Report from Mayor Jan Hensley:  
Updates
9. Report from Recorder-Treasurer Lisa Elam.
10. Report from City Attorney Rachel Simmons.
11. Old Business:
12. New Business:
  - Resolution enacting a six-month Moratorium on Smoke/Vape Shops in the City of Covington, Tennessee.
  - Softball Field Recrowning Bid Award.
  - Bills Over/Under \$1,000.00 ready for Board Approval.

CEO Ed Doyle requested approval to move forward with installing a small storage shed at the playground. Funding is in the approval phase for the storage shed.

Motion made by Alderman Sullivan and seconded by Alderwoman Johnson to approve the construction of the storage shed.

Motion passed.

Vice Mayor Jeff Morris announced Charms Company will invest 98 million to expand, which will increase employment by adding 62 new jobs. Vice Mayor Morris announced that Charms has been producing candy in Covington since 1973. Vice Mayor thanked all the City of Covington Employees for their excellent work droning the inclement weather. Vice Mayor announced College Street should re-open by the end of the week. Vice Mayor announced the pool should be open for business by the end of the week.

No report from Recorder-Treasurer Lisa Elam.

No report from City Attorney Rachel Simmons.

Motion was made by Alderman Edwards and Seconded by Alderwoman Johnson to approve all bills Over/Under \$1,000 to be paid.

Motion passed.

With no further business the meeting adjourned at 5:52 p.m.

The General Welfare – Public Safety Committee met at City of Covington on February 25, 2025, at 4:00 p.m. with the following members present: Mayor Jan Hensley, Alderman Jeff Morris, Alderman John Edwards, and Alderman C H Sullivan, Alderwoman Margaret Fleming, Alderman Danny Wallace and Alderwoman Jean Johnson. Also, present were Police Chief Donna Turner, Fire Chief Richard Griggs, Public Works Director Tim Haynes, Human Resource Director Cody Bumpus, Park and Recreation Director Molly Glass, Building Official Lessie Fisher, City Attorney Rachel Simmons, Assistant to the Mayor Jason Fleming, and Recorder-Treasurer Lisa Elam.

Meeting was called to order by Chairman Alderman Jeff Morris.

Chief Griggs reported on the MOU for the use of the Millington Fire Department Training Facility. City Attorney Simmons agreed all documentation supports the compliance of the MOU.

Motion was made by Alderman Sullivan and seconded by Alderman Edwards to approve the MOU presented by Chief Griggs.

Motion passed.

Fire Chief Richard Griggs reported on recent community events (see attached). Chief Griggs reported the fire department did not have any Volunteer Firefighter hours for the month of January. Chief Griggs reported the call volume for this year totaling 359. Chief Griggs reported all sirens are in working condition. Chief Griggs also reported MPC started the floor painting at station two. Chief Griggs attached a Fire Inspection Report (see attached). Chief Griggs also reported the Tipton County Water Rescue Team was deployed to Rives Tn. On Sunday February 16<sup>th</sup> to assist with the rescue of families in Obion County due to a levee breach.

Firefighter/Paramedic Andrew Owen was deployed from the department. Chief Griggs also reported EMS Inservice training completed February 10<sup>th</sup>-14<sup>th</sup>. Rusty Thigpen, OSHA Compliance Inspector presented OSHA Direct Responsibilities and Duties for Inspection and Compliance.

Motion was made by Alderman Edwards and seconded by Alderman Sullivan to approve Chief Griggs report.

Motion passed.

Police Chief Donna Turner reported the department has 1 open position (see attached). Chief Turner reported a total of 1,364 calls for the year to date. Chief Turner announced the training and monthly activities for the month (see attached). Chief Turner gave an update on the VCIF Grants expenditures.

Motion was made by Alderman Sullivan and seconded by Alderman Morris to accept the report of Chief Turner.

Motion passed.

Chief Turer announced a special guest, Robin Racine from Tipton Prevents, to inform the committee of the importance of the sale of THC products being sold to minors. Mrs. Racine showed examples of food packaging and vapes that target young children. Mrs. Racine explained

The Public Works Committee met at City of Covington on March 4, 2025, at 4:00 p.m. with the following members present: Chairman Alderman Danny Wallace, Alderman Jeff Morris, Alderwoman Margaret Fleming, Assistant to the Mayor Jason Fleming. Also, present were Public Works Director Tim Haynes, Building Official Lessie Fisher, Human Resource Director Cody Bumpus, Alderman John Edwards, Alderman CH Sullivan, Park and Recreation Director Molly Glass, Police Chief Donna Turner, Fire Chief Richard Griggs and Recorder-Treasurer Lisa Elam.

Chairman Alderman Wallace called meeting to order.

Building Official Fisher reported the Planning Commission approved a six-month Moratorium on Smoke/Vape Shops in the City of Covington. Director Fisher reported the Resolution will be submitted at the Board of Mayor and Alderman Meeting on March 11, 2025

Motion was made by Alderman Morris and seconded by Alderman Edwards to approve the report from Director Fisher.

Motion passed.

Public Works Director Haynes reported that Well Number 4 needs an inspection due to low work performance. Director Haynes also stated we have an active service contract to have the inspection completed.

Motion was made by Alderman Morris and seconded by Alderman Edwards to have Well Number 4 inspected and repaired or replaced if necessary.

Motion passed.

Director Haynes continued reporting that A2H is filtering through bids for clarifiers and hops to have the project started by mid-summer. Director Haynes also reported Sidewalk Project is ready for TDOT Approval. Director Haynes stated a new gas truck has been purchased and the current truck being used will go to Street Aid to be used. Director Haynes also stated that the App Update is scheduled to be completed and operational by July 2025. Director Haynes also reported the iamGIS Program will be used to produce electric work orders which will direct calls to the correct department for work to be started. Director Haynes stated the Department has one position open for a utility repair worker.

Motion was made by Alderman Edwards and seconded by Alderman Morris to accept the report for Director Haynes.

Motion passed.

Police Chief Turner reported the pipes under the building concrete are leaking causing damage to the floor and causing the restrooms to be out of order. Chief Turner stated she got three quotes on having the pipes and damage repaired. The lowest bid was from Draingo. Chief Turner has requested approval for Draingo to proceed with the work as soon as possible.

Motion was made by Alderman Wallace and seconded by Alderman Morris to accept Police Chief Turner's report.

11-Mar-2025

[illegible]

## **RESOLUTION NO. 03112025**

### **A RESOLUTION ENACTING A SIX-MONTH MORATORIUM ON SMOKE/VAPE SHOPS IN THE CITY OF COVINGTON, TENNESSEE**

**WHEREAS**, the Covington Municipal-Regional Planning Commission approved a motion for a positive recommendation to the Board of the Mayor and Alderman to enact a six-month moratorium on smoke/vape shops; and

**WHEREAS**, the Board of Mayor and Alderman is currently considering possible revisions to the Zoning Ordinance pertaining to smoke/vape shops; and

**WHEREAS**, the Board of Mayor and Alderman find a moratorium barring the acceptance of applications for building permits or certificates of occupancy to be reasonably necessary to give adequate time to review and possible action on revisions to the Zoning Ordinance.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF MAYOR AND ALDERMAN OF THE CITY OF COVINGTON, TENNESSEE AS FOLLOWS:**

**SECTION 1.** The Board of Mayor and Aldermen of the City of Covington, Tennessee hereby enacts a temporary moratorium for a six-month period on the acceptance of applications for building permits or certifications of occupancy for smoke/vape shops.

**SECTION 2.** This Resolution takes effect immediately upon its passage and approval, the public welfare requiring it.

**PASSED** by the Board of Mayor and Aldermen of the City of Covington, Tennessee this 11<sup>th</sup> day of March 2025.

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Jan Hensley, Mayor

ATTEST

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Lisa Elam, City Recorder-Treasurer

**Meeting Purpose:** Bid Opening

**Date:** 2/26/2025

**Time:** 10:00am

Phone #: 612-285-7966

Email: trainee@tybco.us

Name: William J. Adams Phone #             
Company: Chrysler Corp Email:           

Name: Cortlyn Westbrook  
Company: J.S. Haren company

Phone #: 423 745 5252

Email: \_\_\_\_\_

Name: Larakee Page  
Company: COP, LLC

Phone #: 615-360-0222

Email: lpage@cdplc.com

Name: DAVID SMITH  
Company: A2H

Phone #: 902379182

Email: drayals@a2h.com

Name: Tim Haynes  
Company: City of Covington

Phone #: 901-237-8165

Email: thomases@cedingtrust.com

Name: Calvin Johnson  
Company: CPW

Phone #: 901-232-6688

Email: cjohnson@covingtonTX.com

Name: Leslie Fisher  
Company: Cowington LLC

Phone #: 761-476-7191 ext 1046  
Email: lfisher@cowingtonllc.com

Name: \_\_\_\_\_  
Company: \_\_\_\_\_

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February 27, 2025

Mayor Jan Hensley  
City of Covington  
200 West Washington Street  
Covington, TN 38019

Re: TDEC ARPA Non-Competitive Grant Program Covington WWTP Improvements Project

A2H #: 21455.01

To The Honorable Mayor Jan Hensley:

This is to inform you that the bids for the **TDEC ARPA Non-Competitive Grant Program Covington WWTP Improvements Project** have been reviewed for completeness. We are recommending that **Chris-Hill Construction Company, LLC of Memphis, Tennessee** be awarded the contract in the combined total base bid and total alternate amount of **\$2,439,930.00**.

I am attaching a bid tabulation for your convenience.

Sincerely,  
A2H, Inc.

David Smith, Ph.D., PE  
Site & Infrastructure Practice Leader

Enclosure: Bid Tabulation



**TDEC ARPA Non-Competitive Grant Program Covington WWTP**

Name: Improvements Project  
A2H #: 21455.01  
A2H PM: David Smith, Ph.D., P.E.  
Site & Infrastructure Practice Leader | Principal

Date: February 26, 2025  
Time: 11:00 a.m.  
Location: City of Covington

BASE BID		Chris-Hill Construction Company, LLC		J. S. Haren Company		TyBe Company, LLC	
Item #	Description	Qty	Unit	Unit Price	Unit Price	Unit Price	Unit Price
1	MOBILIZATION	1	LS	\$ 39,510.00	\$ 125,000.00	\$ 150,000.00	
	REPLACEMENT OF COMPLETE CLARIFIER MECHANISM AND APPURTENANT ITEMS - CLARIFIER 1						
2	REPLACEMENT OF COMPLETE CLARIFIER MECHANISM AND APPURTENANT ITEMS - CLARIFIER 2	1	EA	\$ 452,115.00	\$ 645,000.00	\$ 565,000.00	
	REPLACEMENT OF COMPLETE THICKENER MECHANISM AND APPURTENANT ITEMS - SLUDGE THICKENER						
3	REPLACEMENT OF COMPLETE THICKENER MECHANISM AND APPURTENANT ITEMS - SLUDGE THICKENER	1	EA	\$ 452,115.00	\$ 645,000.00	\$ 565,000.00	
	NEW BUILDING ADDITION - INCLUDING ELECTRICAL MODIFICATIONS AND HVAC IMPROVEMENTS, COMPLETE IN PLACE						
4	NEW BUILDING ADDITION - INCLUDING ELECTRICAL MODIFICATIONS AND HVAC IMPROVEMENTS, COMPLETE IN PLACE	1	EA	\$ 401,365.00	\$ 292,000.00	\$ 550,000.00	
5		1	LS	\$ 65,285.00	\$ 30,000.00	\$ 75,000.00	
<b>TOTAL BASE BID ITEMS</b>				<b>\$ 1,410,390.00</b>	<b>\$ 1,737,000.00</b>	<b>\$ 1,905,000.00</b>	
ADDITIVE ALTERNATES							
1	ANDRITZ CENTRIFUGE CONTROL PANEL. INSTALLED, COMPLETE IN PLACE	1	LS	\$ 193,540.00	\$ 135,000.00	\$ 161,000.00	
	REPLACEMENT OF COMPLETE CLARIFIER MECHANISM AND APPURTENANT ITEMS - CLARIFIER 3						
2	REPLACEMENT OF COMPLETE CLARIFIER MECHANISM AND APPURTENANT ITEMS - CLARIFIER 4	1	EA	\$ 418,000.00	\$ 420,000.00	\$ 540,000.00	
3		1	EA	\$ 418,000.00	\$ 420,000.00	\$ 540,000.00	
<b>TOTAL ADDITIVE ALTERNATES</b>				<b>\$ 1,029,540.00</b>	<b>\$ 975,000.00</b>	<b>\$ 1,241,000.00</b>	
<b>TOTAL BASE BID AND ALTERNATE</b>				<b>\$ 2,439,930.00</b>	<b>\$ 2,712,000.00</b>	<b>\$ 3,146,000.00</b>	

I hereby certify that the above Bid Tabulation is true and correct to the best of my knowledge.

By: David Smith, Ph.D., P.E.  
Site & Infrastructure Practice Leader | Principal

